

**NOTICE OF OPEN MEETING & VOTE TO  
CLOSE PART OF THE MEETING  
A G E N D A  
COUNCIL MEETING  
City of Moberly  
City Council Room – Moberly City Hall  
101 West Reed Street  
November 16, 2020  
6:00 PM**

**Posted:**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Approval of Minutes**

**1.** City Council Meeting Minutes

**Recognition of Visitors**

**Communications, Requests, Informational Items & Consent Calendar**

**Public Hearing and Receipt of Bids**

**2.** Receipt of bids for backhoe for Public Utilities.

**3.** Receipt of Bids for a Dump Truck for Public Utilities.

**Ordinances & Resolutions**

**4.** An Ordinance Approving A First Amendment To Purchase Option Agreement With MGB Investments, LLC

**5.** A Resolution Accepting A Charitable Donation From Plumrose USA and Authorizing Certain Actions.

**6.** A Resolution Authorizing And Accepting A Change Order With Biddle Professional Services For Additional Infield Dirt Mix.

**7.** A Resolution Adopting Health Insurance Stop Loss Policy And Health Insurance Plan Options For The City Of Moberly, Missouri For The Year 2021.

**8.** A Resolution Authorizing The City Manager To Purchase A Case 580 SN Backhoe.

**9.** A Resolution Authorizing The City Manager To Purchase A International Dump Truck.

**10.** A Resolution appointing Shannon Hance as City Clerk.

**11.** A Resolution Authorizing The City Manager To Execute An Agreement With Surveying & Mapping, LLC For Utility GPS Mapping And Data Collection.

**12.** A Resolution Approving A Professional Engineering Services Agreement With Jacobs Engineering Group Inc. For The Route JJ Regional Wastewater Management System And Authorizing The City Manager To Execute The Agreement On Behalf Of The City.

**13.** A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

**Official Reports**

**14.** Department Head Monthly Reports

**Anything Else to Come Before the Council**

**15.** Consideration of a Motion to Adjourn to a Work Session

**Adjournment**

**We invite you to attend virtually by viewing it live on the City of Moberly You Tube Live**

**Channel, Facebook page. A link to the City's Channel can be found on our website's main page at [www.cityofmoberly.com](http://www.cityofmoberly.com). The public is invited to attend the Council meeting. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.**



October 19, 2020  
City of Moberly, Missouri Council Minutes

Council met in regular session at 6:00 p.m. in the City Hall Council Chambers with Mayor Jeffrey presiding.

All stood and recited the pledge of allegiance led by Mayor Jeffrey.

Council Members answering the roll call were: Jerry Jeffrey, John Kimmons, Cole Davis and Austin Kyser. Absent: Tim Brubaker.

A motion was made by Davis and seconded by Kyser to approve the agenda with an amended work session agenda. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

A motion was made by Kimmons and seconded by Davis to approve the minutes of September 21, 2020, September 23, 2020 and October 5, 2020 Council meetings as presented. Ayes: Jeffrey, Kimmons Davis and Kyser. Nays: none. Absent: Brubaker.

A request was received from Jamie Shirk, YMCA to hold their annual Turkey Trot 5K walk/run fundraiser for Strong Kids Campaign on November 26, 2020. A motion was made by Kimmons and seconded by Davis to approve the request. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

A request was received from Megan Schmitt, Moberly Area Chamber of Commerce to hold their annual Christmas Parade on December 5, 2020, for usage of City Hall parking lot and Depot Park parking lot for staging of parade entries, to close Sturgeon Street between Coates Street and Rollins Street and the 100 block of West Reed Street; she also requested permission to lift the public consumption of alcohol (to be served in an event cup and each person served will receive a wrist band to confirm they have been carded) for Moberly's Christmas Festival on the same day. A motion was made by Kimmons and seconded by Kyser to approve the requests. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

A presentation of a plaque and watch was made to Kay Galloway, City Clerk in honor of her retirement effective November 1, 2020. Kay Galloway began her career with the City of Moberly, Missouri, August 12, 1976, she is a Certified Municipal Clerk, (CMC) of the International Institute of Municipal Clerks, a Missouri Registered City Clerk, (MRCC) of the Missouri City Clerks and Finance Officers Association and a graduate of Moberly Area Community College, she is a member of those organizations, Moberly Optimist Club, Logan Street Church of Christ, past member of Beta Sigma Phi Sorority and Moberly Jaycees. She served under eleven Mayors, 28 Council Members, and eight City Managers. The present and past City of Moberly Employees, Staff and Council members have been a great group to work with and she appreciates the opportunity to have served the citizens of Moberly for the past 44 years. Daniel Chirillo, her son, was present and spoke in honor of his mother's retirement.

A discussion was held regarding MMA/Cage Fighting in the Municipal Auditorium (cage fights, mixed martial arts or similar events are prohibited in the Municipal Auditorium). Catherine Davidson, 1001 S. 4th Street, Moberly,



Missouri was present and asked the Council to reconsider having the MMA/Cage Fighting in the Municipal Auditorium. Council indicated those type of events are exempt from the City's MIRMA insurance policy, and due to damage of the floors in past events, facility damage, and continued preservation of this historical building, their suggestion would be to work with them to find another facility in Moberly to hold the event, such as Moberly Area Community College Activity Center, YMCA, VFW, etc.

The following bids were received for Athletic Complex Roofing: **Beaverson Roofing Service**, \$19,195.00; and **Triad, Inc.**, \$23,427.59. A motion was made by Davis and seconded by Kimmons to accept the bids. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

The following bid was received for Sugar Creek Lake Dam Abutment Grouting Project: **Drill Tech Drilling & Shoring, Inc.**, \$448,548.00. A motion was made by Kyser and seconded by Davis to accept the bids. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Kyser introduced **"A RESOLUTION OF THE CITY OF MOBERLY, MISSOURI, ACCEPTING A FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT AWARD FOR THE PURCHASE OF AIR PAKS AND CYLINDERS FOR THE MOBERLY FIRE DEPARTMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE A SUBAWARD AGREEMENT"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Kyser introduced **"A RESOLUTION APPOINTING CORA WOODIN AS THE INTERIM CITY CLERK EFFECTIVE NOVEMBER 2, 2020"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kyser and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Kimmons introduced **"A RESOLUTION ACCEPTING THE BID OF BEAVERSON ENTERPRISES, LLC AND AUTHORIZING CONTRACTING FOR BUILDING ROOF REPLACEMENTS AT HOWARD HILS ATHLETIC COMPLEX"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Kyser to adopt the Resolution. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Davis introduced **"A RESOLUTION ACCEPTING A QUIT CLAIM DEED FROM RYAN HOLLIGER FOR REAL ESTATE LOCATED AT 12 WINDSOR PLACE"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.



Kyser introduced **"A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO FINANCIAL SERVICES AGREEMENT WITH PIPER SANDLER & CO"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Davis and seconded by Kimmons to adopt the Resolution. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Kimmons introduced **"A RESOLUTION ACCEPTING THE BID OF DRILL TECH DRILLING & SHORING, INC., AND AUTHORIZING CONTRACTING WITH DRILL TECH DRILLING & SHORING, INC., FOR THE SUGAR CREEK LAKE DAM ABUTMENT GROUTING PROJECT"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kyser and seconded by Kimmons to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Kimmons introduced **"A RESOLUTION ACCEPTING AN EASEMENT FROM MARY P. MCKEOWN, TRUSTEE OF THE DENNIS MCKEOWN TRUST AND THE MARY P. MCKEOWN TRUST AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE EASEMENT ON BEHALF OF THE CITY OF MOBERLY"** and made a motion for it to be read. Kyser seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Davis introduced **"A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$884,373.38"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

Monthly reports were received from various departments.

Members from the news media present were: Bob Ehle, KWIX/KRES Radio Station.

A motion was made by Davis and seconded by Kimmons to adjourn to a work session. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

#### Work Session

The following was discussed at the work session:

Cooperative Agreement with Hils Family LLC.

State bid for a new 4 post lift for the Street Department.

Change Order for Infield Dirt on Fox and Rothwell Fields.

Appointment of a Hiring Committee for the City Clerk position.

Appointment to the Housing Authority Board.

A new Social Media Policy for inclusion in the City Personnel Manual.

Review of EDA Grant Award Document

An emergency change order for culverts under Holman Road, west of Moberly Area Community College. A motion was made by Kyser and seconded by Kimmons to authorize a change order from Willis Brothers (who are under contract with the City of Moberly for stormwater work on the Harrison Street and Garfield Street project) for emergency repair on the twin CMP culverts under Holman Road, west of Moberly Area Community College. Ayes: Jeffrey, Kimmons, Davis and Kyser. Nays: none. Absent: Brubaker.

November 5, 2020  
City of Moberly, Missouri Council Minutes

Council met in special session at 4:00 p.m. in the City of Moberly Large Conference Room, 101 W Reed St, Moberly, Missouri with Mayor Jeffrey presiding.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons and Austin Kyser. Absent: Cole Davis.

A discussion was held regarding the Health Insurance Renewal Report for 2021. Present via Zoom was Derek Duncan, USI Insurance Services and Michael Krupp, USI Insurance Services, who gave an update and reviewed the City of Moberly, Group Benefits Renewal Report.

Members from the news media present were: Bob Ehle, KWIX/KRES Radio Station.

A motion was made by Kyser and seconded by Brubaker to adjourn to a closed session to discuss the status of pending personnel (MO Statute 610.021) (3). Roll call vote: Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.

A closed session was held.

Mayor Jeffrey reopened the meeting.

A motion was made by Kyser and seconded by Kimmons to adjourn. Ayes: Jeffrey, Brubaker, Kimmons and Kyser. Nays: none. Absent: Davis.



November 2, 2020  
City of Moberly, Missouri Council Minutes

Council met in regular session at 6:00 p.m. in the City Hall Council Chambers with Mayor Jeffrey presiding.

All stood and recited the pledge of allegiance led by Mayor Jeffrey.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons, Cole Davis, and Austin Kyser. Tim Brubaker was present via Zoom.

A motion was made by Kyser and seconded by Davis to approve the agenda. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

The following bid was received for a new 4 post lift for the Street Department: State Contract #CC180160002 in the amount of \$34,954.74. A motion was made by Kimmons and seconded by Davis to accept the bid. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kyser introduced a bill for an ordinance entitled: **"AN ORDINANCE APPROVING A COOPERATION AGREEMENT WITH HILS FAMILY, LLC AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT"** and moved that the bill be read two times by title for passage. Davis seconded the motion, and upon said motion the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The bill having previously been made available for public inspection was read by title two times. Davis moved that the bill be enacted into an ordinance. Kimmons seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kimmons introduced **"A RESOLUTION APPROVING A SOCIAL MEDIA POLICY FOR INCLUSION IN THE CITY OF MOBERLY PERSONNEL MANUAL"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Davis introduced **"A RESOLUTION ACCEPTING A GRANT AWARD FROM THE U.S. DEPARTMENT OF COMMERCE IN THE AMOUNT OF \$4,809,787 AND AUTHORIZING EXECUTION OF THE FINANCIAL ASSISTANCE AWARD"** and made a motion for it to be read. Kyser seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kyser introduced **"A RESOLUTION ACCEPTING THE STATE CONTRACT BID AND AUTHORIZING THE PURCHASE OF A MOHAWK TR-25 4 POST LIFT"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one

time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kimmons introduced **"A RESOLUTION AUTHORIZING AND ACCEPTING CHANGE ORDER NUMBER 4 TO THE CONTRACT WITH WILLIS BROS. INC., FOR THE HARRISON AND GARFIELD PROJECT"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Davis and seconded by Kimmons to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Davis introduced **"A RESOLUTION AUTHORIZING MOBERLY CHAMBER OF COMMERCE TO HOLD A CHRISTMAS PARADE AND FESTIVAL INCLUDING PUBLIC CONSUMPTION OF ALCOHOLIC BEVERAGES"** and made a motion for it to be read. Kimmons seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Kyser to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Kyser introduced **"A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$757,722.63"** and made a motion for it to be read. Davis seconded the motion. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Davis to adopt the Resolution. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

A motion was made by Kyser and seconded by Davis to appoint Dennis Stevenson to the Housing Authority Board. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

Members from the news media present were: Chuck Embree, Moberly Monitor Index.

A motion was made by Kyser and seconded by Davis to adjourn to a work session. Ayes: Jeffrey, Brubaker, Kimmons, Davis and Kyser. Nays: none.

#### Work Session

The following was discussed at the work session:

Downtown CSO Storage Facility.

Downtown Sewer Rehabilitation.

Review of a Professional Services Agreement with SCG Consulting Services, LLC.

Scope of Work for Route JJ Regional Wastewater System.

Review of amending a Purchase Option Agreement with MGB Investment, LLC.

Receipt of Bid for a Backhoe for Public Utilities.



Receipt of Bid for a Dump Truck for Public Utilities.

GIS Mapping Services for Water System and Stormwater System.

DRAFT



# City of Moberly

## City Council Agenda Summary

Agenda Number: #2.

Department: Public Utilities

Date: November 16, 2020

**Agenda Item:** Receipt of bids for backhoe for Public Utilities.

**Summary:** The Public Utilities department has acquired state bids to replace a 2011 John Deere backhoe that was approved in the capital improvement budget for 2020-2021. The cost of the backhoe is \$116,282.00. The proposed new machine is a Case. The approved budget for this item is \$120,000. We will finance this purchase on a 3 year lease-purchase.

**Recommended**

**Action:** Accept this bid

**Fund Name:** Capital Improvement Plan

**Account Number:** 301.112.5502

**Available Budget \$:** \$243,584.00

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Roll Call**

**Aye    Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_    \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_    \_\_\_

Passed    Failed

## CROWN POWER & EQUIPMENT

510 Blee Industrial Drive

Macon, MO 63552

660-395-1066

**"Quote"**

DATE \_\_\_\_\_

**CUSTOMER :** City of Moberly Water & Sewer

**10/15/2020**

[illegible]

8.6000%

## TAXES

GOVT

<b>TOTAL WITH TAX</b>	<b>\$116,282.00</b>
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### ***Financing Option***

Rate

Term

Mth Pymt

## Adam Hombs

573-818-4090

[ahombs@crown-power.com](mailto:ahombs@crown-power.com)

This quote is valid for thirty (30) days from the date above and is subject to any price increase and availability of equipment. We thank you for this opportunity to be of service and trust this proposal will receive your favorable consideration.

# City of Moberly

## City Council Agenda Summary

Agenda Number: #3.

Department: Public Utilities

Date: November 16, 2020

**Agenda Item:** Receipt of Bids for a Dump Truck for Public Utilities.

**Summary:** The Public Utilities department has acquired state bid for a dump truck that was approved in the 2020-2021 budget in the capital improvement plan. This truck will replace a 2005 truck. The new truck is an International. The cost of the dump truck is \$96,587.00. The budgeted amount is \$100,000. We will utilize a 3-year lease purchase for this unit.

**Recommended**

**Action:** Accept this bid

**Fund Name:** Capital Improvement Plan

**Account Number:** 301.112.5502

**Available Budget \$:** \$243,584.00

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Roll Call**

**Aye**

**Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

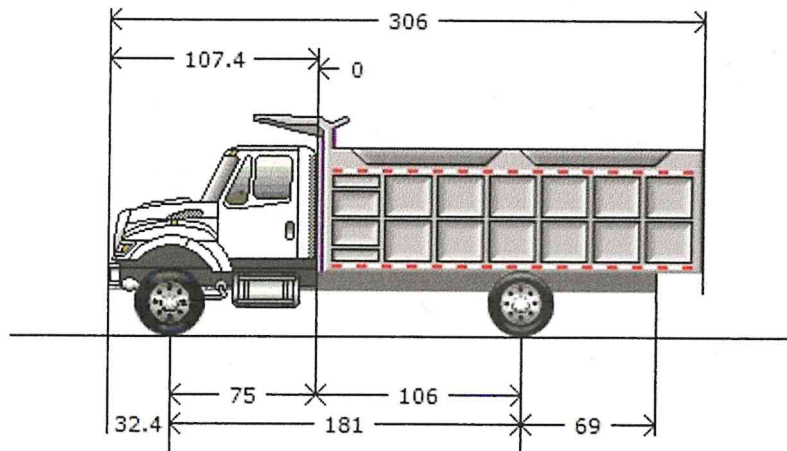
Passed      Failed

**INTERNATIONAL®**

October 19, 2020

**Prepared For:**  
 CITY OF MOBERLY  
 Tim Grimsley  
 City Hall  
 Moberly, MO 65270-  
 (660)269 - 8705

**Presented By:**  
 SCHEPPERS INTERNATIONAL TRUCK CENTER  
 SCOTT KLIETHERMES  
 1722 SOUTHRIDGE DRIVE  
 JEFFERSON CITY MO 65109 -  
 (573)636-2133



**Model Profile**  
**2021 HV507 SFA (HV507)**

<b>AXLE CONFIG:</b>	4X2
<b>APPLICATION:</b>	Construction Dump
<b>MISSION:</b>	Requested GVWR: 33000. Calc. GVWR: 34220
<b>DIMENSION:</b>	Wheelbase: 181.00, CA: 106.00, Axle to Frame: 69.00
<b>ENGINE, DIESEL:</b>	{Cummins B6.7 260} EPA 2017, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 260 Peak HP (Max)
<b>TRANSMISSION, AUTOMATIC:</b>	{Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
<b>CLUTCH:</b>	Omit Item (Clutch & Control)
<b>AXLE, FRONT NON-DRIVING:</b>	{Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
<b>AXLE, REAR, SINGLE:</b>	{Dana Spicer 21060S} Single Reduction, Hypoid Gearing, 21,000-lb Capacity, 200 Wheel Ends Gear Ratio: 6.50
<b>CAB:</b>	Conventional, Day Cab
<b>TIRE, FRONT:</b>	(2) 11R22.5 Load Range H AH37 (HANKOOK), 499 rev/mile, 75 MPH, All-Position
<b>TIRE, REAR:</b>	(4) 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive
<b>SUSPENSION, REAR, SINGLE:</b>	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
<b>PAINT:</b>	Cab schematic 100WK Location 1: 9219, Winter White (Std) Chassis schematic N/A

**INTERNATIONAL®**

**Vehicle Specifications**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
HV50700	Base Chassis, Model HV507 SFA with 181.00 Wheelbase, 106.00 CA, and 69.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1ANA	AXLE CONFIGURATION {Navistar} 4x2
1CAG	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.250" x 3.610" x 0.375" (260.4mm x 91.7mm x 9.5mm); 456.0" (11582mm) Maximum OAL
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)
2ARV	AXLE, FRONT NON-DRIVING {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
3770	SPRINGS, FRONT AUXILIARY Rubber
3ADD	SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 14,000-lb Capacity, with Shock Absorbers
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System
4EBT	AIR DRYER {Bendix AD-IP} with Heater
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqiIn Spring Brake
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqiIn
4LAG	SLACK ADJUSTERS, FRONT {Gunite} Automatic
4LGG	SLACK ADJUSTERS, REAR {Gunite} Automatic
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes
4WWZ	DRAIN VALVE (3) with Pull Chains for Air Tanks
4WZJ	AIR TANK LOCATION (2) : One Mounted Under Each Rail, Front of Rear Suspension, Parallel to Rail
4XDP	BRAKES, FRONT {Meritor 16.5X5 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 5", 14,600-lb Capacity
4XDR	BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle
5708	STEERING COLUMN Tilting
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black
5PSA	STEERING GEAR {Sheppard M100} Power
6DGA	DRIVELINE SYSTEM {Dana Spicer} SPL100, for 4x2/6x2
7BEV	AFTERTREATMENT COVER Steel, Black

**INTERNATIONAL®**

**Vehicle Specifications**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
7BKS	EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab
7WAZ	TAIL PIPE (1) Turnback Type
7WCM	EXHAUST HEIGHT 8' 10"
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
8718	POWER SOURCE Cigar Type Receptacle without Plug and Cord
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense
8HAE	BODY BUILDER WIRING Rear of Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
8NAA	TAIL LIGHT WIRING MODIFIED Includes: Wiring for Standard Lt & Rt Tail Lights; Separate 8.0' of Extra Cable Wiring for Lt & Rt Body Mounted Tail Lights
8RGA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input
8THB	BACK-UP ALARM Electric, 102 dBA
8VAY	HORN, ELECTRIC Disc Style
8VUJ	BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab
8WMA	SWITCH, TOGGLE, FOR WORK LIGHT Lighted; on Instrument Panel and Wiring Effects for Customer Furnished Back of Cab Light
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XBK	SWITCH, AUXILIARY Switch 40 amp Circuit for Customer Use; Includes Wiring Connection at Power Distribution Center (PDC) and Control in Cab



**INTERNATIONAL®****Vehicle Specifications**  
**2021 HV507 SFA (HV507)****October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord
8XHR	POWER SOURCE, ADDITIONAL Auxiliary Power Outlet (APO) & USB Port, Located in the Instrument Panel
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges
9HBM	GRILLE Stationary, Chrome
9WAC	BUG SCREEN Mounted Behind Grille
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines
12EJV	ENGINE, DIESEL {Cummins B6.7 260} EPA 2017, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 260 Peak HP (Max)
12EMZ	VENDOR WARRANTY, ENGINE {Cummins} B6.7 Engine, 3-Year Unlimited Miles Standard Warranty
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed
12UWZ	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler
12VBB	AIR CLEANER Dual Element
12VHH	FEDERAL EMISSIONS {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2020
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel
12WZE	EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations
12XBM	ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines
13AVL	TRANSMISSION, AUTOMATIC {Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints

**INTERNATIONAL®**

**Vehicle Specifications**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13WYU	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming
13XAK	PTO LOCATION Customer Intends to Install PTO at Right Side of Transmission
14AET	AXLE, REAR, SINGLE {Dana Spicer 21060S} Single Reduction, Hypoid Gearing, 21,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 6.50
14SAL	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
14WMN	AXLE, REAR, LUBE {EmGard FE-75W-90} Synthetic Oil; 1 thru 29.99 Pints
15LMA	LOCATION FUEL/WATER SEPARATOR Mounted Outside Left Rail, 15" Back of Cab
15LMN	FUEL/WATER SEPARATOR {Racor 400 Series,} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor
15SGJ	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Under Cab
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab
16030	CAB Conventional, Day Cab
16564	HEATER SHUT-OFF VALVES (1) Ball Valve Type, Supply Line
16BAM	AIR CONDITIONER with Integral Heater and Defroster
16GDC	GAUGE CLUSTER Base Level; English with English Speedometer and Tachometer, for Air Brake Chassis, Includes Engine Coolant Temperature, Primary and Secondary Air Pressure, Fuel and DEF Gauges, Oil Pressure Gauge, Includes 3 Inch Monochromatic Text Display
16GHU	GRAB HANDLE, CAB INTERIOR (2) Safety Yellow
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16JNT	SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust
16SMN	SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl
16SMW	GRAB HANDLE, EXTERIOR Black, Aluminum, for Cab Entry Mounted Left Side at B-Pillar
16SNS	MIRRORS (2) Aero Pedestal, Power Adjust, Heated, Black Heads and Arms, 6.5" x 14" Flat Glass, Includes 6.5" x 6" Convex Mirrors, for 102" Load Width
16VKB	CAB INTERIOR TRIM Classic, for Day Cab
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16WSK	CAB REAR SUSPENSION Air Bag Type



**INTERNATIONAL®****Vehicle Specifications**  
**2021 HV507 SFA (HV507)****October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
16XCK	WINDOW, MANUAL (2) and Manual Door Locks, Left and Right Doors
16XJN	INSTRUMENT PANEL Flat Panel
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab
27DTT	WHEELS, FRONT {Accuride 28828} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs
28DTT	WHEELS, REAR {Accuride 28828} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs
7372135810	(4) TIRE, REAR 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive
7382135809	(2) TIRE, FRONT 11R22.5 Load Range H AH37 (HANKOOK), 499 rev/mile, 75 MPH, All-Position
	Cab schematic 100WK
	Location 1: 9219, Winter White (Std)
	Chassis schematic N/A
	<b>Services Section:</b>
40128	WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A
1	Henderson 12' Dump Body

**INTERNATIONAL®**

**Financial Summary**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Net Sales Price:		\$96,587.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Single Axle Dump Truck Equipped with Henderson Body, Priced under Municipality Discount.

**Approved by Seller:**

**Accepted by Purchaser:**

\_\_\_\_\_  
**Official Title and Date**

\_\_\_\_\_  
**Firm or Business Name**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Authorized Signature and Date**

**This proposal is not binding upon the seller  
without Seller's Authorized Signature**

\_\_\_\_\_  
**Official Title and Date**

**The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.**

**The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.**

# City of Moberly

## City Council Agenda Summary

Agenda Number: #4.

Department: City Manager

Date: November 16, 2020

**Agenda Item:** An Ordinance Approving A First Amendment To Purchase Option Agreement With MGB Investments, LLC

**Summary:** Earlier this year, the city entered into an agreement with Mashburn Development to construct and develop a conference center and hotel located next to the Municipal Auditorium. As part of that agreement, the city was responsible for acquiring land adjacent to 220 W Reed known in the agreement as the West Parking Lot. After negotiations with the property owner, MGB Investments, LLC, an option to purchase the property was approved last spring. The current agreement expires at the end of November. This option to purchase agreement is attached for review to extend this agreement. It details the transaction as a sum of \$10 for the right to purchase the property in the future for \$110,000. This purchase will be executed in the event the hotel project moves forward and is good through June 2021.

**Recommended**

**Action:** Approve this resolution

**Fund Name:** N/a

**Account Number:** N/A

**Available Budget \$:** \$0

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Role Call**

**Aye**

**Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed

**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE APPROVING A FIRST AMENDMENT TO PURCHASE OPTION AGREEMENT WITH MGB INVESTMENTS, LLC.**

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:**

**SECTION ONE:** On January 6, 2020, this Council adopted Ordinance No. 9573 which, among other things, obligated the City of Moberly to acquire the “West Parking Lot Area” as part of a Development Agreement for a downtown hotel.

**SECTION TWO:** The West Parking Lot Area is owned by MGB Investments, L.L.C. with whom the City entered into a Purchase Option Agreement (the “Agreement”) which was approved by Ordinance No. 9586 on March 2, 2020.

**SECTION THREE:** It is now necessary to extend the purchase option agreement which such extension is provided in the attached First Amendment to Purchase Option Agreement (the “Amendment”).

**SECTION FOUR:** The Amendment extends the purchase option until June 30, 2021.

**SECTION FIVE:** The City Council hereby approves the Amendment and hereby authorizes the Mayor of Moberly, Missouri to execute the Amendment on behalf of the City Council.

**SECTION SIX:** This Ordinance shall be in full force and effect from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted.

**PASSED AND ADOPTED** by the Council of the City of Moberly, Missouri, this 16th day of November, 2020.

**ATTEST:**

\_\_\_\_\_  
Presiding Officer at Meeting

\_\_\_\_\_  
Deputy City Clerk

**FIRST AMENDMENT TO PURCHASE OPTION AGREEMENT**

**THIS FIRST AMENDMENT TO PURCHASE OPTION AGREEMENT** (this “**Amendment**”), is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020 to that certain Purchase Option Agreement dated as of March 2<sup>nd</sup>, 2020 (the “**Original Option**”) by and between the CITY OF MOBERLY, a city of the third classification and Missouri municipal corporation, having a principal office at 101 West Reed Street, Moberly, Missouri 65270 (“**Purchaser**”); and MGB INVESTMENTS, L.L.C., a Missouri limited liability company, having a principal office at 1415 Riley Industrial Drive, Moberly, Missouri 65270 (“**Seller**” and together with Purchaser, the “**Parties**”). *Capitalized terms used and not defined in this Amendment shall have the meanings respectively ascribed to them in the Original Option.*

**RECITALS**

**A.** Seller is the owner in fee of approximately 8,700 square feet of improved property located in the downtown area of the City of Moberly, Missouri, consisting of the real property depicted and legally described on Exhibit A to the Original Option and known and numbered as a portion of 208 West Reed Street, Moberly, Missouri (the “**Optioned Property**”).

**B.** The Parties have previously entered into the Original Option by which Seller granted and Purchaser accepted an option to purchase the Optioned Property for the purpose of revitalizing the Optioned Property as part of a hotel/hospitality venue.

**C.** In light of the national emergency engendered by the Covid-19 pandemic and the resultant effects on the hospitality, lending, investment and development environments, Purchaser wishes to extend the period for exercise of the Option and, accordingly, the Parties wish to enter into this Amendment to provide the requested extension on the following terms and conditions.

**AGREEMENT**

NOW, THEREFORE, in consideration of the above premises and mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto do hereby covenant and agree as follows:

**1.** The Original Option is hereby amended by deleting from **Section 1** thereof the following phrase: “terminating at 12:00 midnight on the date which is Eight (8) months from the Commencement Date (the “**Termination Date**;” the period from the Commencement Date to the Termination Date, inclusive, is hereinafter referred to as the “**Term of the Option**”)” and by substituting therefor in that place the following phrase: “terminating at 12:00 midnight on June 30, 2021 (the “**Termination Date**;” the period from the Commencement Date to the Termination Date, inclusive, is hereinafter referred to as the “**Term of the Option**”)”.

**2.** The Original Option is hereby further amended by deleting therefrom **Section 11** in its entirety and by substituting therefor the following **Section 11**:

**“11. Re-purchase of the Optioned Property.** Seller acknowledges that Purchaser intends to purchase the Optioned Property to provide necessary area for development of a new or rehabilitated hotel/hospitality/retail venue, which development, if and when completed, will enhance the value of Seller’s other downtown properties. Accordingly, in the event for any reason development on or encompassing and utilizing the Optioned Property is not commenced within that period which is One (1) year from the Closing Date, Seller shall have the right and option exercisable in writing to Purchaser to repurchase the Optioned Property from Purchaser at the Purchase Price less the Earnest Deposit amount. Closing on the aforesaid repurchase shall be as set forth in the notice exercising the right to require re-purchase and shall be further subject to all conditions and prorations set forth in Sections 9 and 10 of the Original Option.”

**3.** The Original Option is hereby further amended by deleting therefrom **Subsection 16(a)** in its entirety.

**4.** The Parties further acknowledge and agree that those portions of the Original Option not specifically amended by this Amendment shall remain unchanged and in full force and effect, and the same are hereby ratified and confirmed.

**5.** Following full execution of this Amendment, Purchaser shall provide to Seller the sum of Ten Dollars and no cents (\$10.00) as payment in full for the extension of the Option as provided in paragraph 1 of this Amendment.

**6.** This Amendment may be executed in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. The transmission of a facsimile or electronic copy of a signed counterpart of this Amendment shall have the same binding effect as the delivery of an ink-signed original counterpart.

**IN WITNESS WHEREOF**, Purchaser and Seller have each caused this Amendment to be executed in their respective names as of the date first above written.

**CITY OF MOBERLY**  
**(“Purchaser”)**

By: \_\_\_\_\_  
Jerry Jeffrey, Mayor

**ATTEST:**

\_\_\_\_\_  
D. K. Galloway, CMC/MRCC, City Clerk

MGB INVESTMENTS, L.L.C.  
 (“*Seller*”)

By: \_\_\_\_\_  
Printed name: \_\_\_\_\_  
Its: Sole Member

ATTEST:

\_\_\_\_\_  
Printed name: \_\_\_\_\_

ACKNOWLEDGEMENTS

STATE OF MISSOURI                    )  
  ) SS.  
COUNTY OF RANDOLPH            )

On this \_\_\_\_ day of \_\_\_\_\_, 2020, before me appeared Jerry Jeffrey, to me personally known, who being by me duly sworn, did say that he is the duly elected Mayor of the City of Moberly, a political subdivision of the State of Missouri and that the seal affixed to the foregoing instrument is the official seal of said City, and that the foregoing instrument was signed and sealed in behalf of said City by authority of its City Council and said officer acknowledged said instrument to be the free act and deed of said City.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

\_\_\_\_\_  
Notary Public

My commission expires:

STATE OF MISSOURI                    )  
  ) SS.  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2020 before me appeared Matthew G. Brownfield, to me personally known, who being by me duly sworn, did say that he is the sole Member of MGB Investments, L.L.C., a Missouri limited liability company, and that the foregoing instrument was signed in behalf of said limited liability company and said person acknowledged said instrument to be the free act and deed of said limited liability company.

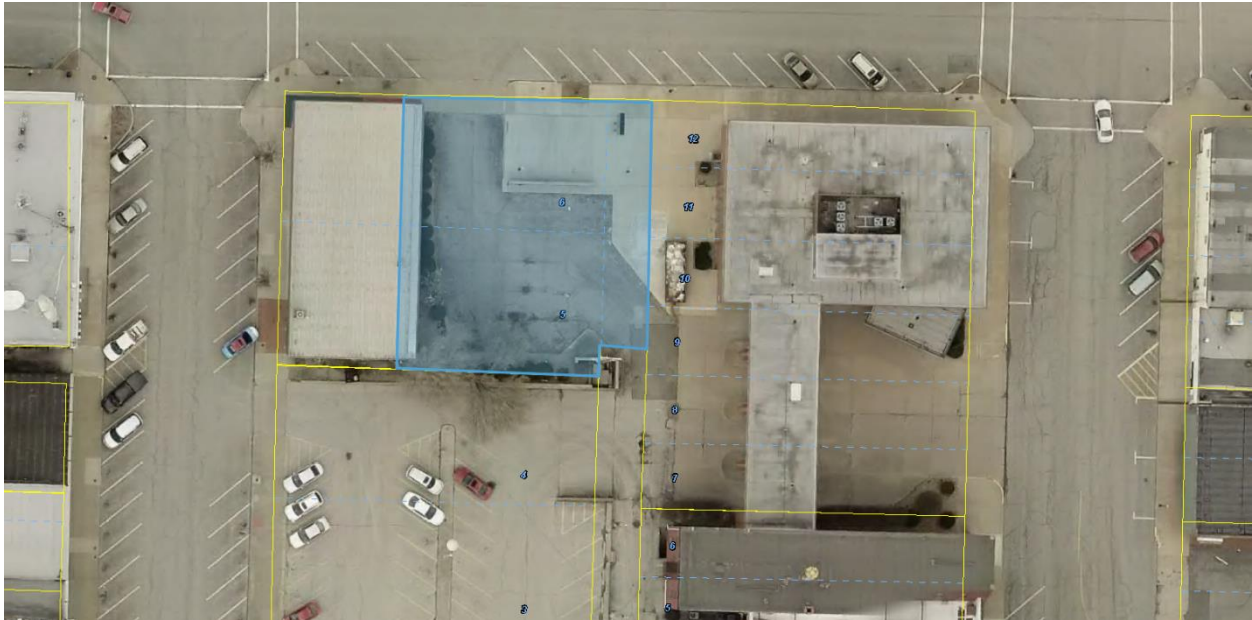


IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

\_\_\_\_\_  
Notary Public

My commission expires:

### Initial Legal Description of Optioned Property



Part of Lots 5 and 6, Block 1, Williams First Addition to Moberly, Randolph County, Missouri, described as follows: Commence at the Northeast corner of Lot 6, run West along the North line of Lot 6 for a distance of 55 feet; thence South 90 feet, more or less, to an alley; then East along the North side of such alley for a distance of 55 feet, more or less, to an alley running North and South; and then North along the East end of Lots 5 and 6 of a distance of 90 feet, more or less, to the point of beginning.

Beginning 44 feet East of the Northwest corner of Block One (1) of Williams First Addition to Moberly, Missouri, and run East along the line of Lot 6 in said Block, 22 feet, thence South 90 feet, thence West 22 feet, thence North 90 feet to the place of beginning, being 22 feet on West Reed Street, and being a part of Lot 5 and 6 in Block 1 of Williams First Addition to Moberly, Randolph County, Missouri.

Also, a 10 foot x 90 foot strip of land being a vacated alley described as: Begin at the Northeast corner of Lot 6, Block 1 of Williams First Addition to the City of Moberly, Missouri, thence East 10 feet, thence South 90 feet, thence West 10 feet, thence North 90 feet to the beginning.

Also, the South 10 feet of the East 77 feet of Lot 5 of Block 1 of Williams First Addition to the City of Moberly, Missouri being a vacated alley.

***provided that, the area comprising the Optioned Property shall be subject to adjustment and confirmation by the Survey, which shall be dispositive all as provided in Section 1 of the Original Option.***

# City of Moberly

## City Council Agenda Summary

Agenda Number: #5.

Department: Parks & Recreation

Date: November 16, 2020

**Agenda Item:** A Resolution Accepting A Charitable Donation From Plumrose USA and Authorizing Certain Actions.

**Summary:** Plumrose USA has agreed to donate \$290,000 toward three projects: The pavilion in Rothwell Park to be placed north of the Riley Pavilion, an amphitheater on the hillside between the two pavilions, and a splash pad in Tannehill Park. The latter two projects will be budgeted in next year's budget so we can budget for the matching funds. The pavilion north of the Riley Pavilion will hopefully be completed in the current budget year.

**Recommended**

**Action:** Approve the resolution.

**Fund Name:** Parks Capital Improvements

**Account Number:** 115.041.5502

**Available Budget \$:** Matching funds to be budgeted in 2021-2022

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Jeffrey</b>	___	___
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	<b>Council Member</b>		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ <b>Brubaker</b>	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Kimmons</b>	___	___
<input type="checkbox"/> P/C Minutes	<input checked="" type="checkbox"/> Contract	M___ S___ <b>Davis</b>	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Kyser</b>	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

**BILL NO:**\_\_\_\_\_

**RESOLUTION NO:**\_\_\_\_\_

**A RESOLUTION ACCEPTING A CHARITABLE DONATION FROM PLUMROSE USA AND AUTHORIZING CERTAIN ACTIONS.**

**WHEREAS**, Plumrose USA requested that the City of Moberly accept a charitable donation pursuant to the terms of a certain Donation Agreement and provide a Donation Receipt; and

**WHEREAS**, the Moberly City Council previously authorized the City Manager to enter into the Donation Agreement which he did on their behalf; and

**WHEREAS**, Plumrose USA has now completed the donation and requests that they be provided with a Donation Receipt from the city.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby ratifies the Donation Agreement previously executed on their behalf and further authorizes the City Manager to execute the Donation Agreement and deliver the same to Plumrose USA.

**RESOLVED** this 16th day of November, 2020, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Deputy City Clerk

## DONATION AGREEMENT

**1. PARTIES.** This Donation Agreement (the "Agreement") is made and entered into this 29th day of September, 2020, by and between The City of Moberly, Missouri located at 101 West Reed Street, Moberly, Missouri 65270 ("Donee") and Plumrose USA, a Delaware corporation located at 651 W. Washington Blvd (Suite 304), Chicago, IL 60661 ("Donor") (each a "Party," collectively, the "Parties").

**2. RECITALS AND PURPOSE.**

- 2.1.** The Donor commits to provide the Donee with the Donation Funds set forth in **Exhibit A** for sole purpose set forth in **Exhibit A**; and
- 2.2.** The Donee, in recognition of Donor's commitment, wishes to provide Donor with the Benefits set for in **Exhibit B**.

Accordingly, in consideration of the mutual promises set forth in this Agreement, the parties covenant and agree to the terms and conditions set forth in the following paragraphs.

- 3. FUNDS.** The Donor agrees to disburse to the Donee those funds indicated on the attached **Exhibit A** ("Donation Funds" or "Gift") in accordance with the Fund Disbursement Schedule set forth therein. The Donation Funds shall be used for the sole purpose(s) set forth in **Exhibit A**.
- 4. RECOGNITION.** In recognition of the Donor's commitment set forth in Section 3 of this Agreement, Donee shall provide Donor's with the Benefits ("Benefits") set forth in **Exhibit B**.
- 5. RECEIPT.** Within five (5) business days of receiving the Donation Funds or Gift (of the first installment thereof) listed in **Exhibit A** the Donee shall provide the Donor with a receipt. The receipt must be written on the official letterhead of the Donee and contain the following information: a) the name of the Donee as listed in Section 1 of this Agreement, b) the date the Donation Funds or Gift (of the first installment thereof) was given, c) the amount of the Donation Funds as set forth in **Exhibit A**, d) a description of any non-monetary Gift set forth in **Exhibit A**, and e) either a statement that no goods or services were provided by the Donee in exchange for the Donation Funds or the Gift, or description and good faith estimate (no estimate is need for naming rights) of the value of goods or services set forth in **Exhibit B**.
- 6. DONEE TAX STATUS.** The Donee is either a) state, a possession of the United States, or any of their political subdivisions, the United States, or the District of Columbia, or b) a corporation, trust, fund, or foundation organized and operated exclusively for religious, charitable, scientific, literary, or educational purposes. The Parties desire that the Gift made by this Agreement to be made in compliance with all of the applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"), the accompanying Treasury Regulations governing charitable organizations formed in accordance with the Code, and any other applicable laws governing charitable donations.
- 7. LICENSE.** The Donor grants to the Donee a nonexclusive, non-transferable, non-sublicensable license to use certain "Donor Trademarks" owned by the Donor solely in connection with this Agreement. "Donor Trademarks" shall mean solely the Donor trade names, marks and logos specified in **Exhibit C** hereto; provided, however, that the Donor in its sole discretion from time to time, may change the appearance and/or style of the Donor Trademarks or add or subtract from the list in **Exhibit C**, provided that, unless required earlier by a court order or to avoid potential



infringement liability, Donee shall have 30 days' notice to implement any such changes. Donee hereby acknowledges and agrees that, (i) the Donor has represented to Donee that the Donor Trademarks are owned solely and exclusively by the Donor, (ii) except as set forth herein, the Donee has no rights, title or interest in or to the Donor Trademarks and (iii) all use of the Donor Trademarks by the Donee shall inure to the benefit of the Donor. Donee agrees not to apply for registration of the Donor Trademarks (or any mark confusingly similar thereto) anywhere in the world. Notwithstanding the foregoing, any use of the Donor Trademarks pursuant to this license shall require the prior consent of the Donor.

- 7.1. **Ownership.** Donee acknowledges and agrees that the presentation and image of the Donor Trademarks should be uniform and consistent with respect to all services, activities and products associated with the Donor Trademarks. Accordingly, Donee agrees to use the Donor Trademarks solely in the manner that the Donor shall specify from time to time in the Donor's sole discretion. All usage by Donee of the Donor Trademarks shall include the appropriate trademark symbol. No use of the Donor Trademarks shall be permitted without the prior consent of the Donor.
8. **TERMINATION.** Donor may immediately terminate this Agreement with no further liability to Donee if Donee at any time breaches its obligations under this Agreement, and Donee does not cure such failure within thirty (30) days after receipt of written notice from the Donor.
9. **RELATIONSHIP.** Notwithstanding any provision to the contrary in this Donation Agreement, the Parties agree that their relationship with respect to the Gift contemplated herein is one of donor and donee only, and no provision of this Donation Agreement shall be construed to create any other type of status or relationship between the Parties with respect to such Gift. Neither Party nor its agents or employees are the representatives of the other Party for any purpose and neither Party has the power or authority as agent, employee or any other capacity to represent, act for, bind or otherwise create or assume any obligation on behalf of the other Party for any purpose whatsoever.
10. **LIMITATION OF LIABILITY.** Neither Party shall be liable to the other or any third party for any consequential, indirect, incidental, special, or punitive damages. The aggregate liability of each Party under this agreement shall be one-thousand dollars (\$1,000).
11. **FORCE MAJEURE.** Neither Party shall be deemed to have defaulted or failed to perform under this Agreement if that Party's ability to perform or default shall have been caused by an event or events beyond the control and without the fault of that Party, including fire, flood, explosion, act of God or a public enemy, strike, labor dispute, civil riot, pandemic, or the ability of Donor to provide the Gift is impacted by any of the foregoing ("Force Majeure Event"). Upon the occurrence of the Force Majeure Event, the Party claiming the Force Majeure Event shall promptly notify the other Party in writing of such event. Notwithstanding the foregoing, in the event of a Force Majeure Event, each Party agrees to make a good faith effort to perform its obligations hereunder.
12. **ASSIGNMENT.** The provisions of this Agreement will be binding on the Parties' successors and assigns. Upon notice to the other party, either party may assign this Agreement in whole or in part to any affiliate or subsidiary, or any party acquiring substantially all of the stock or assets of that party. Any other assignment shall require the prior written consent of the other party. Such consent not to be unreasonably withheld.
13. **NOTICES.** Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by certified or registered mail,

postage and fees prepaid, addressed to the party to whom such notice is intended to be given at the address set forth in Section 1 of this Agreement. Such notice shall be deemed to have been given when deposited in the U.S. Mail.

- 14. EXHIBITS.** All exhibits referred to in this Agreement are, by reference, incorporated in this Agreement for all purposes.
- 15. PARAGRAPH CAPTIONS.** The captions of the paragraphs are set forth only for convenience and reference, and are not intended in any way to define, limit, or describe the scope or intent of this Agreement.
- 16. ADDITIONAL DOCUMENTS OR ACTION.** The parties agree to execute any additional documents and to take any additional action necessary to carry out this Agreement.
- 17. INTEGRATION AND AMENDMENT.** This Agreement represents the entire agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.
- 18. WAIVER OF BREACH.** The waiver by any party to this Agreement of a breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party.
- 19. GOVERNING LAW.** The construction and interpretation of this Agreement and any disputes arising hereunder (whether for breach of contract, tortious conduct or otherwise) shall be governed by and construed in accordance with the internal laws of the State of Missouri without giving reference to its conflict of laws principles. In the event any suit, action or proceeding is brought by either party with respect to this Agreement or the matters contemplated herein, such action, suit or proceeding shall be brought in the state courts located in Weld County, Colorado and both Parties hereby accept, consent and submit to the exclusive jurisdiction of such court for the purpose of any such action, suit or proceeding.
- 20. SEVERABILITY.** If any provision of this Agreement is declared to be invalid, void or unenforceable by a court of competent jurisdiction, such provision shall be deemed to be severable, and all other provisions of this Agreement shall remain fully enforceable, and this Agreement shall be interpreted in all respects as if such provision were omitted.
- 21. AUTHORITY.** The Donee represents that it has full power and authority to execute this Agreement and to carry out the transactions contemplated hereby, and that all corporate action on the part of the Donee, its officers, directors and shareholders and all consents, approvals, orders, authorizations or filings with any federal or state governmental agency necessary for the authorization, execution, delivery and performance of this Agreement by the Donee and the consummation of the transactions contemplated herein by the Donee has been taken or obtained, and that this Agreement constitutes the legal, valid and binding obligation of such entity.
- 22. ELECTRONIC SIGNATURE & COPIES.** electronic signatures shall constitute original signatures for all purposes of this Agreement. Any and all electronic copies of the Agreement shall be treated as an original version.
- 23. PUBLICITY.** Neither party shall publish any press release, make any other public announcement, communicate with any third party, or otherwise publish any statement(s) (each a "Disclosure") concerning this Agreement or the transactions contemplated hereby without the prior written consent of the other Party. If any Party wishes to make a Disclosure with respect to



this Agreement or the contemplated transactions, such Party will provide the other with a draft of the Disclosure for review at least ten (10) business days prior to the time that such Disclosure is to be made. The Parties will attempt in good faith to expeditiously reach agreement on such Disclosure and the contents thereof. All draft Disclosures requiring written consent by Donor shall be sent solely to [Nikki.Richardson@jbssa.com](mailto:Nikki.Richardson@jbssa.com). The Donee is a Public Governmental Body and subject to the State of Missouri "Sunshine Law". If Donee intends to release information about this Agreement in response to a records request under Section 610.023 RSMo. it will provide Donor with written notice prior to such disclosure.

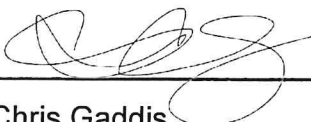
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year written above.

Donor:

Donee:

**Plumrose USA**

**Moberly, Missouri**

By:   
Name: Chris Gaddis  
Title: Head of Human Resources

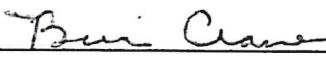
By:   
Name: Brian Crane  
Title: City Manager



EXHIBIT A

Donation Fund Amount: \$290,000

Fund Disbursement Schedule: Lump sum, to be disbursed within ninety (90) days after the date of this Agreement.

Sole Purpose of the Funds: funding to be spent across the following projects:

- \$110,000 – *Plumrose Solar Pavilion*: to fund the construction of an 80’ x 110’ Solar Powered Pavilion in Rothwell Park in Moberly, MO.
- \$180,000 – *Plumrose Amphitheater and Plumrose Splash Pad*: to fund the construction of an Amphitheater in Rothwell Park and the construction of a Splash Pad in Tannehill Park in Moberly, MO.
- Any cost required to complete any of the projects outlined above in excess of the \$290,000 in Donation Funds provided by Plumrose, will be covered and funded by the City of Moberly to ensure completion of each project.

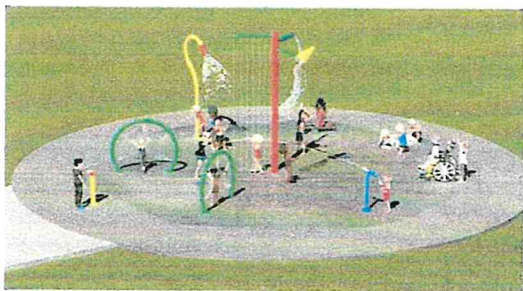
Non-monetary Gift (if applicable): N/A

*The images shown below are for illustrative purposes only – the new Plumrose Amphitheater and Plumrose Splash Pad final design and features not finalized.*

PROPOSED AMPHITHEATER



PROPOSED SPLASH PAD



**EXHIBIT B****Benefits:**

- Donee shall grant Donor life-long naming rights of the Solar Pavilion and Amphitheater at Rothwell Park and the Splash Pad at Tannehill Park in Moberly, MO. If, at any time, Donor requests an update to the name(s) or logo(s) set forth in Exhibit C and subsequently used in or on the Solar Pavilion, Amphitheater, and/or Splash Pad, Donee shall work with Donor, at Donor's cost, to effectuate such change.
- Donee shall prominently feature the Donor's name and logo on the Solar Pavilion, Amphitheater, and Splash Pad as mutually agreed to by the Donor and Donee.

EXHIBIT C

Donor Trademarks:



Plumrose USA

Plumrose

# City of Moberly

## City Council Agenda Summary

Agenda Number: \_\_\_\_\_

#6.

Department: Parks & Recreation

Date: November 16, 2020

**Agenda Item:** A Resolution Authorizing And Accepting A Change Order With Biddle Professional Services For Additional Infield Dirt Mix.

**Summary:** Four fields (Fox, Groeber, Patrick, and Meinert) were improved with over 400 tons of infield mix made for athletic fields brought in. One more load was needed than originally estimated. This 25 ton load cost an additional \$1,650.

Please note on the attached invoice the total cost of \$29,700 vs. the original bid of \$28,050. The original figure is copied here along with the additional charge of \$1,650 for an additional 25 tons of infield mix.

### Recommended

**Action:** Approve the resolution.

**Fund Name:** Athletic Complex – Land Maintenance

**Account Number:** 115.048.5305

**Available Budget \$:** \$17,470.44

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

Aye

Nay

### Mayor

M\_\_\_ S\_\_\_ Jeffrey

### Council Member

M\_\_\_ S\_\_\_ Brubaker

M\_\_\_ S\_\_\_ Kimmons

M\_\_\_ S\_\_\_ Davis

M\_\_\_ S\_\_\_ Kyser

Passed

Failed

**BILL NO:** \_\_\_\_\_

**RESOLUTION NO:** \_\_\_\_\_

**A RESOLUTION AUTHORIZING AND ACCEPTING A CHANGE ORDER WITH  
BIDDLE PROFESSIONAL SERVICES FOR ADDITIONAL INFIELD DIRT MIX.**

**WHEREAS**, on September 8, 2020, this Council adopted Resolution No. R966 and authorized a contract with Biddle Professional Services (“Biddle”) for \$28,050.00 worth of infield dirt mix for city ball fields; and

**WHEREAS**, a Change Order has been submitted by Biddle for an additional 25 tons of infield dirt mix which was necessary to complete the project at a cost of \$1,650.00; and

**WHEREAS**, staff recommends that the council authorize acceptance of the Change Order and authorize the City Manager to execute said Change Order.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby accepts and approves the attached Change Order and authorizes the City Manager to execute the Change Order on behalf of the City and to take such further action as may be necessary to carry out the intent of this Resolution.

**RESOLVED** this 16<sup>th</sup> day of November, 2020, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Deputy City Clerk

DATE: OCTOBER 11, 2020

TO: City of Moberly, Parks & Rec.  
Leslie Keeney  
200 N. Clark St.  
Moberly MO 65270

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Matt	MLB Infield Mix				Due on receipt	

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1		1 additional Load of MLB Mix delivered to Rothwell Park Moberly MO 65270	\$1650.00		\$1650.00
		Jacob Bunten, Parks Rec. Dept.			
TOTAL DISCOUNT					
				SUBTOTAL	
				SALES TAX	
				TOTAL	\$1650.00



DATE: OCTOBER 11, 2020

TO: City of Moberly, Parks & Rec.  
Leslie Keeney  
200 N. Clark St.  
Moberly MO 65270

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Matt	MLB Infield Mix				Due on receipt	

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
17		17 Loads of MLB Mix delivered to Rothwell Park Moberly MO 65270	\$1650.00		\$28,050.00
		Jacob Bunten, Parks Rec. Dept.			
TOTAL DISCOUNT					
				SUBTOTAL	
				SALES TAX	
				TOTAL	\$28,050.00

# City of Moberly

## City Council Agenda Summary

Agenda Number: #7.

Department: Finance

Date: November 16, 2020

**Agenda Item:** A resolution adopting health insurance stop loss policy and health insurance plan options for the City of Moberly, Missouri for the year 2021.

**Summary:** City Council, City staff, and our health plan broker USI have been working together for many weeks to obtain and evaluate quotes for various health insurance services, evaluate the current condition of the City's health plan, and develop and evaluate coverage plan offerings to be made available to the employees. After many hours of work by all involved, vendors have been selected and plan designs have been finalized. This resolution authorizes the City Manager to take the necessary actions to accept and implement vendor proposals and present health plan options to the employees for their consideration.

**Recommended Action:** Adopt this resolution.

**Fund Name:** Health Trust Fund

**Account Number:** N/A

**Available Budget \$:** N/A

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Jeffrey</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Brubaker</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Kimmons</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Davis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ <b>Kyser</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed



**BILL NO:**\_\_\_\_\_

**RESOLUTION NO:**\_\_\_\_\_

**A RESOLUTION ADOPTING HEALTH INSURANCE STOP LOSS POLICY AND HEALTH INSURANCE PLAN OPTIONS FOR THE CITY OF MOBERLY, MISSOURI EMPLOYEES FOR THE YEAR 2021.**

**WHEREAS**, the City of Moberly, Missouri staff and elected officials have evaluated many options for providing health insurance benefits to its employees for the year 2021; and

**WHEREAS**, based upon this evaluation process it was determined that the health insurance stop loss policy and insurance plan as described on the attached document entitled Sun Life Stop-Loss Renewal Proposal; and

**WHEREAS**, the City Council has determined that these health insurance policies are of great benefit to the employees and their families.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby adopts health insurance contribution rates and insurance plans as described herein for the year 2021 and further authorizes the City Manager or his designee(s) to take such actions as are necessary to present these plan options to the city employees.

**RESOLVED** this 16th day of November, 2020, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**  
  
\_\_\_\_\_  
Deputy City Clerk

STOP-LOSS

# Expertise

Renewal proposal created for  
City of Moberly

Presented by Stephen Barreca  
Telephone: 773-680-8309  
[Stephen.Barreca@sunlife.com](mailto:Stephen.Barreca@sunlife.com)

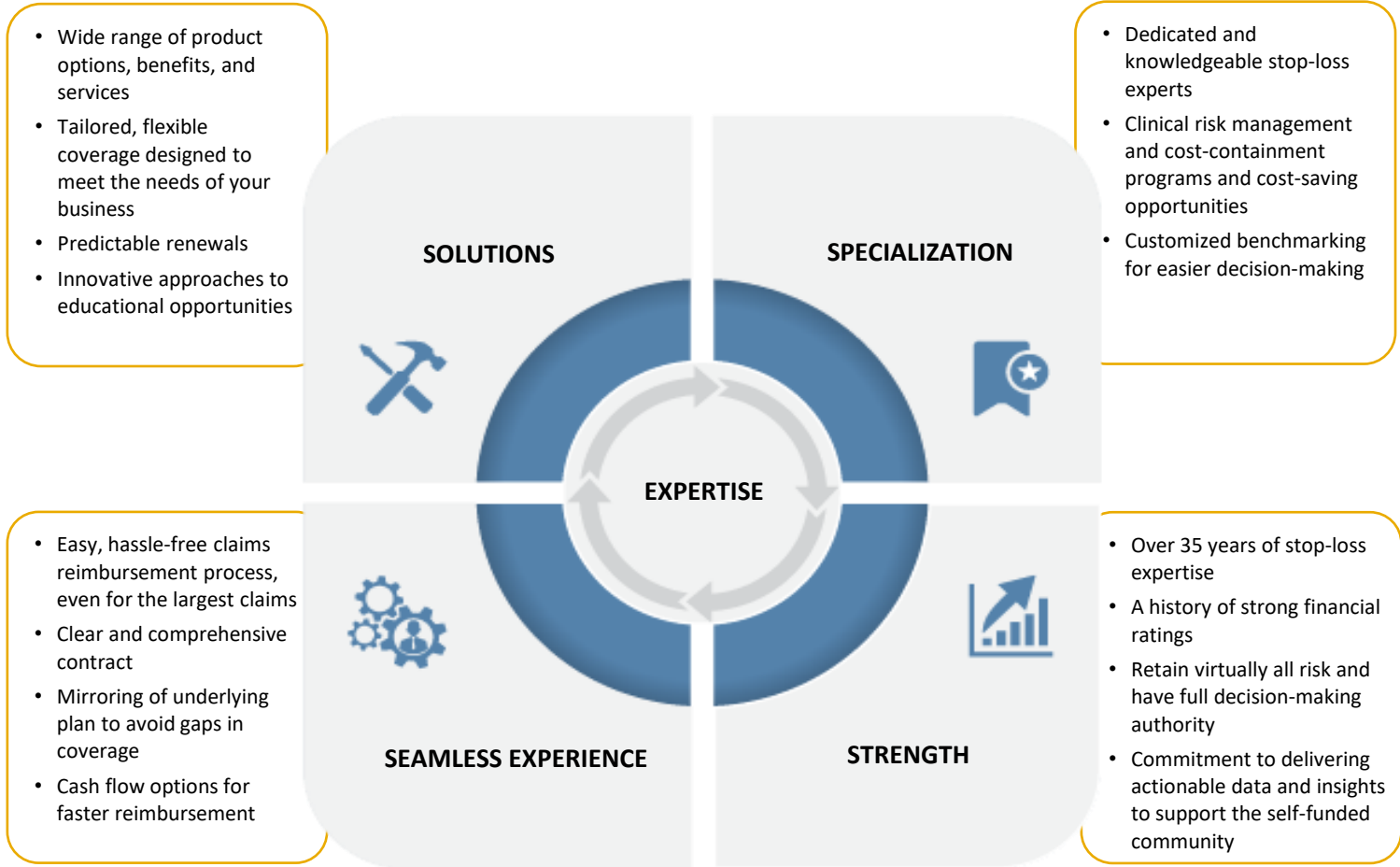


About Sun Life U.S.

In the United States, Sun Life is a top 10 provider of group life and disability<sup>1</sup>, has one of the largest preferred provider organizations (PPOs) dental networks with over 125,000 unique dentists<sup>2</sup>, and is the largest independent stop-loss provider<sup>3</sup>.

Employers of all sizes experience high-cost medical claims.

As a leading independent stop-loss carrier<sup>4</sup> with strong financial ratings,<sup>5</sup> we're here for you. Listening to you. Helping you design a stop-loss plan that fits your business with the risk management solutions, specialization and strength you need, plus seamless, hassle-free claim reimbursements. Let us put more than 35 years of stop-loss expertise to work for you.



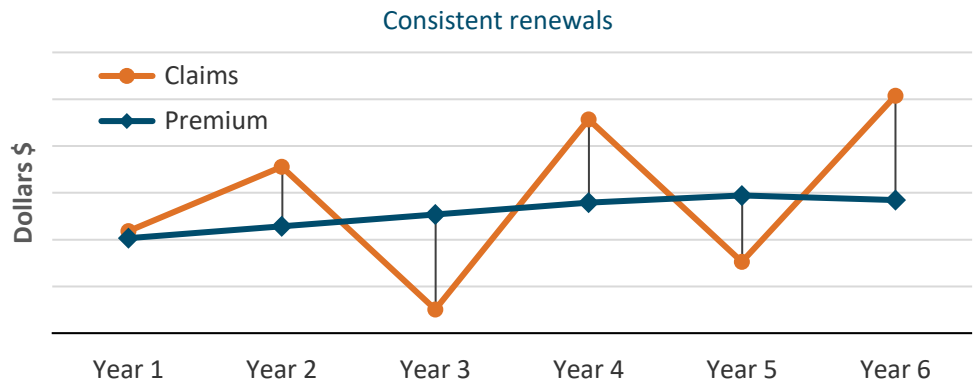
# Predictable renewals

We have developed a comprehensive renewal approach to provide customers with fair and predictable renewals. Sun Life Stop-Loss renewals include all of the following:

- An explanation about how pooling helps deliver rate stability
- A claims summary showing how your plan is performing
- Education about market factors that affect stop-loss rates

## How pooling helps deliver renewal rate stability over time

To help produce more consistent renewal costs, we combine your company’s Stop-Loss experience with that of other customers. This is called “pooling”, which means that the overall cost of claims is shared by your company and the others in the pool. It provides stability because Sun Life’s entire book of Stop-Loss business is large enough to absorb the claim fluctuations that would be produced by any one customer.



The chart above shows how our pooled approach can provide protection against significant changes in renewal costs. Your Stop-Loss claims can rise and fall from year to year, largely due to the volatility often associated with catastrophic claims. In a non-pooled approach, your renewal premium would likely be adjusted each year to reflect your individual claims experience. The corresponding rate changes might be extreme, depending on how poor or how favorable the experience was during the most recent contract periods. Pooling decreases volatility, since the cost of the catastrophic claim is shared by the entire customer pool.

## Proven results you can depend on



Our pooled approach has provided stability for our clients in good times and bad.

Over the last three years, only 4% of renewal increases were greater than 40%, only 12% were greater than 30% and only 23% exceeded 20%.

96% of Rate Increases <40%

88% of Rate Increases <30%

77% of Rate Increases <20%

# Claims summary

## City of Moberly, Specific claims summary

These charts show your current Specific claims activity related to the Specific deductible.

### Number of claims beyond Specific deductible

Year	Spec level	Claim count	Expected	Actual to expected
Current	\$50,000	2	2	119%
Prior 1	\$50,000	9	5	186%
Prior 2	\$50,000	0	5	0%
Totals		11	11	99%

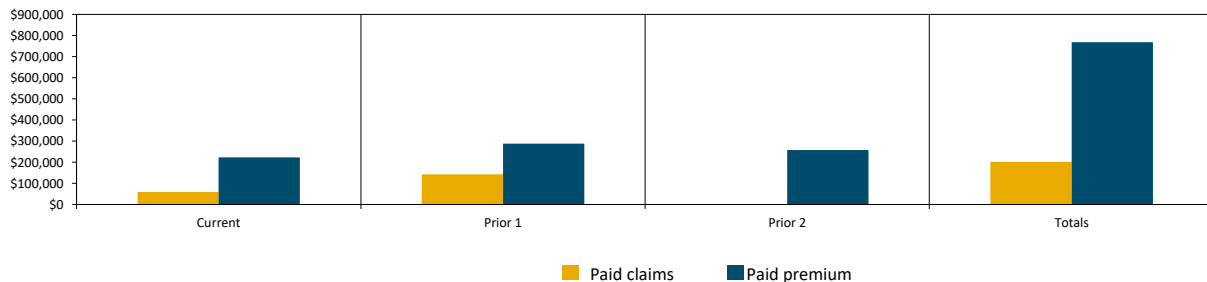
This chart shows the total number of claims that exceeded the Specific deductible during the contract period(s). For the current period, the expected claim count is a year-to-date number to be comparable to the claim count.

### Reimbursed claims compared to paid premiums

Year	Claim count	Paid claims	Paid premium	Loss ratio
Current	2	\$59,006	\$223,493	26%
Prior 1	9	\$142,203	\$287,372	49%
Prior 2	0	\$0	\$257,871	0%
Totals	11	\$201,209	\$768,736	26%

This chart shows your total reimbursed claims compared to total paid premiums.

### Paid claims versus paid premiums



This chart shows your total reimbursed claims compared to total premiums.

## Estimated reimbursable claims

When preparing your renewal options, Sun Life assumes that a number of claims have not yet been reported in the current policy period. We use a completion factor to help us predict how many claims will be submitted for reimbursement in the remaining months of the policy period. A completion factor is an estimated amount of time it might take for an incurred stop-loss claim to be submitted for reimbursement.

### Estimated reimbursable claims projection

Reported claims	Not-yet-reported claims
Spanning the 9 completed months of the policy year	Spanning the remaining 3 months in the policy year
55%	45%

This chart shows the estimated percentage of reported and not-yet-reported claims for your policy year as of the date of this renewal proposal.

# Market factors that affect stop-loss rates

A variety of market factors impact the development of your stop-loss rates. Some of the more influential are medical trend, leveraged trend, your health-care plan design, and your group's attributes. However, other factors such as economic conditions, current legislation and the stop-loss industry itself are also taken into consideration.



## Here's more detail behind the key factors that affect stop-loss rates:



### The health-care plan and the group's attributes

Significant factors that influence how a stop-loss carrier sets its rates are:

**Health-care plan design:** which services are included; co-payments; deductibles; employee contributions; incentives; wellness programs; participation levels

**Network selections:** the choice of preferred provider organization (PPO), a health maintenance organization (HMO) or a reference-based pricing (RBP) approach

**The group's attributes:** the demographics of the employee population; the geographic location of the employer; the type of industry



### Medical trend

Medical trend is a prediction of how much health-care costs will change over time. It is driven by a combination of the changes in costs for services as well as the rates of utilization. Historically, medical trend has increased at a rate that has outpaced inflation.



### Leveraged trend

Leveraged trend is a prediction of how much the cost of catastrophic claims – the type of claims that stop-loss insurance covers – will rise or fall over time in relation to health-care costs.

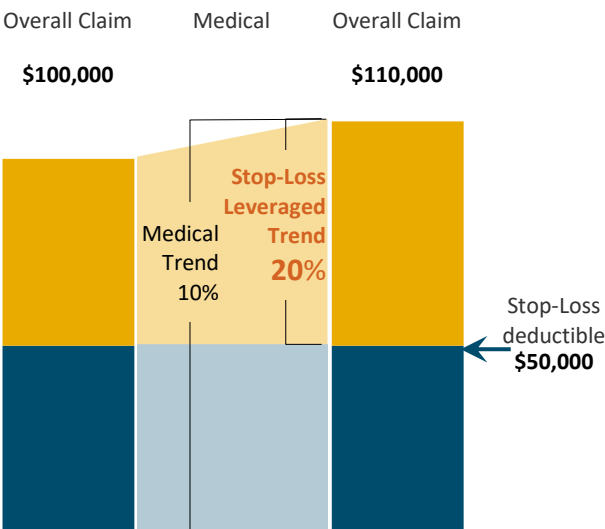
If the stop-loss deductible remains the same from year to year, the division of risk between the employer and the stop-loss insurer will change and the stop-loss carrier will assume a larger portion of the risk in return for higher premiums.

## How can you reduce the impact of leveraged trend?

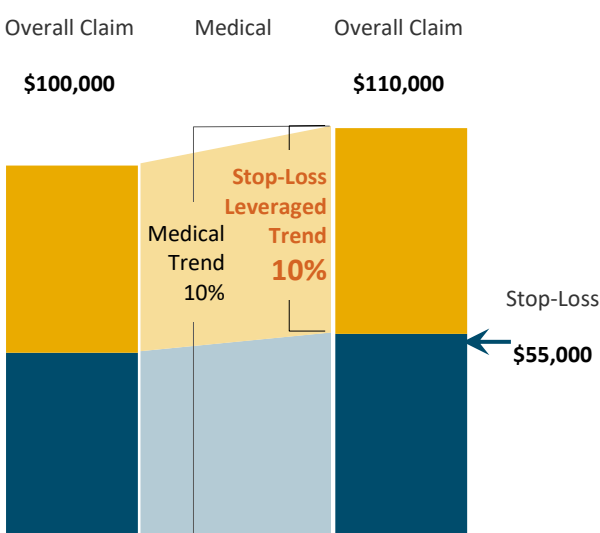
An employer can help offset the effect of leveraged trend on its Specific stop-loss premium by choosing a higher Specific deductible.

### Leveraged trend example...

Impact without a change to Stop-Loss Deductible



Impact with an increase to Stop-Loss Deductible





# Renewal options

## To accept the renewal proposal, please do the following:

- At the bottom of this page, select a renewal option and sign where indicated.
- Email, fax, or mail this page to me by December 1, 2020, in order to avoid a lapse in coverage.
- Please Note: Your signature constitutes your acceptance of the the terms, conditions assumptions and contingencies set forth within all pages of this proposal.

Policyholder name:	City of Moberly	Account number:	904915
Policyholder Address:	101 W Reed St	Renewal status:	Open
	Moberly, MO 652701554	TPA Name:	UMR
Situs State:	MO	PPO Name:	United Healthcare, ChoicePlus
Renewal Eff. Date:	January 1, 2021		

Current and renewal rate summary	
Tier	Employees
Single	91
Family	46
<b>Total</b>	<b>137</b>

Specific Stop-Loss policy details and renewal options				
Plan thresholds	Current	Renewal	Renewal option 1	Renewal option 2
Individual Specific deductible	\$50,000	\$50,000	\$60,000	\$70,000
Aggregating Specific deductible	\$20,000	\$20,000	\$20,000	\$20,000
Annual maximum	Unlimited	Unlimited	Unlimited	Unlimited
Lifetime maximum	Unlimited	Unlimited	Unlimited	Unlimited
Specific rates	Current	Renewal	Renewal option 1	Renewal option 2
Claims basis	PAID	PAID	PAID	PAID
Benefits covered	Medical and Rx	Medical and Rx	Medical and Rx	Medical and Rx
Single	\$142.14	\$154.60	\$141.08	\$125.50
Family	\$325.09	\$353.58	\$322.67	\$287.02
<b>Total monthly premium</b>	<b>\$27,888.88</b>	<b>\$30,333.28</b>	<b>\$27,681.10</b>	<b>\$24,623.42</b>
Renewal rate action as a % increase to current monthly premium		8.8%	-0.7%	-11.7%

Aggregate Stop-Loss policy details and renewal options				
Aggregate rates	Current	Renewal	Renewal option 1	Renewal option 2
Aggregate Benefit Maximum	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Per employee per month rate	\$9.07	\$9.52	\$9.52	\$9.52
<b>Total monthly premium</b>	<b>\$1,242.59</b>	<b>\$1,304.24</b>	<b>\$1,304.24</b>	<b>\$1,304.24</b>
Renewal rate action as a % increase to current monthly premium		5.0%	5.0%	5.0%

Aggregate thresholds and rates	Current	Renewal	Renewal option 1	Renewal option 2
Claims basis	Paid	Paid	Paid	Paid
Benefits covered	Medical & rx	Medical & rx	Medical & rx	Medical & rx
Corridor	125%	125%	125%	125%
Minimum Attachment Point %	100%	100%	100%	100%
<b>Composite Aggregate deductible factor</b>	<b>\$849.26</b>	<b>\$945.23</b>	<b>\$989.92</b>	<b>\$1,032.60</b>
- Medical	\$604.56	\$672.88	\$717.57	\$760.25
- Rx Drug	\$244.70	\$272.35	\$272.35	\$272.35
<b>Minimum Attachment Point</b>	<b>\$116,348.62</b>	<b>\$129,496.51</b>	<b>\$135,619.04</b>	<b>\$141,466.20</b>
<b>Estimated monthly renewal liability</b>	<b>\$116,348.62</b>	<b>\$129,496.51</b>	<b>\$135,619.04</b>	<b>\$141,466.20</b>
Renewal rate action as a % increase to current monthly aggregate deductible factors.		11.3%	16.6%	21.6%

Total estimated annual plan costs				
Total costs	Current	Renewal	Renewal option 1	Renewal option 2
Total annual premium	\$349,577.64	\$379,650.24	\$347,824.08	\$311,131.92
Annual Aggregate Attachment Point	1,396,183.44	1,553,958.12	1,627,428.48	1,697,594.40
<b>Total estimated self-funded plan costs</b>	<b>\$1,745,761.08</b>	<b>\$1,933,608.36</b>	<b>\$1,975,252.56</b>	<b>\$2,008,726.32</b>
Renewal rate action as a % increase to total estimated annual plan cost.		10.8%	13.1%	15.1%

Select renewal option			
-----------------------	--	--	--

Please indicate the renewal option you have selected by initialing one of the three boxes above. The premium rates agreed upon as part of the renewal will be effective on the Policy Renewal Effective Date. Your signature on the renewal proposal constitutes your acceptance of the terms, conditions, assumptions and contingencies set forth in it.

Please acknowledge your acceptance of the renewal proposal, which includes all pages of the proposal, by signing below and returning the signed page to Stephen Barreca.

Authorized Signature: _____	Date: _____
Printed Name: _____	Printed Title: _____

# Renewal options, continued

October 26, 2020

Policyholder name:	City of Moberly
Account number:	904915
Renewal status:	Open
Renewal Eff. Date:	January 1, 2021

## Specific Stop-Loss coverage

The following options and programs are included in your policy:

Options:

- **No New Lasers at Renewal option with Renewal Rate Cap of 50%**  
This option prevents new lasers. The rate cap applies to Specific rates and the Aggregating Specific deductible (if applicable), and it assumes there are no material changes to the underlying plan, the Sun Life Stop-Loss policy, or the covered group.
- **Advance Funding option**  
This option enhances the cash flow of your self-funded plan by advancing the stop-loss funds to you or your administrator up front, before you pay the provider.
- **Retiree coverage**
- **Rx claims are included and bundled with the administration (no carve-out PBM)**  
This proposal assumes that your stop-loss insurance will include coverage for prescription drug claims and that the standard large claimant reporting from your medical administrator will include both medical and prescription drug claims. Based on the information provided, your PBM vendor is Optum Rx.

Programs:

- **SunElite<sup>SM</sup> medical document review service**  
SunElite is a medical plan document review service for Sun Life Stop-Loss clients. Your custom SunElite report will analyze the plan's cost-containment, federal law compliance and discretionary authority.
- **SunExcel<sup>®</sup> transplant program**  
The SunExcel program includes access to a stop-loss Specific deductible reduction when an approved transplant contract is placed.
- **SunResources<sup>®</sup> preferred network program**  
SunResources is our preferred cost-containment vendor program. On a voluntary basis, Sun Life clients gain access to an extensive network of cost-containment vendors that have gone through a rigorous vetting process to ensure quality service and performance. SunResources can help lower costs both before and after a catastrophic claim occurs.

The following are not included in your policy:

- **Mirroring Endorsement**
- **Clinical Trials option**
- **Electronic Funds Transfer**
- **Terminal Liability option**
- **Experience Rating Refund**

## Producer commissions

Sun Life pays the following commission percent to the Stop-Loss producer: 0.0%.

## Specific Stop-Loss renewal acceptance

Acceptance of your Specific Stop-Loss renewal by Sun Life is subject to timely receipt of a signed renewal proposal and contingent upon a review of large claims over \$25,000 with diagnosis/prognosis for the period of January 1, 2020, through September 30, 2020, with accompanying required information. For large claims, the required information includes paid claims, pending claims, and notification of known situations. Upon review of your large claims information, we reserve the right to recalculate quoted rates.

Sun Life will not reimburse for claims expenses incurred outside the Policy Year parameters.

## Aggregate Stop-Loss

- **Features**

# Renewal options, continued

October 26, 2020

Policyholder name:	City of Moberly
Account number:	904915
Renewal status:	Open
Renewal Eff. Date:	January 1, 2021

Monthly Aggregate Accommodation is not included.  
Terminal Liability option is not included.

## Minimum Attachment Points

Renewal	Renewal Option 1	Renewal Option 2
\$1,553,958.12	\$1,627,428.48	\$1,697,594.40

- Aggregate Stop-Loss renewal acceptance**

Renewal acceptance of Aggregate coverage by Sun Life is subject to timely receipt of a signed renewal proposal and contingent upon a review of monthly claims and lives, by line of coverage, for the period of January 1, 2020, through September 30, 2020. Upon review of that information, we reserve the right to recalculate the Aggregate Attachment Point.

## General coverage

- Affordable Care Act accommodations**

This renewal proposal represents Sun Life's efforts to work with you to meet your requirements under the Affordable Care Act (ACA), including, but not limited to, the dependent age provisions of the ACA. According to the rescission provision of the ACA, the self-funded medical plan is responsible for keeping its census data up to date at all times. If the plan inadvertently does not remove a terminated participant, Sun Life may deny any claims from the participant. However, in that situation, the self-funded medical plan is responsible for the claim.

Proposal for City of Moberly

GSLOT-2551, SLPC 24342 0518 (exp. 520)

## Disclosures

1. Based on LIMRA 2018 Annual U.S. Sales & In-Force Reports for group term life, group short-term disability and long-term disability insurance.
2. March 2019 data from the NetMinder Report; based on unique dentist count. For more information, please visit [HYPERLINK "http://www.netminder.com/"](http://www.netminder.com/) www.netminder.com.
3. Ranking compiled by Sun Life based on data contained in the 2018 NAIC Accident and Health Experience Report. An independent stop-loss carrier is defined as a stop-loss carrier that does not also sell medical claim administrative services.
4. \$1.6 billion of in-force premium as of December 31, 2018.
5. Data as of October 2019. For current financial ratings, please visit [www.sunlife.com](http://www.sunlife.com).

### Producer licensing

All Sun Life companies require producers using insurance quotes we issue for the purpose of soliciting, selling, or negotiating insurance to be licensed both by the state where the prospective client is located and by any state where the solicitation, sale, or negotiation of insurance occurs, if different. This requirement pertains to all forms of solicitation, sales or negotiation of insurance, including but not limited to solicitation, sale, or negotiation conducted in person, by telephone, by email, by fax, or otherwise.

### Producer compensation

All Sun Life companies may pay the selling broker, agency, or third-party administrator compensation for the promotion, sale, and renewal of the products and services offered in this proposal. In addition to our standard compensation arrangements, we may make additional cash payments or reimbursements to selling brokers in recognition of their marketing and distribution activities, persistency levels, and volume of business. We encourage brokers and their clients to discuss what commission or other compensation may be paid in connection with the purchase of products and services from the company. For New York-issued cases, producers must comply with the specific compensation requirements of New York Regulation 194.

### Plan and rates

This renewal proposal is based on the employee census information that was provided. Acceptance of the group and final rates will be determined by the Sun Life home office in the United States based on actual enrollment and case experience, if required. Terms and conditions of any coverage under the policy will be determined by all necessary final data and by underwriting rules, policy requirements, and policy provisions in effect on the date coverage begins.

### Sun Life Companies

The Sun Life group of companies operates under the "Sun Life" name. In the United States and elsewhere, insurance products are offered by members of the Sun Life group of companies that are insurance companies.

Currently, group underwriting companies include Sun Life and Health Insurance Company (U.S.) and Sun Life Assurance Company of Canada. Sun Life Inc., the publicly traded holding company for the Sun Life group of companies, is not an insurance company and does not guarantee the obligations of these insurance companies. Each insurance company relies on its own financial strength and claims-paying ability.

### Stop-Loss information

The Sun Life Stop-Loss high-cost cancer claim reimbursement must be based on the International Statistical Classification of Diseases and Related Health Problems (ICD-10) cancer codes 140-239. To receive a reduction in the Sun Life Stop-Loss Specific deductible, the Sun Life Cancer rider must be in force as well as Sun Life Critical Illness and Cancer Insurance.

The following services are not insurance and carry a separate charge included with the price of coverage: Clinical 360, owned by Sun Life; SunExcel®, owned by Sun Life; SunElite™, owned by Sun Life with services provided by The Phia Group, LLC.

Group stop-loss insurance policies are underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) in all states, except New York, under Policy Form Series 07-SL REV 7-12. In New York, group stop-loss insurance policies are underwritten by Sun Life and Health Insurance Company (U.S.) (Lansing, MI) under Policy Form Series 07-NYSL REV 7-12. Product offerings may not be available in all states and may vary depending on state laws and regulations.

### Information

Issuance of these policies is dependent on meeting underwriting guidelines and participation requirements.

Note regarding employees covered or considering coverage under Health Savings Accounts (HSA) established in connection with High Deductible Health Plans (HDHPs): Based on the limited available regulatory guidance, Sun Life believes its "Critical Illness Insurance," "Critical Illness and Cancer Insurance," and "Critical Illness, Cancer-Only Insurance" (Cancer Insurance) are appropriate for use with an HSA and may be purchased when employees and/or their family members are covered under an HDHP. However, Sun Life cannot provide legal or tax advice. If there are legal or tax questions arise we suggest that employees consult their own legal or tax advisor before purchasing this insurance.

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## Here for you

To learn more, contact your broker or  
Sun Life Stop-Loss Specialist.



**City of Moberly  
Medical Plan  
Benefit Outline and Cost Summary  
January 01, 2021 Renewal**

#7.

<b>Benefit Outline</b>	<b>Current</b>	
	<b>Plan 1</b>	<b>Plan 2</b>
Carrier / PBM	UMR	UMR
Plan Type	PPO	HSA
Network	Choice Plus	Choice Plus
Deductible (Individual / Family)	\$1,500 / \$4,500	\$2,800 / \$5,600
Deductible Type	Embedded	Embedded
Out-of-Pocket Maximum (Ind. / Fam.)	\$1,750 / \$5,250	\$4,500 / \$9,000
Coinsurance (In)	80/20%	80/20%
Wellness / Preventive Care	Covered	Covered
Primary Care Office Visit	Ded, 80/20%	Ded, 80/20%
Specialist Office Visit	Ded, 80/20%	Ded, 80/20%
Walk-In / Urgent Care Visit	Ded, 80/20%	Ded, 80/20%
Emergency Room	Ded, 80/20%	Ded, 80/20%
Outpatient Lab / X-Ray	Ded, 80/20%	Ded, 80/20%
Complex Imaging (MRI, CAT, PET, et.al)	Ded, 80/20%	Ded, 80/20%
Outpatient Surgical Facility	Ded, 80/20%	Ded, 80/20%
Inpatient Hospital Facility	Ded, 80/20%	Ded, 80/20%
Prescription OOP Max (Ind./ Fam.)	Included in medical	Included in medical
Retail Prescription Drug Copays	\$10/ \$25 / \$45	Ded, \$10 / \$25 / \$45
Mail Order Prescription Drug Copays	\$20 / \$50 / \$90	Ded, \$20 / \$50 / \$90
Specialty Prescription Drugs	\$500	Ded, \$500
Non-network Deductible (Ind. / Fam.)	\$1,500 / \$4,500	\$4,000 / \$8,000
Non-network OOP Max (Ind. / Fam.)	\$2,000 / \$6,000	\$5,000 / \$10,000
Non-network Coinsurance	60%/40%	60%/40%
<b>Notes</b>		



City of Moberly Calendar Year 2021 Health Plan Rates					
HDHP Plan Monthly Contribution Rates Effective 1/1/2021					
Rate Code	City Contribution**	Employee Contribution	Bi-Weekly Rate	Total	Wellness Program*
E+0	700.00	0.00	0.00	700.00	50.00
E+1	1,089.93	400.83	200.42	1,490.76	50.00
E+2	1,084.93	406.25	203.13	1,491.18	50.00
E+3	1,079.93	411.67	205.83	1,491.60	50.00
E+4	1,074.93	417.08	208.54	1,492.01	50.00
E+5	1,069.93	422.50	211.25	1,492.43	50.00
E+6	1,064.93	427.92	213.96	1,492.85	50.00
E+7	1,059.93	433.33	216.67	1,493.26	50.00
E+8	1,054.93	438.75	219.38	1,493.68	50.00
* Deferred for employees that participate in annual wellness check program.					
** Includes \$75 per month City contribution to participant HSA.					

PPO Buy-Up Plan Monthly Contribution Rates Effective 1/1/2021					
Rate Code	City Contribution	Employee Contribution	Bi-Weekly Rate	Total	Wellness Program*
E+0	650.00	50.00	25.00	700.00	50.00
E+1	1,089.93	432.90	216.45	1,522.83	50.00
E+2	1,084.93	438.75	219.38	1,523.68	50.00
E+3	1,079.93	444.60	222.30	1,524.53	50.00
E+4	1,074.93	450.45	225.23	1,525.38	50.00
E+5	1,069.93	456.30	228.15	1,526.23	50.00
E+6	1,064.93	462.15	231.08	1,527.08	50.00
E+7	1,059.93	468.00	234.00	1,527.93	50.00
E+8	1,054.93	473.85	236.93	1,528.78	50.00
* Deferred for employees that participate in annual wellness check program.					

# City of Moberly

## City Council Agenda Summary

Agenda Number: #8.  
 Department: Public Utilities  
 Date: November 16, 2020

**Agenda Item:** A Resolution Authorizing The City Manager To Purchase A Case 580 SN Backhoe.

**Summary:** The Public Utilities department has acquired state bids to replace a 2011 John Deere backhoe that was approved in the capital improvement budget for 2020-2021. The cost of the backhoe is \$116,282.00. The proposed new machine is a Case. The approved budget for this item is \$120,000. We will finance this purchase on a 3 year lease-purchase.

**Recommended**

**Action:** Approve this resolution.

**Fund Name:** Capital Improvement Plan

**Account Number:** 301.112.5502

**Available Budget \$:** \$243,584.00

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Roll Call**

**Aye**   **Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed

**BILL NO:** \_\_\_\_\_

**RESOLUTION NO:** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A CASE 580 SN BACKHOE.**

**WHEREAS**, the Moberly Utilities Department is in need of a backhoe for sewer and water main repair and replacement; and

**WHEREAS**, the State of Missouri has negotiated a purchase price for such a backhoe which is available to the city from Crown Power Equipment in Macon, Missouri and which pursuant to Sec. 2-435 (4) is a cooperative purchasing exception to the city’s purchasing rules; and

**WHEEREAS**, the quoted discounted price for a Case 580 SN Backhoe with related equipment is \$116,282.00; and

**WHEREAS**, city staff has indicated that said purchase may involve an equipment lease/purchase agreement.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby authorizes the City Manager to purchase a Case 580 SN Backhoe and related equipment from Crown Power Equipment for \$116,282.00 and to present to the council for approval an equipment lease purchase agreement if desired.

**RESOLVED** this 16th day of November, 2020, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

\_\_\_\_\_  
Deputy City Clerk

## CROWN POWER & EQUIPMENT

510 Brees Industrial Drive

Macon, MO 63552

660-395-1066

**"Quote"**

DATE \_\_\_\_\_

**CUSTOMER :** City of Moberly Water & Sewer

**10/15/2020**

[illegible]

8.6000%

## TAXES

GOVT

<b>TOTAL WITH TAX</b>	<b>\$116,282.00</b>
-----------------------	---------------------

### ***Financing Option***

Rate

Term

Mth Pymt

## Adam Hombs

573-818-4090

[ahombs@crown-power.com](mailto:ahombs@crown-power.com)

This quote is valid for thirty (30) days from the date above and is subject to any price increase and availability of equipment. We thank you for this opportunity to be of service and trust this proposal will receive your favorable consideration.

# City of Moberly

## City Council Agenda Summary

Agenda Number: #9.

Department: Public Utilities

Date: November 16, 2020

**Agenda Item:** A Resolution Authorizing The City Manager To Purchase A International Dump Truck.

**Summary:** The Public Utilities department has acquired state bid for a dump truck that was approved in the 2020-2021 budget in the capital improvement plan. This truck will replace a 2005 truck. The new truck is an International. The cost of the dump truck is \$96,587.00. The budgeted amount is \$100,000. We will utilize a 3-year lease purchase for this unit.

**Recommended**

**Action:** Approve this resolution

**Fund Name:** Capital Improvement Plan

**Account Number:** 301.112.5502

**Available Budget \$:** \$243,584.00

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Roll Call**

**Aye**   **Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed



**BILL NO:** \_\_\_\_\_

**RESOLUTION NO:** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A INTERNATIONAL DUMP TRUCK.**

**WHEREAS**, the Moberly Utilities Department is in need of a new dump truck for department operations; and

**WHEREAS**, the State of Missouri has negotiated a purchase price for such a dump truck which is available to the city from Scheppers International Truck Center in Jefferson City, Missouri and which pursuant to Sec. 2-435 (4) is a cooperative purchasing exception to the city’s purchasing rules; and

**WHEEREAS**, the quoted discounted price for a 2021 International HV507 SFA dump truck with related equipment is \$96,587.00; and

**WHEREAS**, city staff has indicated that said purchase may involve an equipment lease/purchase agreement.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby authorizes the City Manager to purchase a 2021 International HV507 SFA dump truck and related equipment from Scheppers International Truck Center for \$96,587.00 and to present to the council for approval an equipment lease purchase agreement if desired.

**RESOLVED** this 16th day of November, 2020, by the Council of the City of Moberly, Missouri.

\_\_\_\_\_  
Presiding Officer at Meeting

**ATTEST:**

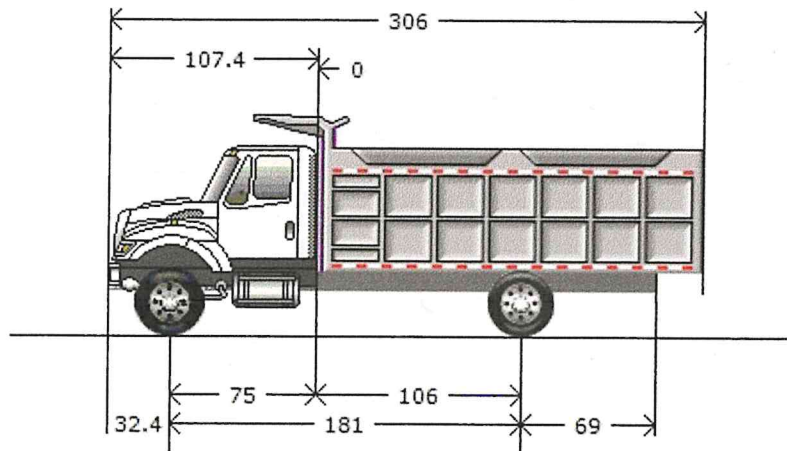
\_\_\_\_\_  
Deputy City Clerk

**INTERNATIONAL®**

October 19, 2020

**Prepared For:**  
 CITY OF MOBERLY  
 Tim Grimsley  
 City Hall  
 Moberly, MO 65270-  
 (660)269 - 8705

**Presented By:**  
 SCHEPPERS INTERNATIONAL TRUCK CENTER  
 SCOTT KLIETHERMES  
 1722 SOUTHRIDGE DRIVE  
 JEFFERSON CITY MO 65109 -  
 (573)636-2133



**Model Profile**  
**2021 HV507 SFA (HV507)**

<b>AXLE CONFIG:</b>	4X2
<b>APPLICATION:</b>	Construction Dump
<b>MISSION:</b>	Requested GVWR: 33000. Calc. GVWR: 34220
<b>DIMENSION:</b>	Wheelbase: 181.00, CA: 106.00, Axle to Frame: 69.00
<b>ENGINE, DIESEL:</b>	{Cummins B6.7 260} EPA 2017, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 260 Peak HP (Max)
<b>TRANSMISSION, AUTOMATIC:</b>	{Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
<b>CLUTCH:</b>	Omit Item (Clutch & Control)
<b>AXLE, FRONT NON-DRIVING:</b>	{Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
<b>AXLE, REAR, SINGLE:</b>	{Dana Spicer 21060S} Single Reduction, Hypoid Gearing, 21,000-lb Capacity, 200 Wheel Ends Gear Ratio: 6.50
<b>CAB:</b>	Conventional, Day Cab
<b>TIRE, FRONT:</b>	(2) 11R22.5 Load Range H AH37 (HANKOOK), 499 rev/mile, 75 MPH, All-Position
<b>TIRE, REAR:</b>	(4) 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive
<b>SUSPENSION, REAR, SINGLE:</b>	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
<b>PAINT:</b>	Cab schematic 100WK Location 1: 9219, Winter White (Std) Chassis schematic N/A

**INTERNATIONAL®**

**Vehicle Specifications**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
HV50700	Base Chassis, Model HV507 SFA with 181.00 Wheelbase, 106.00 CA, and 69.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1ANA	AXLE CONFIGURATION {Navistar} 4x2
1CAG	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.250" x 3.610" x 0.375" (260.4mm x 91.7mm x 9.5mm); 456.0" (11582mm) Maximum OAL
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)
2ARV	AXLE, FRONT NON-DRIVING {Meritor MFS-14-143A} Wide Track, I-Beam Type, 14,000-lb Capacity
3770	SPRINGS, FRONT AUXILIARY Rubber
3ADD	SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 14,000-lb Capacity, with Shock Absorbers
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System
4EBT	AIR DRYER {Bendix AD-IP} with Heater
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqiIn Spring Brake
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqiIn
4LAG	SLACK ADJUSTERS, FRONT {Gunite} Automatic
4LGG	SLACK ADJUSTERS, REAR {Gunite} Automatic
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes
4WWZ	DRAIN VALVE (3) with Pull Chains for Air Tanks
4WZJ	AIR TANK LOCATION (2) : One Mounted Under Each Rail, Front of Rear Suspension, Parallel to Rail
4XDP	BRAKES, FRONT {Meritor 16.5X5 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 5", 14,600-lb Capacity
4XDR	BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle
5708	STEERING COLUMN Tilting
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black
5PSA	STEERING GEAR {Sheppard M100} Power
6DGA	DRIVELINE SYSTEM {Dana Spicer} SPL100, for 4x2/6x2
7BEV	AFTERTREATMENT COVER Steel, Black

**INTERNATIONAL®**

**Vehicle Specifications**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
7BKS	EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab
7WAZ	TAIL PIPE (1) Turnback Type
7WCM	EXHAUST HEIGHT 8' 10"
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
8718	POWER SOURCE Cigar Type Receptacle without Plug and Cord
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense
8HAE	BODY BUILDER WIRING Rear of Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
8NAA	TAIL LIGHT WIRING MODIFIED Includes: Wiring for Standard Lt & Rt Tail Lights; Separate 8.0' of Extra Cable Wiring for Lt & Rt Body Mounted Tail Lights
8RGA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input
8THB	BACK-UP ALARM Electric, 102 dBA
8VAY	HORN, ELECTRIC Disc Style
8VUJ	BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab
8WMA	SWITCH, TOGGLE, FOR WORK LIGHT Lighted; on Instrument Panel and Wiring Effects for Customer Furnished Back of Cab Light
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XBK	SWITCH, AUXILIARY Switch 40 amp Circuit for Customer Use; Includes Wiring Connection at Power Distribution Center (PDC) and Control in Cab

**INTERNATIONAL®****Vehicle Specifications**  
**2021 HV507 SFA (HV507)****October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord
8XHR	POWER SOURCE, ADDITIONAL Auxiliary Power Outlet (APO) & USB Port, Located in the Instrument Panel
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges
9HBM	GRILLE Stationary, Chrome
9WAC	BUG SCREEN Mounted Behind Grille
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines
12EJV	ENGINE, DIESEL {Cummins B6.7 260} EPA 2017, 260HP @ 2400 RPM, 660 lb-ft Torque @ 1600 RPM, 2600 RPM Governed Speed, 260 Peak HP (Max)
12EMZ	VENDOR WARRANTY, ENGINE {Cummins} B6.7 Engine, 3-Year Unlimited Miles Standard Warranty
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed
12UWZ	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler
12VBB	AIR CLEANER Dual Element
12VHH	FEDERAL EMISSIONS {Cummins B6.7} EPA, OBD and GHG Certified for Calendar Year 2020
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel
12WZE	EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations
12XBM	ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines
13AVL	TRANSMISSION, AUTOMATIC {Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints



**INTERNATIONAL®**

**Vehicle Specifications**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223
13WV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13WYU	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming
13XAK	PTO LOCATION Customer Intends to Install PTO at Right Side of Transmission
14AET	AXLE, REAR, SINGLE {Dana Spicer 21060S} Single Reduction, Hypoid Gearing, 21,000-lb Capacity, 200 Wheel Ends . Gear Ratio: 6.50
14SAL	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
14WMN	AXLE, REAR, LUBE {EmGard FE-75W-90} Synthetic Oil; 1 thru 29.99 Pints
15LMA	LOCATION FUEL/WATER SEPARATOR Mounted Outside Left Rail, 15" Back of Cab
15LMN	FUEL/WATER SEPARATOR {Racor 400 Series,} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor
15SGJ	FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Under Cab
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab
16030	CAB Conventional, Day Cab
16564	HEATER SHUT-OFF VALVES (1) Ball Valve Type, Supply Line
16BAM	AIR CONDITIONER with Integral Heater and Defroster
16GDC	GAUGE CLUSTER Base Level; English with English Speedometer and Tachometer, for Air Brake Chassis, Includes Engine Coolant Temperature, Primary and Secondary Air Pressure, Fuel and DEF Gauges, Oil Pressure Gauge, Includes 3 Inch Monochromatic Text Display
16GHU	GRAB HANDLE, CAB INTERIOR (2) Safety Yellow
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16JNT	SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust
16SMN	SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl
16SMW	GRAB HANDLE, EXTERIOR Black, Aluminum, for Cab Entry Mounted Left Side at B-Pillar
16SNS	MIRRORS (2) Aero Pedestal, Power Adjust, Heated, Black Heads and Arms, 6.5" x 14" Flat Glass, Includes 6.5" x 6" Convex Mirrors, for 102" Load Width
16VKB	CAB INTERIOR TRIM Classic, for Day Cab
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16WSK	CAB REAR SUSPENSION Air Bag Type

**INTERNATIONAL®****Vehicle Specifications**  
**2021 HV507 SFA (HV507)****October 19, 2020**

<b><u>Code</u></b>	<b><u>Description</u></b>
16XCK	WINDOW, MANUAL (2) and Manual Door Locks, Left and Right Doors
16XJN	INSTRUMENT PANEL Flat Panel
16ZBT	ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab
27DTT	WHEELS, FRONT {Accuride 28828} DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs
28DTT	WHEELS, REAR {Accuride 28828} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs
7372135810	(4) TIRE, REAR 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive
7382135809	(2) TIRE, FRONT 11R22.5 Load Range H AH37 (HANKOOK), 499 rev/mile, 75 MPH, All-Position
	Cab schematic 100WK
	Location 1: 9219, Winter White (Std)
	Chassis schematic N/A
	<b>Services Section:</b>
40128	WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A
1	Henderson 12' Dump Body

**INTERNATIONAL®**

**Financial Summary**  
**2021 HV507 SFA (HV507)**

**October 19, 2020**

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Net Sales Price:		\$96,587.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Single Axle Dump Truck Equipped with Henderson Body, Priced under Municipality Discount.

**Approved by Seller:**

**Accepted by Purchaser:**

\_\_\_\_\_  
**Official Title and Date**

\_\_\_\_\_  
**Firm or Business Name**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Authorized Signature and Date**

**This proposal is not binding upon the seller  
without Seller's Authorized Signature**

\_\_\_\_\_  
**Official Title and Date**

**The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.**

**The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.**

# City of Moberly

## City Council Agenda Summary

Agenda Number: #10.

Department: Administration

Date: November 16, 2020

**Agenda Item:** A Resolution appointing Shannon Hance as City Clerk.

**Summary:** City Clerk Kay Galloway announced her retirement effective November 1, 2020. A hiring committee interviewed several candidates including former deputy city clerk Shannon Hance. Shannon is the most qualified candidate and is available to take over the position as of November 16, 2020.

### Recommended

**Action:** To pass the Resolution at a the November 16th council meeting.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

Aye    Nay

#### Mayor

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_    \_\_\_

#### Council Member

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_    \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_    \_\_\_

Passed    Failed

BILL NO: \_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

**A RESOLUTION APPOINTING SHANNON HANCE AS CITY CLERK EFFECTIVE  
NOVEMBER 16, 2020.**

**WHEREAS**, the Moberly City Clerk, Kay Galloway, has submitted her resignation effective November 1, 2020; and

**WHEREAS**, a search committee reviewed applications of persons interested in filling the city clerk position and recommend the appointment of Shannon Hance; and

**WHEREAS**, Section 2-191 of the Moberly City Code provides that the Moberly City Council shall appoint the City Clerk for an indefinite term.

**NOW, THEREFORE**, the City of Moberly hereby appoints Shannon Hance as City Clerk effective as of November 16, 2020.

**RESOLVED** this 16th day of November, 2020, by the Council of the City of Moberly, Missouri.

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 Presiding Officer at Meeting
**ATTEST:**


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 Deputy City Clerk



# City of Moberly

## City Council Agenda Summary

Agenda Number: #11.  
 Department: Public Utilities  
 Date: November 16, 2020

**Agenda Item:** A Resolution Authorizing The City Manager To Execute An Agreement With Surveying & Mapping, Llc For Utility Gps Mapping And Data Collection.

**Summary:** The City is required by State Statute and DNR Regulations to have GIS locations of valves and hydrants in the drinking water system and a map of the storm water system. The work will include collecting GPS locations of each feature, pipe material and diameter and inspections of the assets (fire hydrants, storm water inlets, etc.) The fee for the water system is fixed, but since we don't know what we will find in the field for the storm water system, there is a fee per feature found, inspected and mapped. The current budget includes \$80,000 for mapping services. It is the plan to provide as much mapping as possible this budget year, and then complete the process the coming budget year. The water lines will be completed first. SAM recently acquired Midland GIS who is our current provider. They have provided good service to the City and host our current system. For this reason, we recommend contracting with SAM for the work.

**Recommended Action:** Approve the resolution and allow the City Manager to contract for these services with SAM.

**Fund Name:** Capital Improvement Sales Tax Trust

**Account Number:** 304.000.5502

**Available Budget \$:** \$1,260,500

### ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input checked="" type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

### Roll Call

**Aye** **Nay**

### Mayor

M\_\_\_ S\_\_\_ **Jeffrey** \_\_\_\_\_

### Council Member

M\_\_\_ S\_\_\_ **Brubaker** \_\_\_\_\_

M\_\_\_ S\_\_\_ **Kimmons** \_\_\_\_\_

M\_\_\_ S\_\_\_ **Davis** \_\_\_\_\_

M\_\_\_ S\_\_\_ **Kyser** \_\_\_\_\_

Passed Failed

BILL NO: \_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SURVEYING & MAPPING, LLC FOR UTILITY GPS MAPPING AND DATA COLLECTION.**

**WHEREAS**, state statute requires the city to map the location of valves and hydrants in our drinking water system and to map the stormwater system; and

**WHEREAS**, Surveying & Mapping, LLC provides GPS mapping services for water and stormwater systems; and

**WHEREAS**, Surveying & Mapping, LLC has agreed to provide a GPS Water Utility Network map for the sum of \$58,081.00 and a Stormwater Utility Network GPS map for \$50.00 per structure.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby approves the bid of Surveying & Mapping, LLC, and authorizes the City Manager to execute an agreement for their services.

**RESOLVED** this 16<sup>th</sup> day of November 2020, by the Council of the City of Moberly, Missouri.

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Presiding Officer at Meeting

**ATTEST:**

---

Deputy City Clerk



# Surveying & Mapping, LLC (SAM)

October 19, 2020

---

SUBMITTED TO:

Moberly, Missouri

PROPOSAL FOR:

Utility GPS Mapping and  
Data Collection

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Proposal Contact: Ethan Herbek

Office: 660.562.0050 | Direct: 660.215.7110 | [ethan.herbek@sam.biz](mailto:ethan.herbek@sam.biz)

SAM, LLC GIS Office

[www.sam.biz](http://www.sam.biz) | 501 North Market | Maryville, MO 64468

Office: 660.562.0050 | Fax: 660.582.7173



**SAM, LLC**  
501 North Market Street, Maryville, MO 64468  
Ofc 660.562.0050 Fax 660.582.7173  
info@sam.biz www.sam.biz

October 19, 2020

Mary West-Calcano  
Director of Public Utilities  
101 W. Reed Street  
Moberly, MO 65270

Dear Mary,

SAM, LLC, formally known as Midland GIS Solutions, respectfully submits this proposal to the City of Moberly to provide professional GPS and GIS mapping services. SAM is ready to assist in your efforts to locate and map the city's water and storm water utilities for integration into the existing GIS program in order to better prepare the city for future infrastructure project and operational tools in utility maintenance.

The following characteristics make SAM uniquely capable of overseeing this project for Moberly:

- SAM offers complete utility asset management solutions, from accurate GPS collection and GIS mapping, to web-based solutions with editing capabilities for easy, efficient maintenance.
- SAM has provided GPS and GIS services to over 200 cities and utilities in the Midwest. Our dedicated field staff has GPS located more than a million utility assets for seamless GIS integration for use in utility maintenance, daily workflow management and engineering models.
- SAM will dedicate an experienced project team of GPS Field Staff, GIS Technicians, GIS Specialists and Analysts, Programmers, Professional Land Surveyors and ArcGIS Server developers to ensure project efficiency and overall product quality.
- Kirk Larson, Director of GIS Operations, will manage and oversee your GIS project, which ensures open and complete communication throughout project development and implementation.

Thank you for the opportunity to present our company for this opportunity. Our team of professionals has the experience and capabilities to make your GIS program a success.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ethan Herbek", written over a horizontal line.

Ethan Herbek  
Field Operations Manager / Project Manager  
SAM, LLC



## Moberly, Missouri | Firm Profile

### Surveying and Mapping, LLC

Founded in Austin, Texas in 1994 and celebrating 26 years of providing quality services and deliverables, **Surveying And Mapping, LLC (SAM)** has expanded from its initial offering of professional land surveying services, to providing a complete suite of geospatial solutions and specialized construction phase services. With a guiding principle of providing only the highest quality services to our clients, SAM continually looks for opportunities to expand our geographic reach, introduce additional services and broaden the markets we serve.

To achieve this goal, SAM has acquired some of the most experienced and professional consulting firms across the United States, including our most recent addition to the SAM family of companies **Midland GIS Solutions**, a full service GIS development firm. Over the last 20 years, Midland GIS has grown through a vision that long-term GIS success is dependent on the highest level of accuracy, proper database design and the ability to ensure each and every department within an organization can benefit from their GIS.

Today, delivering GIS services as a single company, SAM has established a technical infrastructure to support and host web-based and mobile asset management programs, along with custom GIS applications. With these tools, SAM ensures that every client, regardless of size and resources, can implement an enterprise GIS program to manage everything from land parcels, transportation infrastructure, and utility assets to workorders in a secure, user-friendly website built on the latest Esri® technology.

SAM's complete geospatial approach gives us the tools and skills to develop efficient and customized solutions for projects of any scale. This gives our clients the benefit of a single point of contact for a comprehensive set of GIS, surveying and mapping products. The size of our available workforce means we are able to use these tools effectively to accomplish even large-scale projects on accelerated schedules. With our focus on quality and timely delivery, we are proud to have a high rate of repeat business and positive client referrals.

### GIS Services

SAM specializes in geospatial services for water & sewer, electric utilities, and transportation infrastructure. With specialized teams of full-time, trained GPS field technicians, utilizing precision-accurate GPS equipment and cutting-edge Esri software, our staff is dedicated to accurately locating assets and completing inspections and condition assessments for the sole purpose of GIS data integration.

- GPS Field Mapping
- Utility/Infrastructure Data Collection
- Asset Management Programs
- Utility Inspections
- GIS Data Development
- Data Conversion
- Consulting
- SL-RAT Sewer Acoustic Inspection
- GIS Mapping
- Custom Programming
- Web-Based, Mobile GIS Programs
- Maintenance & Support
- Parcel Mapping
- Specialized Training
- 911 (NG911) GIS Services
- Vegetation Management

### Professional Services



Geographic Information System (GIS) Services



Professional Land Surveying



Building Information Modeling (BIM)



Aerial Mapping & Photogrammetry



Subsurface Utility Engineering & Utility Coordination



Airborne, Mobile & Terrestrial LiDAR

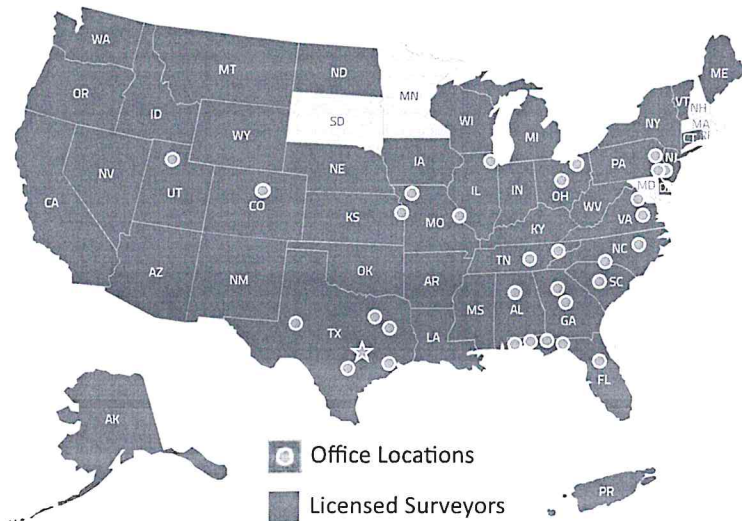


Construction Phase Services



## Firm Profile | Moberly, Missouri

### Geographic Range of SAM



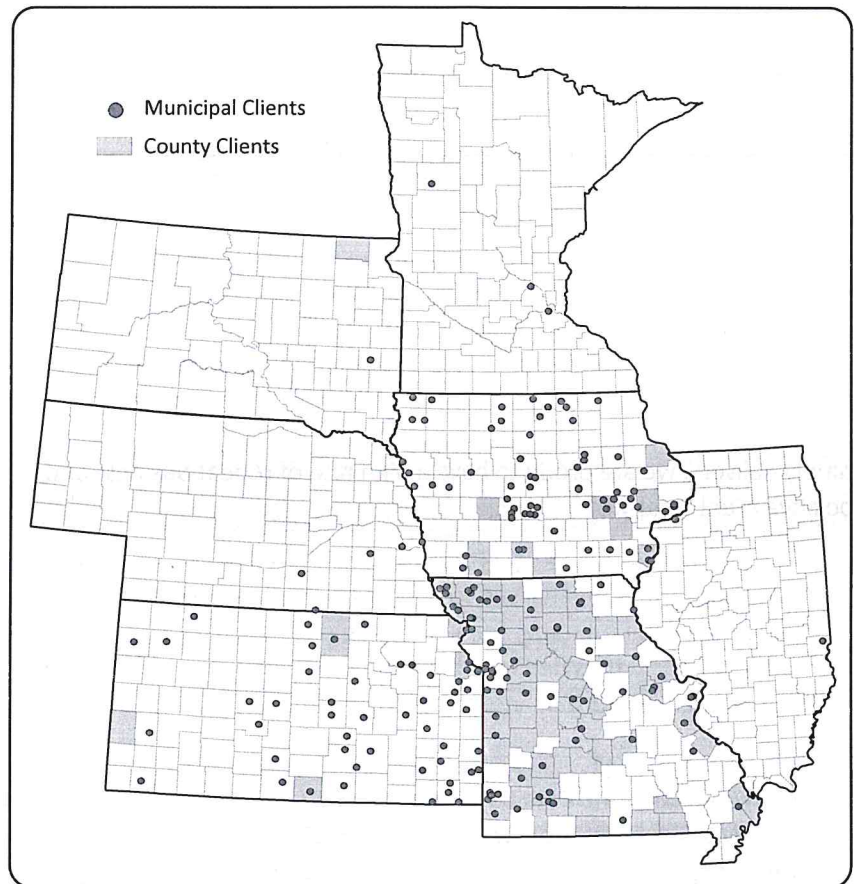
### Office Locations

- Austin, TX (Headquarters)
- Atlanta, GA (2)
- Birmingham, AL
- Brodheadsville, PA
- Charlotte, NC
- Chicago, IL
- Chipley, FL
- Columbia, SC
- Columbus, OH (2)
- Dallas, TX
- Denver, CO
- Gainesville, VA (NoVA)
- Houston, TX
- Kansas City, KS
- Knoxville, TN
- Macon, GA
- Maryville, MO
- Midland, TX
- Moorestown, NJ
- Nashville, TN
- Niceville, FL
- Orlando, FL
- Pensacola, FL
- Philadelphia, PA
- Raleigh, NC
- Richmond, VA
- St. Louis, MO
- Salt Lake City, UT
- San Antonio, TX
- Tallahassee, FL
- Tyler, TX
- Youngstown, OH

The inset map shows the 7-state region SAM regularly serves and is a testament to our experience in GIS and GPS mapping, data development and utility asset management solutions throughout the Midwest. Whether a community of 500, or a metropolitan city of 150,000+, SAM has the experience, equipment and manpower to serve you. SAM has designed and implemented over 225 successful utility GIS projects in this area, many of which are hosted on the Integrity GIS platform.



SAM is pleased to be a part of the Esri Partner Network and although we focus most of our GIS development, customization, and implementation efforts on Esri-based applications, we can easily handle data from, interface with, and deliver data to other GIS and CAD systems.





## Moberly, Missouri | Statement of Qualifications

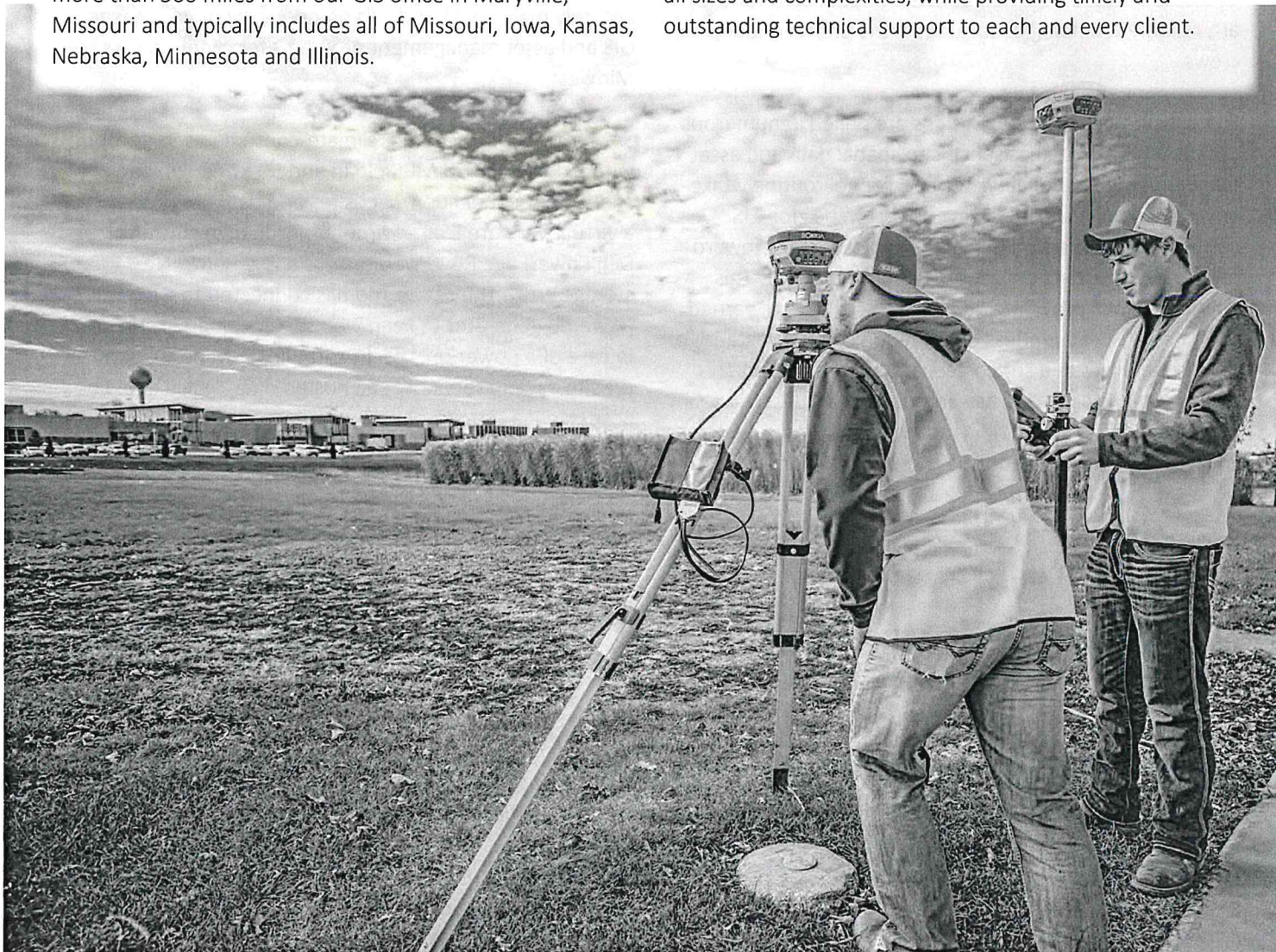
For over 20 years, SAM has designed reliable GIS programs on a foundation of the highest accuracy possible and our philosophy of **"Everything GIS. Done Right."** This ensures every project is uniquely designed to accommodate individual client needs and future plans. SAM is consistently hired by clients based on qualifications, as demonstrated by our long-standing experience.

### CAPACITY TO ACCOMPLISH WORK

SAM has teams of full-time, trained GPS field technicians, each led by a GPS field crew chief, dedicated to accurately locating utilities and completing inspections for the sole purpose of GIS data integration. GPS field crews at SAM travel throughout the Midwest providing GPS utility collection services on a daily basis. Our service area extends more than 500 miles from our GIS office in Maryville, Missouri and typically includes all of Missouri, Iowa, Kansas, Nebraska, Minnesota and Illinois.

All GPS field and technical staff at SAM are highly trained in all areas of GPS field collection and utility inspections and utilize precision-accurate GPS equipment and cutting-edge Esri software. Additionally, field staff have completed OSHA and Federal Traffic Safety training.

In addition to our knowledgeable field staff, SAM also maintains the professional staff and capacity to provide technical support to more than 100 clients on an annual basis. We provide service and support to our clients long after the implementation of their GIS data and software solutions. Municipal and utility clients also rely on SAM to periodically maintain their utility GIS program with GPS field updates. We are confident in our ability to provide exceptional GIS data collection services on projects of all sizes and complexities, while providing timely and outstanding technical support to each and every client.





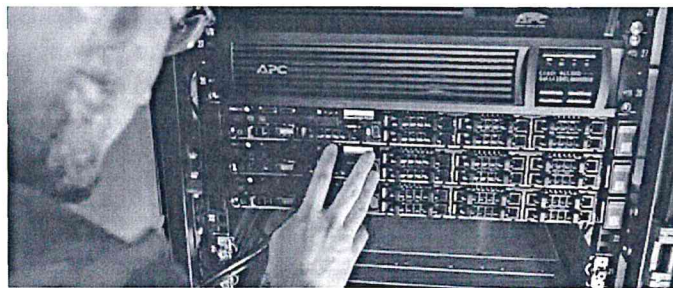
# Statement of Qualifications | Moberly, Missouri

## TECHNOLOGY

Since 2005, SAM has been an Esri Silver Business Partner and licensed reseller. This partnership ensures that our staff is trained and experienced in the latest GIS software available. Esri is the worldwide leader in GIS software platforms and we are proud to employ these technologies to develop every GIS program with the SAM name on it. Our professional staff specializes in a wide-range of GIS technologies and performs GIS development with Esri software and integration with third-party software platforms on a daily basis.

GPS field crews at SAM are experts in data collectors and Global Positioning Systems (GPS), both Real-Time Kinematic (RTK) survey-grade and mapping-grade technologies. Our GPS data collection division boasts a fleet of state-of-the-art, reliable technologies to support the efforts of our crews.

Our programmers and technicians are skilled in numerous programming languages specific to spatial data and asset management functionality. SAM personnel routinely take advantage of the latest training opportunities for GIS software and GPS technology, all significant steps toward efficiency in GIS data collection and development. This commitment to providing the very best in GIS has earned SAM the trust of countless organizations, and an extensive list of references and supporters around the region. This diverse technology expertise additionally ensures our team can consult on compatibility and integration issues with third-party software platforms and external data sources.



## WEB SERVICE INFRASTRUCTURE

Above and beyond the in-house technology for GIS development and GPS data collection, SAM has a significant back-end server infrastructure at our GIS office in Maryville, Missouri. This system is designed to host and support hundreds of web-based and mobile GIS mapping programs. The web service team at SAM supports and securely maintains hundreds of independent web-based GIS and asset management programs for clients across the Midwest.

SAM maintains a secured, climate-controlled server room with a dedicated 50 MB upload and 50 MB download speed fiber connection. Websites and data are hosted in a virtual VMware ESXi environment run on a cluster of Dell PowerEdge R640 web servers and a Dell SAN SC4020 storage array. The server room is connected to a gas-powered generator to keep web servers up and running in case of a power outage. In addition, SAM provides an off-site backup service for all hosted data, which could be accessed if a catastrophic event affected our web servers. Our top priority is to ensure 24/7/365 access to your GIS data.

### Programming Expertise

SQL  
Visual Basic  
.NET  
HTML  
Java  
JavaScript  
C#  
Python  
Geocortex®

### GPS Technology

Sokkia  
Topcon  
Trimble  
Leica  
Carlson  
Juniper  
Allegro  
Collector for ArcGIS

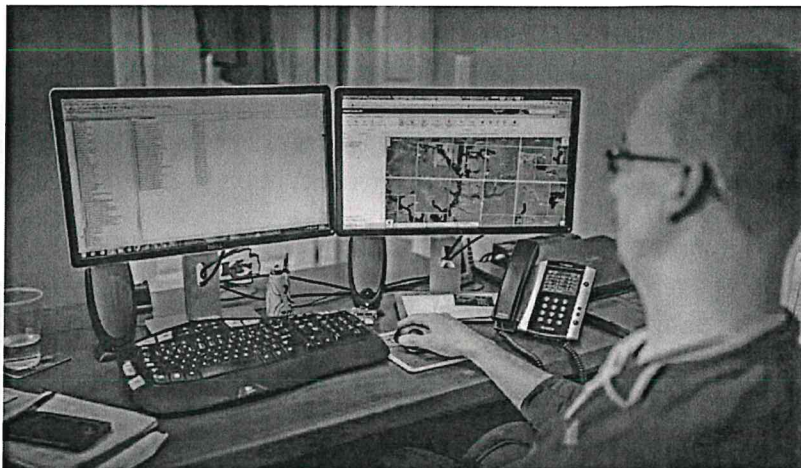
### Esri Technology

ArcGIS 10.x  
ArcGIS Pro  
ArcGIS Enterprise  
ArcGIS Extensions  
ArcGIS Online

## Moberly, Missouri | Statement of Qualifications

### COST CONTROL & TIME MANAGEMENT

With over 250 successful data collection projects, the management team at SAM takes pride in our ability to consistently set costs and project schedules for our clients. **Throughout the history of the company, there has not been a single change order to our pricing.** Additionally, every project has been delivered to our clients by the negotiated deadlines. This is only possible with leadership that has several years of combined experience and a strong team of professionals who routinely develop and deploy state-of-the-art GIS programs.



With the extensive capacity of data our team consistently processes, efficiency is paramount. Our professionals constantly weigh the benefits of building automated programs to improve and streamline GIS development tasks, while avoiding those automated pitfalls that reduce or hinder our staff's ability to effectively recognize issues in the construction of good, clean spatial data.

Cost control issues are very important to our clients and SAM has a unique understanding of the skill set, technology and level of effort necessary to provide our clients with successful solutions. The use of the latest in GPS technology and software programs, research, development efforts, field standards and protocols enables SAM to deliver **everything GIS, done right** the first time.





## Statement of Qualifications | Moberly, Missouri

### QUALITY ASSURANCE / QUALITY CONTROL

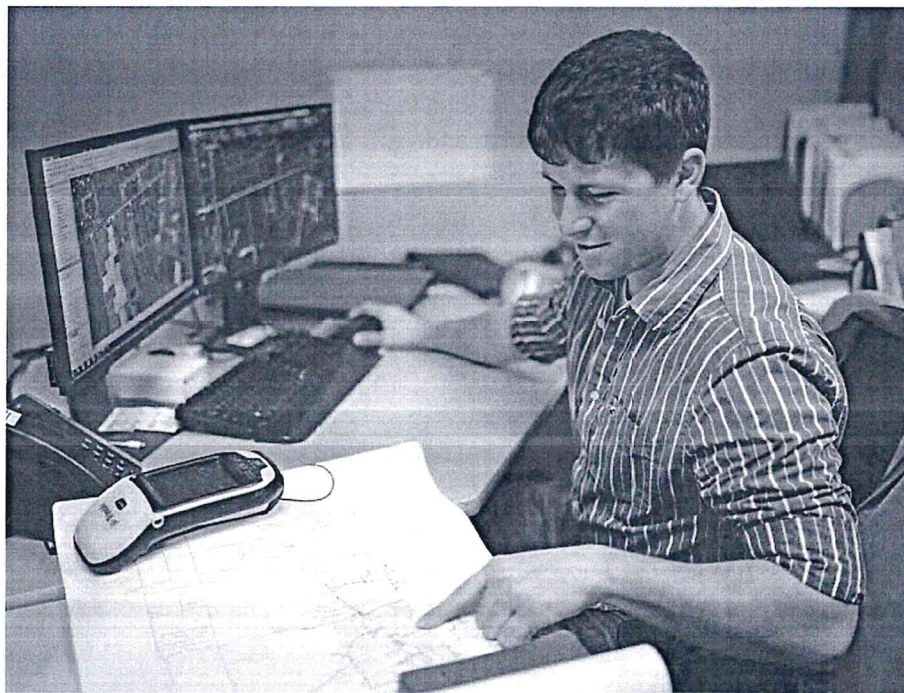
Effective Quality Assurance and Quality Control (QA/QC) procedures are crucial to the success and overall integrity of every project. Through the combined efforts of our project team, an emphasis on QA/QC is always a priority and each task executed has a system of checks and balances established for all personnel to follow. Elements of QA/QC can range from data collection checklists and GPS tolerance controls to analyzing network connectivity within the software environment.

As part of the QA/QC process, SAM will conduct a redundancy check on five (5) percent of the features previously shot during the project. After GPS locating the features a second time, SAM will compile and process the results against all data sets and verify that the required accuracy tolerance is being met.

Check plots are a crucial and unique step required in all SAM projects.

**Although every effort is made to investigate, locate and properly map each asset, the input and feedback of the utility personnel is imperative to the approval of final data.**

Our project management team works with client staff to ensure we handle each piece of data properly and clients have the final say in how data is represented. Our efforts to ensure the highest quality products and services include:



- Custom QA/QC ArcGIS tools
- “Heads-up” QA/QC against base data or aerial photography
- Digital and hard-copy checks against field notes and as-built drawings
- Five (5)% redundancy check of all GPS collected data
- Printed check plots for review by the city
- Assurance that end product shows complete connectivity



## Moberly, Missouri | Specialized Experience

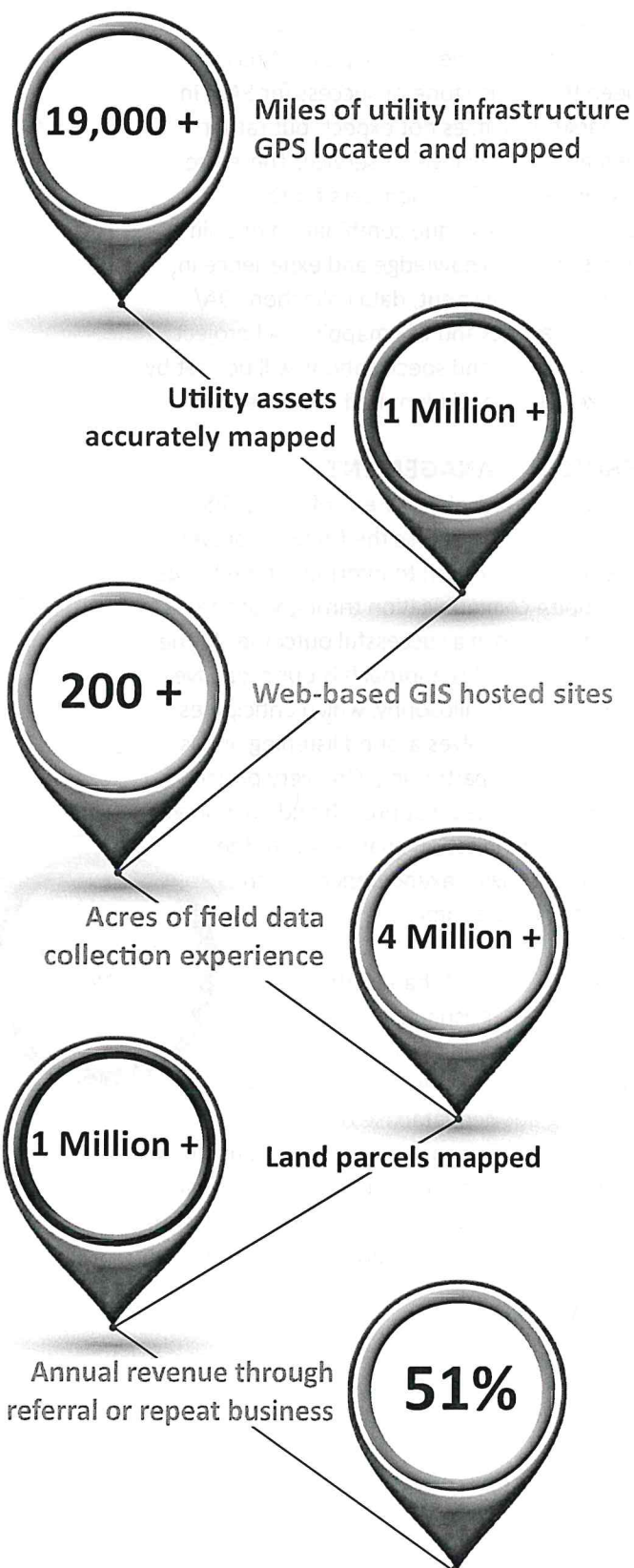
In the last five (5) years alone, the expert field crews of SAM have GPS mapped more than **625,000 assets**. This includes over **10,000 miles** of utility infrastructure across **2.2 million acres** of land. We have also built more than 200 web-based asset management and GIS programs.

As a full-service professional GIS firm, SAM provides a solid geospatial foundation for all of our clients to ensure the accuracy, integrity and longevity of their GIS programs. We provide exceptional GPS data collection on all projects, completing them on schedule with outstanding technical support. SAM is unsurpassed for project quality and meeting aggressive deadlines.

In addition to specializing in GPS data collection, SAM has worked with more counties in the Midwest than any other firm to accurately map over **one (1) million parcels** for countywide GIS development. On GIS development projects, our trained staff integrates the best aerial photography available into the digital mapping program. For utility data collection projects, our skilled technicians integrate county parcel and ownership data, planning and zoning information, state layers and much more.

The successful outcome of any GIS project requires a **"field to finish"** approach that starts with accurate collection of field data and leads to a GIS program that provides long-term solutions. SAM has set best practices for the following project-related activities in which we specialize:

- GPS data collection
- GIS mapping
- Parcel development
- Aerial photography integration
- Safety and procedures
- Establishing work sectors and timelines
- Public notification
- Geodatabase design
- Website maintenance
- Quality assurance and quality control
- Project status reports
- Inspections and condition assessment



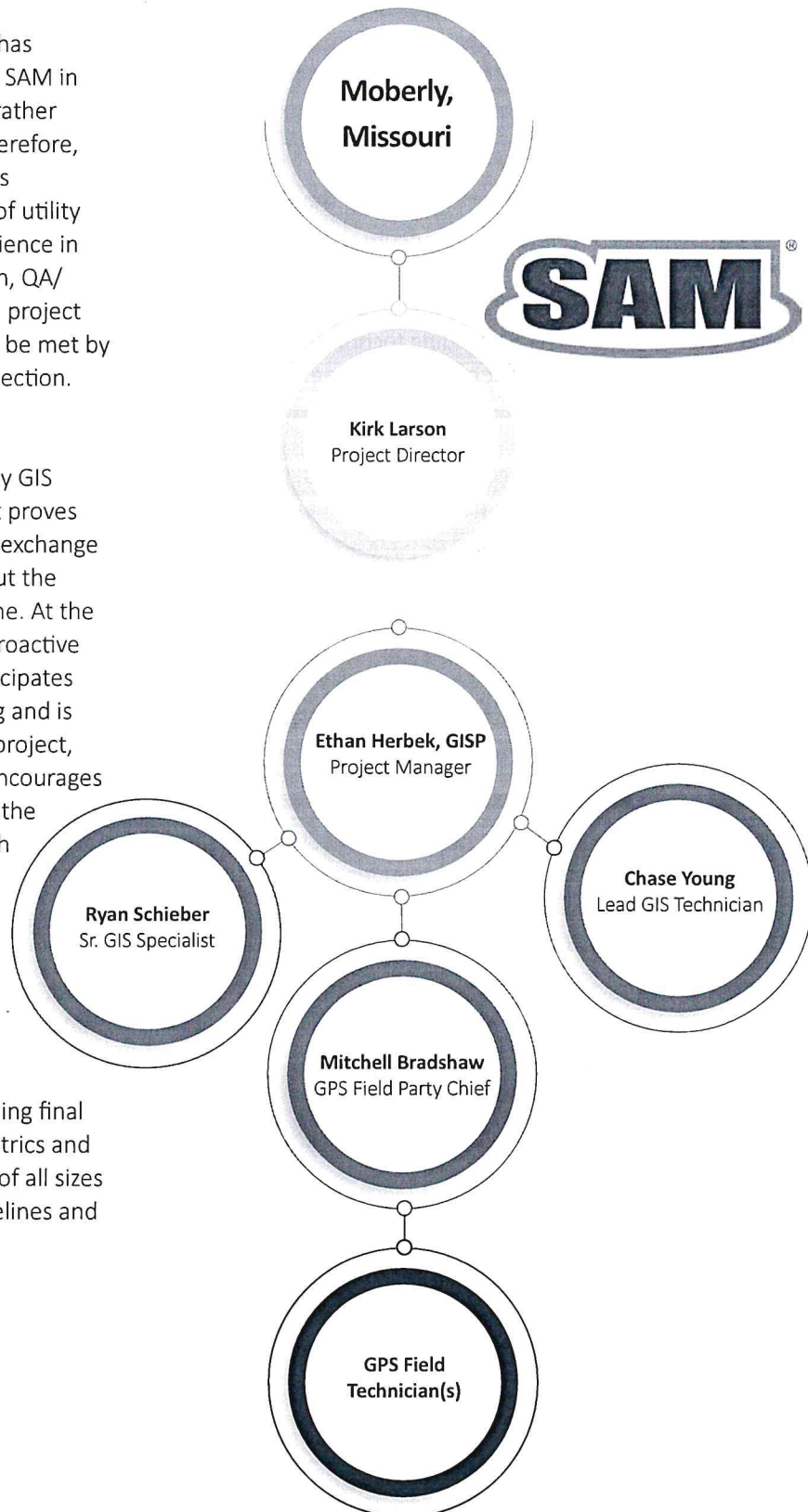
## Key Personnel | Moberly, Missouri

The “client-focused” approach and experience in project management has been the cornerstone of success for SAM in a market that does not expect, but rather demands, a high level of service. Therefore, the proposed team members for this project have a unique combination of utility infrastructure knowledge and experience in project management, data collection, QA/QC procedures and GIS mapping. All project requirements and specifications will be met by the key personnel identified in this section.

### PROJECT MANAGEMENT

The completion of hundreds of utility GIS projects by SAM across the Midwest proves the firm’s dedication to information exchange and open communication throughout the project to reach a successful outcome. At the foundation of this approach is our proactive management philosophy, which anticipates challenges, revolves around listening and is committed to partnering. On every project, SAM utilizes a team approach and encourages open communication channels with the client and their stakeholders to reach a successful outcome.

Project Manager, Ethan Herbek, will oversee all aspects of this data collection and GIS mapping project. This includes the kick-off meeting and geodatabase design, establishing cost controls and providing final deliverable and training. Internal metrics and procedures are in place for projects of all sizes and complexities to ensure that timelines and budgets are met.





## Moberly, Missouri | Key Personnel

### Kirk Larson • Project Director • KIRK.LARSON@SAM.BIZ

#### EXPERIENCE

- SAM: 15 years
- Professional: 27 years

#### EDUCATION

B.S. Geography, NWMSU -  
Maryville, MO

#### PROJECT MANAGEMENT

- 200+ municipal & utility GPS projects
- Coordinates resources & project schedules
- Administers cost controls
- Serves as contract administrator

Kirk Larson is a Director of GIS Operations at SAM. Since 2005, Kirk has overseen the development and implementation of more than 200 municipal and utility GPS projects. His experience includes working in local government as a GIS Coordinator and in the private sector in various project management roles.

As Project Director, Kirk is responsible for working closely with various levels of client personnel and stakeholders to solidify the scope of work and contractual obligations. On a daily basis, Kirk assists with project management tasks and ensures that project staff, technical planning, project schedules, budgeting, client communication and quality control expectations are being met and/or exceeded.

Kirk's unique understanding and knowledge of utility asset management and GPS field collection positions him as an expert in those fields. To share this expertise and successful approach to similar projects, Kirk attends and presents at numerous industry events on an annual basis that focus on sustaining and growing municipalities and utility companies throughout the Midwest.

### Ethan Herbek, GISP • Project Manager • ETHAN.HERBEK@SAM.BIZ

#### EXPERIENCE

- SAM: 16 years
- Professional: 16 years

#### EDUCATION

B.S. Geography/GIS Minor,  
NWMSU- Maryville, MO

#### CERTIFICATIONS

- GIS Professional (GISP) #71950
- National Association of Sewer Service Companies (NASSCO) – Completed Pipeline, Lateral and Manhole Assessment Certification Programs
- OSHA Certified in Occupational Safety and Health Training & Confined Spaces and Traffic Control for Field Engineering & Surveying

Ethan Herbek is experienced in GIS data development and GPS field data collection, serving in multiple management roles that include Municipal Project Supervisor, Field Supervisor, Utility GIS Specialist and Quality Control Manager. Ethan is capable of supervising and conducting all aspects of municipal GIS projects, from geodatabase design and GPS field data collection to GIS data integration and training.

On a daily basis, Ethan coordinates and manages GPS field personnel and GIS technicians. Ethan is also responsible for final geodatabase design to ensure that all aspects of GPS data and attribute collection are synchronized with the overall project plan. Ethan oversees and monitors all safety procedures and supervises day-to-day quality control during the GIS data creation portion of each data collection and asset inventory project.

As Project Manager, Ethan will be responsible for the overall daily management of field data collection and GPS field personnel. Ethan will ensure that all aspects of GPS data and attribute collection are synchronized with the overall project plan for the city. He will lead/attend on-site project meetings, integrate new data within the existing geodatabase and ensure that any web services are updated as well.

## Key Personnel | Moberly, Missouri

### Ryan Schieber • Sr. GIS Specialist • RYAN.SCHIEBER@SAM.BIZ

#### EXPERIENCE

- SAM: 18 years
- Professional: 18 years

#### EDUCATION

B.S. Geography & GIS, NWMSU-  
Maryville, MO

#### TECHNICAL EXPERTISE

- Esri ArcGIS Desktop, Pro, Enterprise
- Parcel fabric
- Geocortex®
- E911 addressing
- Geodatabase design
- Software installation and training
- Manages on-site & off-site backups

Ryan Schieber has more than 18 years of experience at SAM and provides a wide range of GIS development and conversion services. As Sr. GIS Specialist, Ryan manages the geodatabase design and coordinates the data development of all projects, oversees and assists with quality control procedures and provides technical support to clients on a daily basis. He is trained in the latest ArcGIS software and applications.

Ryan will use his vast experience in GIS data integration and development in overseeing the GIS program development portion of the project while providing any technical support issues. He will assist in quality control to ensure the final project deliverables exceed project requirements.

### Chase Young • Lead GIS Technician • CHASE.YOUNG@SAM.BIZ

#### EXPERIENCE

- SAM: 6 years
- Professional: 6 years

#### EDUCATION

B.S. GIS, NWMSU - Maryville, MO

#### TECHNICAL EXPERTISE

- GPS hardware and software knowledge and support
- Quality control / technical support protocols
- Geodatabase design / maintenance
- Esri ArcGIS Desktop and Pro

As a Lead GIS Technician, Chase Young will serve as the lead GIS technician on data development of secondary municipal layers and utility data, Chase has served in multiple capacities since joining SAM including GPS field technician, crew chief as well as Phase Manager. Chase is responsible for GIS mapping assets and utilities, data conversion and integration, quality control and quality assurance and provides technical support to clients on a daily basis.

Throughout the project Chase will work with the GIS Project Manager and GPS field staff to accurately map field collected data and attribute information into the city's GIS mapping program.

### Mitchell Bradshaw • GPS Field Crew Chief

#### EXPERIENCE

- SAM: 6 years
- Professional: 6 years

#### TECHNICAL EXPERTISE

- RTK survey-grade GPS- Sokkia GRX1 and GRX 2, Topcon HiPer SR
- Mapping-grade GPS – Trimble Geo7X and R2
- Carlson SurvCE & PC, Collector, ArcPAD

Mitchell Bradshaw has more than six (6) years of GPS field data collection and utility inspection experience with SAM. His knowledge in GPS data collection procedures and quality control measures ensures accuracy and efficiency on every project. As GPS Field Crew Chief, Mitchell trains all GPS Field Technicians in utilizing RTK survey-grade and mapping-grade GPS equipment. He is knowledgeable at identifying key components of all utility networks. Knowing critical asset types is essential in developing a clean and accurate geodatabase.

Mitchell will lead a GPS field crew to collect utility infrastructure data for the project. He will oversee data collection and inspections and field check all collected data prior to processing that information in the office. Mitchell will maintain communication with city staff when providing on-site GPS and GIS services.



## Moberly, Missouri | Project Approach

### PROJECT KICK-OFF

SAM will provide an on-site kick-off meeting and geodatabase design workshop with the City of Moberly to start the project. The kick-off meeting is essential to developing open communication with the client and will help establish the guidelines and procedures of SAM for coordinating the project. The following important topics will be discussed and determined at the kick-off meeting:

### COLLECT EXISTING DATA

SAM will acquire copies of existing and available mapping records, such as relevant GIS data, AutoCAD drawings, hard-copy utility maps, as-built information and historical utility drawings for use as reference during the project. All hard-copy maps will be scanned and returned to the city in a timely manner.

### SAFETY AND PROCEDURES

SAM will review safety and field procedures during the kick-off meeting to ensure the safety of field staff, city staff and the citizens of Moberly throughout the data collection phase of the project. SAM follows a strict safety and procedures manual and requires all SAM employees to attend internal quarterly safety meetings to review procedures and concerns.

At all times, field staff will be wearing the required Class II traffic safety vests and all field vehicles will be clearly marked with company information and have the required safety lights for operation while in public right-of-way. GPS field personnel have acquired OSHA training and certification for "Traffic Control for Field Engineering & Surveyors" and "Confined Spaces". Proper traffic control signage will be utilized when necessary while operating in public right-of-way. If required, due to traffic concerns, SAM will operate during non-peak hours to obtain field locates and inspections. If SAM staff has concerns about their safety, the appropriate city staff or local law enforcement will be contacted.





## Project Approach | Moberly, Missouri

## PROJECT TIMELINE AND MILESTONES

SAM will review and discuss the anticipated project timeline and milestones with the City of Moberly during the kick-off meeting. Any level of responsibility required of the city (i.e. providing existing data, pre-locating utilities, etc.) will be discussed and taken into consideration when finalizing the overall project timeline. Internal and external cost controls, along with any modifications to the proposed project schedule at the request of the city will be discussed during the kick-off meeting.

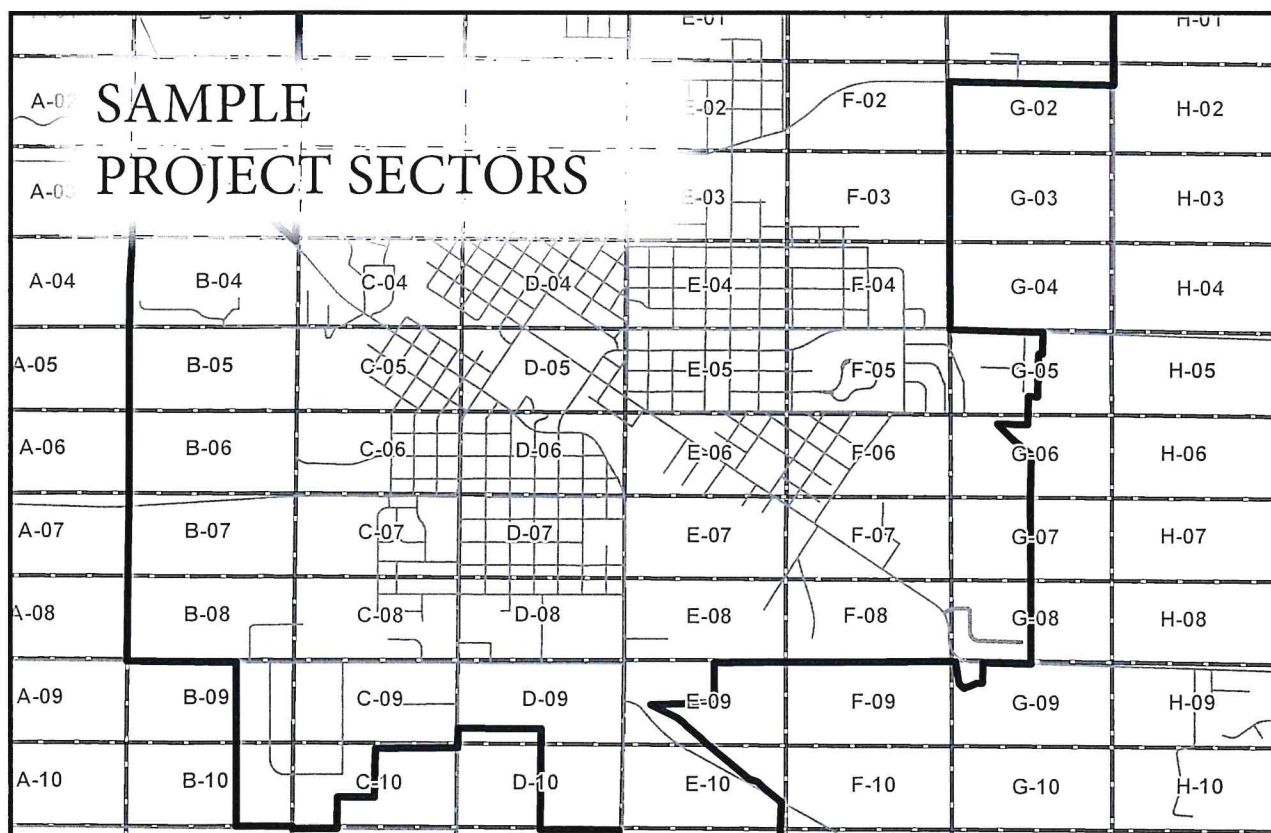
## WORK SECTOR DEFINITION

SAM will work with city staff to define a grid and identify work sectors for the entire project area. The creation of these work sectors serves two very distinct and important roles during the project. First, the project sectors will be utilized by SAM field staff as a quality control measure. Field staff will work within each sector and complete all locates and inspections required prior to moving on the next sector. This allows for an efficient method of data collection and translates into cost savings and overall project quality.

Another benefit of working within project sectors is to provide city staff with an effective method to track progress and know exactly what part of the city SAM field staff is working in. The work sectors also facilitate preplanning during morning meetings for traffic control, city staff assistance and project reports to Moberly.

## PUBLIC NOTIFICATION

SAM will work with city staff to ensure proper citizen notification. It has been our experience on similar projects that informing citizens about the field work will help to alleviate any concerns local residents may have. Notifications at City Hall, utility billing offices and the local newspaper or public access channel (if available) is highly recommended. SAM field staff will carry an informational letter on letterhead from the City of Moberly describing the project and the proper contact information in the event there are concerns from the public. It is also recommended that local law enforcement be notified about the project and that SAM field staff will be working in the area.



## Moberly, Missouri | Technical Work Plan

The most critical aspect of developing a functional GIS program is the development of the geodatabase. A geodatabase is a logical single-file format for organizing spatial data and corresponding datasets.

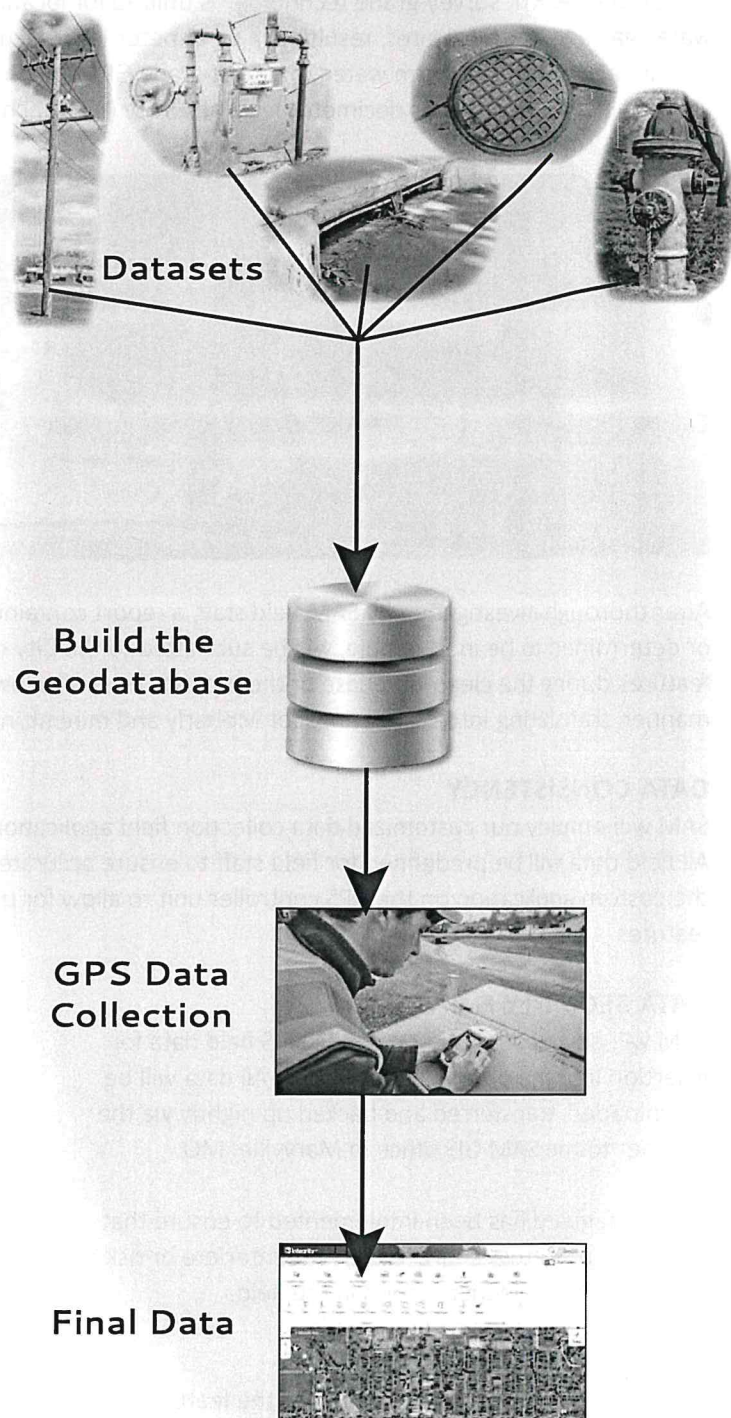
When creating the overall design of the geodatabase for Moberly, SAM will take into consideration the best model and structure to meet the needs of the city. The geodatabase will also be based on previous models from SAM, the published Esri utility model and future GIS needs, as identified by Moberly. Developing an accurate and functional geodatabase will enable users to:

- Store all GIS-related data in a centralized location
- Apply rules and relationships to the data
- Create a consistent and accurate database of spatial data
- Define relationship classes and topological enforcement rules
- Work in an environment that supports multi-user access and editing

Custom domains (pre-defined menus) will be built for each layer during the geodatabase design. These domains will be added to the custom field inspection application from SAM to ensure that field staff will collect clean and consistent data throughout the utility project. These domains will also be utilized by city staff for future management of the geodatabase to help simplify the editing and data management processes.

The upfront design process by SAM enables field personnel to collect data in a rule-based environment. This minimizes field coding errors by predefining attribute tables used in the field and maintains consistency in the data collection process.

### Geodatabase Design





## Technical Work Plan | Moberly, Missouri

### GPS Data Collection

SAM routinely utilizes Real-Time Kinematic (RTK) survey-grade and mapping-grade GPS technologies to locate utility infrastructure. RTK survey-grade technology is utilized for locating utility assets associated with sanitary sewer, storm water, gas and water features, resulting in centimeter-level accuracy (+/- 2 centimeters) and accurate elevations for sanitary sewer and storm water. Mapping-grade GPS equipment is utilized for locating electric and fiber utility infrastructure and provides decimeter-level accuracy (+/- 4 inches).



For this project, SAM will utilize RTK survey-grade GPS methods to locate the city's water and storm water utility networks contained in the defined project limits. GPS surveys will be referenced to the Missouri State Plane Coordinate System to allow for direct insertion into the GIS program developed for Moberly. Horizontal (x,y) coordinates will be obtained in the field for all utility features. Vertical (z) elevations will be obtained for storm water utility features. Captured features through GPS surveys will include all features designated by Moberly during the planning phase of the project.

After thorough investigation by SAM field staff, a report containing all utility features to be located that were not found, or determined to be inaccessible, will be submitted to the City of Moberly. SAM will work with city staff to locate utility features during the clean-up phase of the project. This will allow SAM to collect features in a quicker and more efficient manner, translating into cost savings for Moberly and minimizing the impact on city staff.

### DATA CONSISTENCY

SAM will employ our customized data collection field application that has been successfully used on other similar projects. All field data will be predefined for field staff to ensure accurate and consistent attribute collection. Field staff will run the custom application on the GPS controller unit to allow for quick and easy identification and navigation of the utility features.

### DATA SECURITY & BACK UP

SAM will download and process the GPS field data for insertion into the project geodatabase. All data will be downloaded, transferred and backed up nightly via the internet to the SAM GIS office in Maryville, MO.

Every safeguard has been implemented to ensure that hardware or software failure does not interfere or risk our accurate data collection efforts in the field.

### GPS REDUNDANCY CHECK

SAM will GPS locate five (5) percent of the features previously shot during the project. This process is part of the SAM standard field protocol and will be employed during the Moberly project. SAM will compile and process the results against the original dataset and verify the required accuracy tolerance is being met.



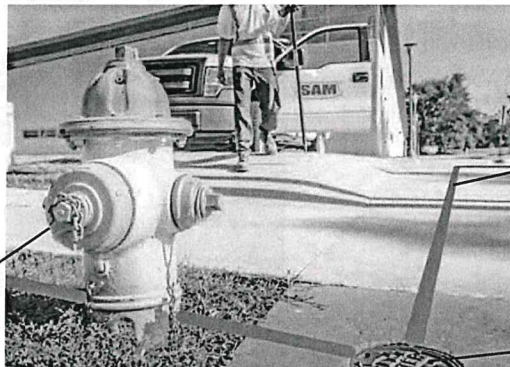


## Technical Work Plan | Moberly, Missouri

### Hydrant attributes

- Barrel color
- Steamer (Y/N)
- Bonnet Color
- Storz Connection (Y/N)
- Manufacturer
- Manufactured year
- X, Y, Z coordinates

*hydrant valves*



### Waterline attributes

- Pipe diameter
- Pipe material

### Valve attributes

- Type
- X, Y, Z coordinates

### Water Network GPS Data Collection

SAM will GPS field locate the following utility features for the water network within the project limits:

- Hydrants
- Hydrant valves
- Valves

Through RTK survey-grade GPS methods, SAM will locate the water network contained within the defined project limits. Captured features through GPS surveys will include all features designated by the city during the planning phase of the project. *This proposal does not include the data collection of curb stops or water meters.*

After thorough investigation by SAM field staff, a report containing all waterline network features that were not found or that were found to be inaccessible will be submitted to the city. SAM will work with city staff to locate utility features during the cleanup phase of the project. This will allow SAM to collect features in a quicker and more efficient manner, translating into cost savings for the city and minimizing the impact on city staff.

GPS surveys will be referenced to the state's plane coordinate system to allow for direct insertion into the city's GIS. Horizontal (x,y) coordinates will be obtained in the field for the water facilities. Features will be collected with centimeter-accurate GPS methods.

All data collected will be downloaded nightly and transferred via the internet to the SAM GIS office in Maryville, MO where it will be backed up nightly.

The US received a **D grade overall** for Drinking Water Infrastructure. Facts according to **American Society of Civil Engineers Report Card for US in 2017**. Asset management programs for water networks are encouraged by ASCE to support the improvement efforts of utilities.



**240,000**  
water main breaks  
occur each year

**\$1 Trillion**  
in investment is needed  
to maintain and expand  
service to meet demands  
over the next 25 years

There are  
**1 million miles**  
of drinking water pipes  
across the country

**90%**  
of Americans receive their  
drinking water from a public  
drinking water system

Everyday nearly  
**6 billion gallons**  
of treated water is lost  
due to leaking pipes



## Moberly, Missouri | Technical Work Plan

### Storm Water Network GPS Data Collection

Horizontal (x,y) coordinates and vertical (z) elevations will be obtained in the field for the storm water facilities. Aboveground utility features will be collected at sub-centimeter horizontal and vertical accuracies.

### STORM WATER STRUCTURES TO BE LOCATED:

- Manholes
- Boxes
- Inlets
- Outfalls
- Junctions

Inlets that are inaccessible by GPS due to tree cover or satellite visibility will be noted and shot utilizing traditional survey methods. All data will be coded in reference to method of collection.

### STORM WATER FIELD ATTRIBUTE COLLECTION

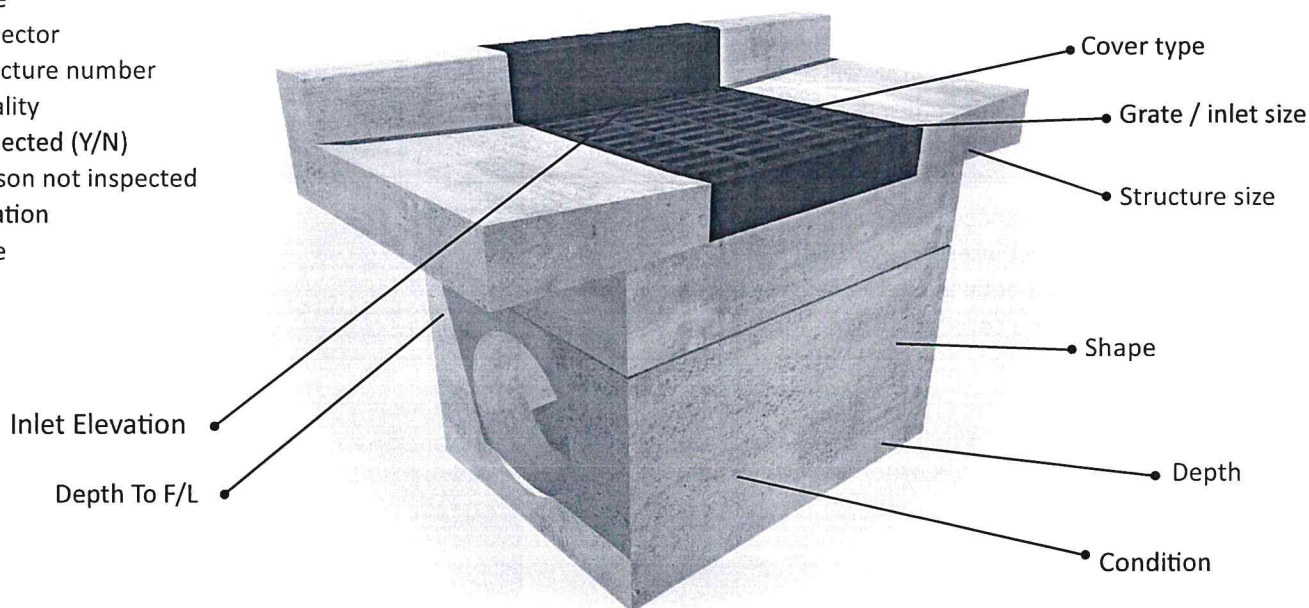
SAM will collect the storm water attribute data during this phase of the project. Any storm water structures that require further assistance in opening or gathering attribute data will be noted and SAM will work with city staff to gain access to the identified storm water structures.

The storm water features to be collected will be defined in preliminary meetings with the city. Storm water features will be opened, inspected and attribute data will be collected. Attribute features to be collected will correlate with the required attribute fields to allow for seamless integration with the Esri ArcGIS software.



### STORM WATER ATTRIBUTES TO BE COLLECTED INCLUDE:

- Date
- Inspector
- Structure number
- Locality
- Inspected (Y/N)
- Reason not inspected
- Location
- Type





## Moberly, Missouri | GIS Development / Deliverables

An essential step in the process of implementing a city GIS program is integrating field data into a GIS mapping program and properly drawing the utility system to show network connectivity and a high-level overview of the city's infrastructure. SAM specializes in this "field to finish" approach for utility network development.

### MAP AND DATA DEVELOPMENT

Storm water line segments will be created utilizing custom, in-house editing tools developed by the SAM development team. These tools will incorporate inspection data collected by field staff and will auto-generate storm water line segments illustrating flow direction, slope and exact length measurements. Quality assurance warnings have been built into these tools to verify positive slopes and to check for inconsistencies with pipe material and diameter.



Water distribution mains will be developed by combining exact GPS locations of above ground features with as-built/ AutoCAD drawings to determine the best representation of those networks. Individual water main segments will have diameter and material attributes associated with them. All lines will be checked in a quality assurance process to ensure a clean network. Water curb stop data points will also be integrated into the city's existing GIS layer.

The completion of all data collected and mapped by SAM personnel will not be final until approved by the City of Moberly. The QA/QC process listed in the Statement of Qualifications will provide appropriate communication and collaboration between the city and SAM to achieve accurate finalized data that the city can rely on.

### DELIVERABLES

After the staff at the City of Moberly has reviewed and approved all GPS located and attributed data, SAM will present a full set of deliverables to the city. All collected and mapped water and storm water data will be uploaded into the city's geodatabase and also integrated into the city's Integrity GIS website. The following deliverables will be provided:

- Esri ArcGIS Geodatabase containing datasets for water and storm water utility features.
- Esri Map Documents (.mxd)
  - o 11x17 Truck Book Map Documents (for each utility)
  - o 36x36 100-scale Map Documents (for each utility)
- Two (2) Sets of bound 11x17 Truck Books (for each utility)
- One (1) Full system wall map (for each utility)

## Fee Schedule | Moberly, Missouri

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### GPS DATA COLLECTION & GIS DEVELOPMENT

Water Utility Network	\$58,081.00
Storm Water Utility Network	\$50.00 / Structure

*\*Fees are based on the number of estimated utility features as provided to SAM by the City of Moberly.*

# City of Moberly

## City Council Agenda Summary

Agenda Number: #12.

Department: Public Utilities

Date: November 16, 2020

**Agenda Item:** A Resolution Approving A Professional Engineering Services Agreement With Jacobs Engineering Group Inc. For The Route Jj Regional Wastewater Management System And Authorizing The City Manager To Execute The Agreement On Behalf Of The City.

**Summary:** The City Utilities Department and Jacobs Engineering Group, Inc have developed the attached scope of work to design the Route JJ Regional Sewer Extension. This project includes the design of three lift stations, Moberly Mobile Home Park, Heritage Hills Golf Course, and Fox Hollow Mobile Home Park as well as a new force main to convey wastewater to the City of Moberly collection system. The proposed lift stations for the mobile home parks will be sized to convey existing flows that are tributary to their respective Wastewater Facility.

The Heritage Hills Golf Course lift station will be designed to convey the existing and future flows generated by the golf course and associated residential development. It is anticipated that all three lift stations will be sited near their existing lagoons. This engineering contract will be reviewed by DNR Financial Assistance Center prior to the next meeting for compliance with grant requirements.

The general engineering contract terms and conditions were approved by the Council at a prior council session.

**Recommended Action:** Approve the resolution and authorize the City Manager to execute the contract.

**Fund Name:** Capital Improvements Sales Tax, Design Engineering

**Account Number:** This is a 100% allowable expense under the grant, with the exception of the Heritage Hills Golf Course expenses.

**Available Budget \$:**

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Jeffrey</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Brubaker</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Kimmons</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Davis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M___ S___ <b>Kyser</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other_____		Passed	Failed

BILL NO: \_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

**A RESOLUTION APPROVING A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH JACOBS ENGINEERING GROUP INC. FOR THE ROUTE JJ REGIONAL WASTEWATER MANAGEMENT SYSTEM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY.**

**WHEREAS**, the city has determined a need for three lift stations along Route JJ, including a lift station at Heritage Hills golf course and has received grant funding for a portion of said project to be known as the Route JJ Regional Wastewater Management System (the “project”); and

**WHEREAS**, city staff requested a proposal from Jacobs Engineering Group, Inc. (“Jacobs”) to provide design, bid and construction management services for the project; and

**WHEREAS**, attached hereto and incorporated herein is a proposed Letter Agreement with Jacobs for the project with payment for said services not to exceed \$349,456.00.

**NOW, THEREFORE**, the Moberly, Missouri, City Council hereby approves the Letter Agreement as recommended by city staff and authorizes the city manager to execute the Agreement on behalf of the City of Moberly.

**RESOLVED** this 16th day of November, 2020, by the Council of the City of Moberly, Missouri.

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Presiding Officer at Meeting

**ATTEST:**

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Deputy City Clerk



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F +1.314.335.5141  
www.jacobs.com

November 11, 2020

Mary West-Calcagno  
Director of Utilities  
City of Moberly  
101 West Reed Street  
Moberly, MO 65270

**Subject: Route JJ Regional Wastewater System**

Dear Mary:

Jacobs Engineering Group, Inc. (Jacobs) is pleased to present our proposal to provide the City of Moberly (City) with Professional Engineering Services to design the Route JJ Regional Wastewater Management System. The project includes the design of three lift stations (Moberly MHP, Heritage Hills Golf Course, Fox Hollow MHP), a new force main to convey wastewater to the City of Moberly collection system, and associated appurtenances. The proposed lift stations for the mobile home parks will be sized to convey existing flows that are tributary their respective WWTF. The Heritage Hills Golf Course lift station will be designed to convey the existing and future flows generated by the golf course and associated residential development. All three lift stations will be sited in close proximity to the existing lagoon WWTFs. The proposed common force main alignment generally follows existing MODOT (Hwy. JJ) right of way. Each pump station will have an individual force main that connects to the common force main. The proposed force main discharge point is located at the western edge of the City of Moberly. The scope of work includes the Predesign Phase, Existing Conditions Survey, Preliminary Design Phase, Final Design Phase, Bid Phase, and Construction Management Services.

**SCOPE**

**Predesign Phase**

- 1) Meet with the City to determine a detailed scope of the elements of the improvements and the preferences for layout of equipment, piping and structures.
- 2) Coordinate with MODOT and the associated stakeholders throughout the process.
- 3) Manage activities including planning, organizing and monitoring tasks, quality control, and other management activities.
- 4) Confirm that the receiving sewer system has the capacity to convey the flow. Perform hydraulic calculations as necessary.

November 11, 2020

Subject: Route JJ Regional Wastewater System

- 5) Perform hydraulic calculations necessary to confirm that the three pump station/common force main concept will work and size the pumps.
- 6) Evaluate the proposed force main alignment. The force main alignment selected in the study utilized the Hwy. JJ right of way. Identifying existing utilities along the Hwy. JJ right of way will be critical. MODOT only permits utility construction in a 6-foot corridor along each right of way line.
- 7) Evaluate the need for screening upstream of the proposed lift station(s). Mechanically cleaned bar screens are not included in this scope of work.
- 8) The manholes downstream of the force main discharge may be lined with an acid resistant material.
- 9) Evaluate the applicability of trenchless technology within congested areas of the force main alignment.
- 10) Address MDNR comments on the Facility Plan prepared by McClure and finalize Facility Plan.
- 11) Conduct Environmental review, including:
  - a. Obtaining clearance letters from:
    - i. Army Corps of Engineers
    - ii. Department of Natural Resources, Historic Preservation (does not include cultural resource survey, if required)
    - iii. Department of Conservation
    - iv. United States Fish and Wildlife
    - v. Department of Natural Resources, Geological Survey
    - vi. Federal Assistance Clearinghouse
    - vii. Division of State Parks
  - b. Prepare Environmental Information Document
  - c. Hold a public meeting or hearing on the Environmental Information Document.

## **Existing Conditions Survey**

Conduct property surveys where privately owned parcels are being utilized and a topographic survey along the proposed force main alignment as well as at each proposed pump station site, including determination of horizontal and vertical control to be utilized throughout the project.

- 1) Field run topographic survey. Topography includes ground elevations and existing physical improvements within the survey areas. Survey includes location of all building, structures and other physical improvements located within the survey area.
- 2) Indicate the location, size, and species of trees over 6-inches in diameter in wooded areas with perimeter tree drip lines located and shown.
- 3) Contact Missouri-One-Call to provide the locations of existing utilities within the project limits. The locations of utilities within the project limits shall be field surveyed and incorporated into the base drawings for the project. After utilities have been marked, Jacobs will make site visit to verify final alignment for development of 90% design documents.

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- 4) Dry utility locations for electric, telephone/cable and gas include surface indications of visible utilities, including manholes, poles, vaults, transformers and pedestals. Subsurface utility markings (established by Missouri One-Call) will be field located and shown on the topographic survey base drawings.
- 5) Wet utilities include water lines, sanitary sewer and storm sewer with inverts of pipe, pipe size with percent of slope for each sewer run shown. Wet utility locations include all surface indication including valves, vaults and fire hydrants.
- 6) Contour intervals will be 1-foot.
- 7) Establish property lines and property ownership. Scope includes the preparation of legal description of up to thirteen easements. The City will be responsible for preparing the final easement documents, negotiating, and acquiring easements from the individual property owners.

Conduct a geotechnical investigation of the pump station sites.

- 1) At each pump station drill one boring to 30 feet or auger refusal, whichever occurs first
- 2) If rock is encountered above a depth of 15 feet, the boring will be advanced 5 feet into the rock.
- 3) Sampling will be in general accordance with industry standards in which two samples will be obtained in the upper 5 feet of boring and one sample obtained for each additional five feet of boring.
- 4) Groundwater levels will be observed and recorded while drilling and at the completion of drilling. Borings will be backfilled prior to the drill crew departing the job site; no delayed groundwater readings will be taken.
- 5) The samples obtained from the borings will be tested to determine physical engineering characteristics. Testing will be performed under the direction of a geotechnical engineer and will include visual classification, moisture content, dry density, Atterberg limits, and strength tests as appropriate.
- 6) Results of field and laboratory programs will be evaluated by a professional geotechnical engineer licensed in the State of Missouri.

## **Preliminary Design Phase (90% Design)**

**Task 1 –Kick-Off Meeting.** Jacobs will meet with City staff for a kickoff meeting to review the basis of design established in the Pre-Design Phase.

**Task 2 - Develop 90% Design Documents.** Based on the Predesign phase activities, Jacobs will develop 90% Design Documents. The 90% submittal will be essentially a final set of documents that will include the following drawings:

- 1) Cover Sheet/Index
- 2) Sheet Layout

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- 3) General Notes & Symbols
- 4) Site/Piping Plan (3 sheets)
- 5) Miscellaneous Piping & Civil Details
- 6) Mechanical (3 sheets)
- 7) Piping and Instrumentation Diagram – Symbols and Designation Sheet
- 8) Piping and Instrumentation Diagram (3 sheets)
- 9) Electrical Symbol Drawing
- 10) Electrical Site/Grounding Plan (3 sheets)
- 11) Electrical One Line Drawing (3 sheets)
- 12) Electrical Details
- 13) Force Main Plan & Profiles (14 sheets)

The 90% documents will also include technical specifications and front-end contract documents. The technical specifications will be in CSI format and the front end bidding documents will be similar to what Jacobs has prepared on City projects following the 2018 EJCDC format.

**Task 3 – 90% Design Review Meeting.** After the 90% design documents (including an OPCC) have been submitted to the City for review, a meeting will be scheduled with City personnel to discuss the 90% design documents.

## Final Design Phase

**Task 1 – Final Plans and Specifications.** Based on the accepted Preliminary Design documents, Jacobs will prepare for incorporation in the Contract Documents, final drawings (detailed to show the character and elements of the project to be constructed by the contractor on the project), and technical specifications. The Final Design (100% Design) technical specifications will be in CSI format. The front end construction contract bidding documents will be consistent with other City projects.

**Task 2 – Permits.** Upon completion of the final plans and specifications in Task 1, Jacobs will develop the application and the submittal package to Missouri Department of Natural Resources for a Construction Permit, and the Missouri Department of Transportation for a road crossing permit. Jacobs anticipates no other permits will be required for this project. We will also submit plans to the appropriate utilities for their review and approval.

## Bid Phase

Jacobs will provide the following bidding phase services:

- 1) Conduct a pre-bid meeting at City Hall.



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- 2) Coordinate distribution of plans and specifications to prospective bidders and manage the plan holder's list.
- 3) Prepare and distribute any necessary addendums.
- 4) Assist the City in responding to questions from potential bidders during the Bid period and prepare addenda, as required.
- 5) Attend the bid opening. Review the bids and provide the City with a recommendation for award.

## **Construction Phase**

Jacobs will provide Construction Phase Services, as described in the tasks below.

- 1) Pre-Construction Meeting. Jacobs will attend a pre-construction meeting with the City and the contractor selected for the project.
- 2) Shop drawing review for submittals during the construction period. Review detailed construction drawings and shop drawings, samples and other information submitted by Contractors, for conformance with the design concept and the concept of the information given in the Contract Documents. Such data will be recommended for approval, returned for revision, or rejected. This task includes the checking of shop and mill test reports of materials and equipment. Such review and recommendation shall not extend to means, methods, sequences, techniques or procedures of construction, or to safety precautions and programs incident thereto as such are the responsibility of the Construction Contractor. Scope includes up to two resubmittals of shop drawings.
- 3) Respond to the contractor's RFIs (Request for Information). Scope includes responses of up to five RFIs.
- 4) Jacobs will provide the City assistance with change orders, assistance with payments to contractors, assistance with grant reimbursements or loan requests, and review of American Iron and Steel Documentation.
- 5) Jacobs will provide part-time Resident Project Representative (RPR) services during the construction. A separate Construction Inspector will be provided by the City. The RPR will observe the progress and quality of the construction work to determine in general if the work is proceeding according to the Contract Documents. Jacobs will consult with City representatives and maintain contact by telephone and correspondence during the course of the project.
- 6) While on site, the RPR is responsible for seeing that the project is constructed in accordance with the drawings and specifications. However, Jacobs shall not be responsible for the failure of the Contractor(s) to perform the work in accordance with the Contract Document or the daily quality of Contractor's work. Jacobs will not bear any responsibility or liability for defects or deficiencies in the work or for the failure to so detect. The RPR shall provide observation of the Contractor, provide field administration on the work site, and act as the focal point for communication and correspondence with the Contractor at the field level. The RPR shall:
  - a) Provide on-site administration and surveillance, as outlined herein, of the construction activities on the Project.

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- b) If the Contractor has not corrected unsatisfactory work after request of the RPR, advise City of work that remains unsatisfactory, faulty or defective or does not conform to the Contract Documents.
  - c) Receive Contractor's suggestions for modifications in drawings or specifications and report them, with comments, to the City.
  - d) While on site, keep a diary or log book, in ink, recording hours on the job site, weather conditions, labor and equipment employed on the job, the location and nature of work being performed, the progress of the work, instructions given, accidents, data relative to questions of extras or deductions, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures.
  - e) Advise the City, in advance, of scheduled major tests, inspections or the start of important phases of the work.
- 7) At a time near substantial completion of the work, prepare and submit to the Contractor a "punchlist" of items which require correction or completion.
- 8) Receive and record information as it is submitted by the Contractor regarding changes from the contract drawings made during progress of the work. Incorporate such changes on a set of contract plans to be used in preparing record drawings of the project.
- 9) Except upon written instructions of City, the RPR SHALL NOT:
- a) Authorize any deviation from the Contract Documents or approve any substitution of materials or equipment.
  - b) Neither advise nor issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the Contract Documents.
  - c) Neither advise nor issue directions as to safety precautions and programs in connection with the work. However, if on site, Jacobs will report immediately to City upon the occurrence of any accident. Record and obtain all possible information concerning circumstances, weather, unsafe conditions, etc. Obtain pictures, if available, for the project records. This information shall be forwarded immediately to City.
  - d) Authorize occupancy, acceptance or conditional acceptance.
  - e) Participate in specialized field or laboratory tests, except as specifically authorized to do so by the Contract Documents.
  - f) Direct a Contractor to do work at a specific time or in a certain way unless it is an emergency that would otherwise endanger life or property.
- 10) Record Drawings and Certification of Construction Complete. Jacobs will provide record drawings for the project based on information provided by the contractor and recorded during construction. Jacobs will also certify construction is complete and in accordance with MDNR approved plans and specifications as required by MDNR.

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## FEE PROPOSAL

Our proposed fee the work described herein is a not to exceed cost of \$387,423. This fee includes only those services outlined in our proposal. Additional services can be provided if requested by the City. Of this cost, \$60,103 can be attributed to the effort needed for the design/bid/construction phase services for the Heritage Hills pump station and force main, which is not eligible for reimbursement under the Regionalization Grant. Jacobs will submit monthly invoices for compensation and expenses by electronic transmission. The City shall make payments to Jacobs in accordance with Section 34.057, RSMo.

Predesign	\$20,263
Environmental Review	\$25,000
Existing Conditions Survey	\$26,100
Detailed Design	\$193,694
Bid Phase Services	\$5,061
Construction Phase Services	\$107,395
Direct Costs - Travel	\$8,910
Direct Costs - Printing	\$1,000
<b>Total Not to Exceed Cost</b>	<b>\$387,423</b>

## CONTRACTUAL HOURLY RATES

The following hourly rates will be used for the services in this proposal.

Classification	Rate
Project Manager	\$135
Sr. Project Engineer	\$155
CAD Designer I	\$100
CAD Designer II	\$135
Geotechnical Engineer	\$125
RPR I	\$110
RPR II	\$150
Sr. Electrical Engineer	\$155
Structural Engineer I	\$130
Structural Engineer II	\$150
Admin	\$110

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## SCHEDULE

Jacobs will complete the services in this proposal in accordance with the following:

Predesign	120 days
90% Design	180 days
100% Design	90 days
Bid Phase	45 days
Construction Phase	365 days

## ASSUMPTIONS / CLARIFICATIONS:

This proposal is based on the following assumptions and clarifications:

1. The scope and fee included in this proposal assumes that the conceptual project for connection to Moberly as outlined in the *Mark Twain Regional Council of Governments Regional Wastewater Management System Feasibility Study, Addendum 1*, dated December 2019, will not need substantial changes during the Predesign Stage of this project. The conceptual project includes three pump stations that pump to a common force main that discharges into the Moberly sewer collection system. Substantial changes that are not included in our scope and fee could include, but are not limited to, the need for an additional pump station or multiple pump stations in order to convey the wastewater to the Moberly sewer collection system.
2. Jacobs will refer to the City's standard specifications and details wherever appropriate.
3. The electrical and control system design is based on float system for level control and standard across the line starters or soft starters; no PLC based control system design is included.
4. Any fees required to obtain construction approval/permits from MDNR, MoDOT, or any other agency will be paid by the City.
5. Wetland delineation and mitigation services are not included.
6. Cultural resource survey that may be required for DNR Historic Preservation environmental sign-off is not included.
7. Two full size hard copies of the plans and specifications will be provided to the City for each project for the 90% review. Also, two full size sets of the Issued for Bid plans and specifications for each project will be provided to the City, MDNR (construction permit) along with two full size sets submitted to the Dodge and AGC plan rooms.
8. Jacobs will provide distribution of the plans and specifications to prospective bidders. Cost for reproduction and shipping of plans and specifications to prospective bidders is not included in the not to exceed cost, and will be charged to the prospective bidder.
9. RPR services include two 8-hour visits per week during concurrent pump station and force main construction activities, and one 8-hour visit every week during force main only construction activities. The fee for RPR services is based on:



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- a. A construction period of 18 weeks for concurrent pump station and force main activities for a total of 288 hours.
- b. A construction period of 34 weeks of force main only activities for a total of 272 hours.
- c. 560 total hours for RPR services.

Should the construction scope require a longer duration in the field or the City would like more per week availability, additional funds may be requested.

10. Two sets of record drawings and an electronic media device with both pdf and AutoCAD files.

This work will be performed under the proposed Professional Services Agreement dated October 5, 2020. We will endeavor to be as efficient as we can in performing the work to minimize costs. If you have any questions, please let me know.

If you agree, please sign two copies of this letter and return them to us at your convenience. Thank you for the opportunity to continue our long standing support of the City.

Very truly yours,



**Tobin Lichti**  
Project Manager  
314.422.3336  
Tobin.Lichti@Jacobs.com

Authorization to Proceed:

**City of Moberly**

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**Jacobs Engineering Group, Inc.**

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

# City of Moberly

## City Council Agenda Summary

**Agenda Number:** \_\_\_\_\_  
**Department:** City Clerk  
**Date:** November 16, 2020

**Agenda Item:** A Resolution appropriating money out of the Treasury of the City of Moberly, Missouri.

**Summary:** Appropriation Resolution.

**Recommended**

**Action:** Please approve this Resolution.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Roll Call**

**Aye**

**Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI IN THE AMOUNT OF \$249,838.43.**

**WHEREAS**, the funds are to be disbursed as follows;

SECTION 1: There is hereby appropriated out of the **General Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$94,445.34.

SECTION 2: There is hereby appropriated out of the **Payroll Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$3,797.48.

SECTION 3: There is hereby appropriated out of the **Solid Waste Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$63,883.25.

SECTION 4: There is hereby appropriated out of the **Heritage Hills Golf Course Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$619.00.

SECTION 5: There is hereby appropriated out of the **Parks and Recreation Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$4,486.02.

SECTION 6: There is hereby appropriated out of the **Airport Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$83.91.

SECTION 7: There is hereby appropriated out of the **Utilities Collection Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$3,918.38.

SECTION 8: There is hereby appropriated out of the **Utilities OP & Maintenance Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$45,604.91.

SECTION 9: There is hereby appropriated out of the **Utilities OP Reserve Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$6,748.98.

SECTION 10: There is hereby appropriated out of the **Capital Improvement Trust Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$2,550.18.

SECTION 11: There is hereby appropriated out of the **Emergency Telephone Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$657.38.

SECTION 12: There is hereby appropriated out of the **Transportation Trust Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$19,035.18.

SECTION 13: There is hereby appropriated out of the **Street Improvement Fund** of the Treasury of the City of Moberly, Missouri to pay expenses due November 16, 2020 in the amount of \$4,008.42.

**NOW, THEREFORE**, the Moberly City Council authorizes these expenditures.

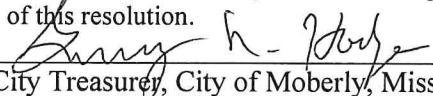
**RESOLVED** this 16th day of November 2020 by the Council of the City of Moberly, Missouri.

ATTEST:

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
City Clerk

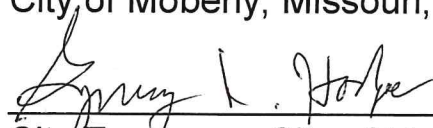
I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated in the several funds covered by this resolution to meet the requirements of this resolution.

  
\_\_\_\_\_  
City Treasurer, City of Moberly, Missouri

**EXPENSES PAID NOV 3 ,2020 - NOV 12, 2020 FOR THE  
FOLLOWING FUNDS ARE TO BE INCLUDED WITH THE  
NOVEMBER 16, 2020 APPROPRIATION RESOLUTION TOTAL.**

General Fund	\$	94,445.34
Payroll Fund	\$	3,797.48
Solid Waste Fund	\$	63,883.25
Heritage Hills Golf Course Fund	\$	619.00
Parks and Recreation Fund	\$	4,486.02
Airport Fund	\$	83.91
Utilities Collection Fund	\$	3,918.38
Utilities OP & Maintenance Fund	\$	45,604.91
Utilities OP Reserve Fund	\$	6,748.98
Capital Improvement Trust Fund	\$	2,550.18
Emergency Telephone Fund	\$	657.38
Transportation Trust Fund	\$	19,035.18
Street Improvement Fund	\$	4,008.42
<b>Total</b>	<b>\$</b>	<b>249,838.43</b>

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri, unappropriated to cover the above funds.

  
\_\_\_\_\_  
City Treasurer, City of Moberly, Missouri

11/12/2020  
Date



BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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## 24 DISBURSEMENTS

84992	11/12/2020	3055	ADVANCED DISPOSAL - MACON	63,748.36						
84993	11/12/2020	351	AGEE CARL W	9,450.00						
84994	11/12/2020	6120	AMAZON CAPITAL SERVICES	415.20						
84995	11/12/2020	6	AMEREN MISSOURI	22.12						
84996	11/12/2020	3	AFLAC GROUP INSURANCE	2,365.48						
84997	11/12/2020	1825	APOLLO PORTA POTTIES	300.00						
84998	11/12/2020	17	AT&T 5001	657.38						
84999	11/12/2020	6245	AZAVAR	437.21						
85000	11/12/2020	26	B & D LOCK & KEY	527.50						
85001	11/12/2020	3625	BARR ENGINEERING COMPANY	2,500.00						
85002	11/12/2020	4729	BARTLETT & WEST	10,673.98						
85003	11/12/2020	35	BOGIE PUMP INC	211.05						
85004	11/12/2020	191	BROWNFIELD OIL CO INC	147.00						
85005	11/12/2020	424	BUTLER SUPPLY INC	737.05						
85006	11/12/2020	2759	CALCAGNO MARY	40.00						
85007	11/12/2020	4780	CAPITAL MATERIALS LLC	3,000.74						
85008	11/12/2020	6184	CHEF JEFF'S CLEANING SERVICE	100.00						
85009	11/12/2020	3137	CINTAS CORPORATION #379	440.00						
85010	11/12/2020	3063	CONLEY FOREST DO	20.00						
85011	11/12/2020	2645	CORE & MAIN LP	2,932.08						
85012	11/12/2020	870	COUNTRY FLORAL AND GIFTS	40.00						
85013	11/12/2020	6264	COZEN O'CONNOR	13,703.98						
85014	11/12/2020	678	CROWN POWER & EQUIPMENT	859.72						
85015	11/12/2020	2913	CULLIGAN WATER CONDITIONING	32.41						
85016	11/12/2020	6246	CUNDIFF AUSTIN	70.00						
85017	11/12/2020	118	D & L TRENCHING INC	600.00						
85018	11/12/2020	5797	DA-COM	200.00						
85019	11/12/2020	695	ENGINEERING SURVEYS & SERVICES	805.36						
85020	11/12/2020	3103	FASTENAL COMPANY	934.83						
85021	11/12/2020	6258	FERGUSON JAMIE	100.00						
85022	11/12/2020	2839	FUSION TECHNOLOGY LLC	59.99						
85023	11/12/2020	704	GALLS LLC	422.06						
85024	11/12/2020	3102	GATTS MOWING LLC	90.00						
85025	11/12/2020	2956	GREEN HILLS VET CLINIC LLC	1,410.47						
85026	11/12/2020	5837	GWORKS	16,602.38						
85027	11/12/2020	2852	H & H HEALTH ASSOCIATES INC	5,318.40						
85028	11/12/2020	2961	HAYNES EQUIPMENT COMPANY	1,024.00						
85029	11/12/2020	910	JT HOLMAN CONSTRUCTION LLC	1,350.00						
85030	11/12/2020	680	KB TIRE AND AUTO INC	15.00						
85031	11/12/2020	5965	KIM HOSKINS ENVIRONMENTAL	2,475.00						
85032	11/12/2020	380	KNAPHEIDE TRUCK EQUIPMENT CENT	810.20						
85033	11/12/2020	579	LAND/CHARITON COUNTY CONCRETE	543.38						
85034	11/12/2020	1381	LEON UNIFORM COMPANY	1,943.71						
85035	11/12/2020	6263	LINDSEY KAYLEY	100.00						
85036	11/12/2020	1565	MACON ELECTRIC COOP	43.44						
85037	11/12/2020	2717	MATHESON TRI GAS INC	140.43						
85038	11/12/2020	5611	MCCLURE ENGINEERING COMPANY	6,225.78						
85039	11/12/2020	5749	MHS JROTC BOOSTER CLUB	50.00						
85040	11/12/2020	2769	MIDWEST BREATHING AIR, LLC	489.76						
85041	11/12/2020	1756	MIRMA	6,748.98						
85042	11/12/2020	193	MISSOURI RURAL WATER ASSOCIATI	1,050.00						

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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85043	11/12/2020	5417	MISSOURI STATE TREASURERS	661.34						
85044	11/12/2020	3085	MO DEPT OF REVENUE	3,918.38						
85045	11/12/2020	3041	MO ONE CALL SYSTEM INC	431.25						
85046	11/12/2020	2591	MOBERLY AREA ECONOMIC DEVELOPM	1,998.00						
85047	11/12/2020	1921	MOBERLY LUMBER INC	447.21						
85048	11/12/2020	1935	MOBERLY MONITOR INDEX	146.60						
85049	11/12/2020	4354	MOORE & SHRYOCK	1,250.00						
85050	11/12/2020	2731	MOTOROLA	27,921.36						
85051	11/12/2020	1604	NAPA AUTO PARTS OF MOBERLY	.00					VOID:	
85052	11/12/2020	1604	NAPA AUTO PARTS OF MOBERLY	1,014.94						
85053	11/12/2020	2152	NEMO ELECTRIC CO INC	795.60						
85054	11/12/2020	2299	O'REILLY AUTOMOTIVE STORES INC	85.22						
85055	11/12/2020	5385	PATTON KEVIN	650.00						
85056	11/12/2020	2556	PETTY CASH	109.00						
85057	11/12/2020	2596	PLUMB SUPPLY COMPANY-MOB	1,230.52						
85058	11/12/2020	5829	Q SECURITY SOLUTIONS	198.00						
85059	11/12/2020	4924	R P LUMBER COMPANY INC	11,233.07						
85060	11/12/2020	415	RANDOLPH AREA YMCA	1,139.00						
85061	11/12/2020	2292	RECORDS MANAGEMENT SOLUTIONS	200.00						
85062	11/12/2020	5751	REMOLE COATINGS LLC	1,587.88						
85063	11/12/2020	2600	SAFE PASSAGE	64.00						
85064	11/12/2020	2052	SAFETY FIRE PRODUCTS LLC	1,370.00						
85065	11/12/2020	2603	SAM'S HEALTH MART NO.1	96.34						
85066	11/12/2020	617	SCHULTE SUPPLY INC	3,300.58						
85067	11/12/2020	6261	SMITH KATIE	12.64						
85068	11/12/2020	6182	SUMMIT ENVIRONMENTAL TECH	1,075.00						
85069	11/12/2020	5214	TRIEBSCH MICHAEL	350.00						
85070	11/12/2020	642	TOWN & COUNTRY ABSTRACT CO	150.00						
85071	11/12/2020	3134	TOX REVIEW LLC	225.00						
85072	11/12/2020	6207	TYDANCO, INC.D/B/A	445.68						
85073	11/12/2020	2644	USA BLUE BOOK	2,096.25						
85074	11/12/2020	2646	VALIC	992.00						
85075	11/12/2020	3451	VERMEER GREAT PLAINS	612.48						
85076	11/12/2020	6262	WALKER BRIANNA	100.00						
85077	11/12/2020	2656	WESTLAKE HARDWARE	.00					VOID:	
85078	11/12/2020	2656	WESTLAKE HARDWARE	.00					VOID:	
85079	11/12/2020	2656	WESTLAKE HARDWARE	761.55						
85080	11/12/2020	5908	WILLIAMS KEEPERS, LLC	9,000.00						
85081	11/12/2020	2658	WILLIS BROS INC	8,250.00						
85082	11/12/2020	5925	WILLIS MARK	2,400.00						
85083	11/12/2020	2772	WIRELESS USA	535.11						

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	249,838.43
CLEARED	.00
-----	
BANK 24 TOTAL	249,838.43
***VOIDED**	.00

## ACCOUNTS PAYABLE CHECK REGISTER

#13.

BANK# BANK NAME  
CHECK# DATE

ACCOUNT# NAME

CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL FUND	94,445.34	94,445.34	.00	.00
105 PAYROLL FUND	3,797.48	3,797.48	.00	.00
110 SOLID WASTE FUND	63,883.25	63,883.25	.00	.00
114 HERITAGE HILLS GOLF CRSE	619.00	619.00	.00	.00
115 PARKS & RECREATION FUND	4,486.02	4,486.02	.00	.00
120 AIRPORT FUND	83.91	83.91	.00	.00
300 UTILITIES COLLECTION FUND	3,918.38	3,918.38	.00	.00
301 UTILITIES OP & MAINT	45,604.91	45,604.91	.00	.00
303 UTILITIES OP RESERVE	6,748.98	6,748.98	.00	.00
304 CAPITAL IMPROVEMENT TRUST	2,550.18	2,550.18	.00	.00
400 EMERGENCY TELEPHONE FUND	657.38	657.38	.00	.00
600 TRANSPORTATION TRUST FUND	19,035.18	19,035.18	.00	.00
601 STREET IMPROVEMENT FUND	4,008.42	4,008.42	.00	.00

# ACCOUNTS PAYABLE CHECK REGISTER

\*\*\* CHECK SUMMARY \*\*\*

#13.

BANK#	BANK NAME	DESCRIPTION
CHECK#		

24 DISBURSEMENTS

84992 Thru 85083 Accounts Payable Checks



# City of Moberly

## City Council Agenda Summary

Agenda Number: #14.  
 Department: City Manager  
 Date: November 16, 2020

**Agenda Item:** Department Head Monthly Reports

**Summary:** Attached is Community Development Monthly Report/Public Works Monthly, Finance Department Monthly Report, Parks and Rec. Monthly Report, Police Department Monthly Report, Fire Department Monthly Report, Public Utility Monthly Report, Moberly Area Economic Development, Moberly Chamber of Commerce.

These are for you to review on the activity that each Department has accomplished for the Month October.

**Recommended**

**Action:** Just for your review

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

**ATTACHMENTS:**

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

**Roll Call      Aye      Nay**

**Mayor**

M\_\_\_ S\_\_\_ **Jeffrey**      \_\_\_      \_\_\_

**Council Member**

M\_\_\_ S\_\_\_ **Brubaker**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kimmons**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Davis**      \_\_\_      \_\_\_

M\_\_\_ S\_\_\_ **Kyser**      \_\_\_      \_\_\_

Passed      Failed

# COMMUNITY DEVELOPMENT/PUBLIC WORKS MONTHLY REPORT

October 2020

## A. PROJECTS

### Community Development

**Fennel Complex** – The roof is now completely covered with plywood sheeting and roofing paper. Crews have taken measures to protect the building from water until the final roof covering can be applied by Beaverson in the near future. With this area fully closed, it is very dark in the building, which currently does not have any electricity, which we don't plan to install as part of our efforts. Don't panic if you see smoke coming from the building. In order to get the interior and lumber fully dry, we have installed a wood stove which is tied into a good chimney and we will be firing the stove to heat and dry the building from the inside out.



**Demolition Grant** – The first round of properties (23) are out for bid. We have been waiting a long time for this to come. Numerous properties in the community are overdue for removal. Staff and the MTCOG have been doing great on this and we hope to see the numbers come in good. Pete Agee will be working on utility disconnects this week.



### **Public Works**

**Silva Lane** – The diagram below is the areas that David Ausmus, with Howe & Associates completed a legal description for the proposed roadway and developed current topographic survey of the construction area. The diagram shows how the proposed road would connect on to the existing Silva Lane and cut through the City Street Maintenance facility property and connect with Bus. 63. Assuming that MBL's housing proposal to MHDC is successful, we will request him to submit a plat with the r/w included for review and approval.



**Street Dept. Building Maint.** – Staff has completed the replacement of the I-beam bases in the Equipment Storage Building. It should last a long time, at least structurally. We will be looking at some improvements in the main structure along with the lift that was recently improved and the exhaust system. The current exhaust system was a homemade duct with squirrel cage fan but was poor at best when it was in good condition. We are evaluating whether or not staff can construct a heavier duty system, or if it would be cheaper and better to just buy one.

**Stripe Work** – Remole Painting has completed all of the stripe work for the year. Most of our major streets and parking have been addressed. I have had a person in complaining that the stripes down Williams are not visible at night. S. Williams is fairly well-lit street and the stripes are clear. I have had a resident requesting reflective glass beads which adds significant cost and effort, and I am not aware of any community that does that on 25 mph streets in town. Tim Remole confirmed that he had never used the glass beads on residential streets of this speed classification.

**MACC Drainage** – Below are some pictures from the inside of the large junction box on the East side of Holman road. The two pictures immediately below show the collapsed pipe from the college where they come into the box. As you can see, they are crushed and not flowing any significant volume of



water. It appears they were crushed by the large rocks/concrete chunks used for backfill vs. gravel backfill. It's imperative that the college get these repaired if we ever expect to get the East side of Holman draining efficiently. Mary is working with them on the off r/w section of stormwater, and they have bids opening in mid-Nov.

#14.



Below are two photos of the new liner pipes installed under the change order by Willis Brother, just prior being grouted in around. These pipes connect back into the junction box on the East side of Holman. Once the college has made repairs to their inflow pipe, we will again have good drainage under Holman. The liner pipes while smaller in diameter, will flow the same volume of water as significantly larger CMP pipe due to the smooth inner wall design.



**Fiber Lines** – We continue to deal with confusion as to who is doing what and who is responsible for repairs. A good example is excavations that no one will claim. The picture below is an excavation directly in the middle of our Hwy 24 sidewalk project that has been open for a month, with dozens of pairs of phone cables ripped up and laying in a pile. No one claims responsibility for it, and fortunately in checking with AT&T, the line is no longer active. We informed our contractor to clean out the hole and fill it in so we could complete the sidewalk work. Issues like this is why we are working to require that a flag or sign be placed at any overnight excavation with a company name and contact information.





As many companies have worked in the same areas during recent times, it's difficult in some cases to establish responsibility for repairs/damages. In most cases, the companies will step up and make the corrections, but we are getting several calls from property owners wanting their yards repaired. Staff is working to follow up with these, but as much work that is going on, it could be a full-time position tracking and following up with all of the boring and excavation work in town. Companies will be contacted again in the Spring for follow up on seeding and grading Problem properties.

**Harrison & Garfield** – The City, Bartlett & West and Willis Brother completed final walk through of this project in late October. The only remaining items were some clean-up of the dirt & rock on the curbs, regrading/seeding some of the North end of Harrison, between Carpenter and Logan where we ditched and replace culvert but didn't have the funds to add new curb and gutter. We also discussed final grading and seeding. Willis used the netting and straw mats. There were several places where they have turned up and I was concerned they would wrap up in lawnmowers and be a problem and there were several locations where I had concern that water might pond. Willis is going to pin these areas back down and we will review in the spring and take up the netting once grass is established and regrade if necessary, for ponding water.

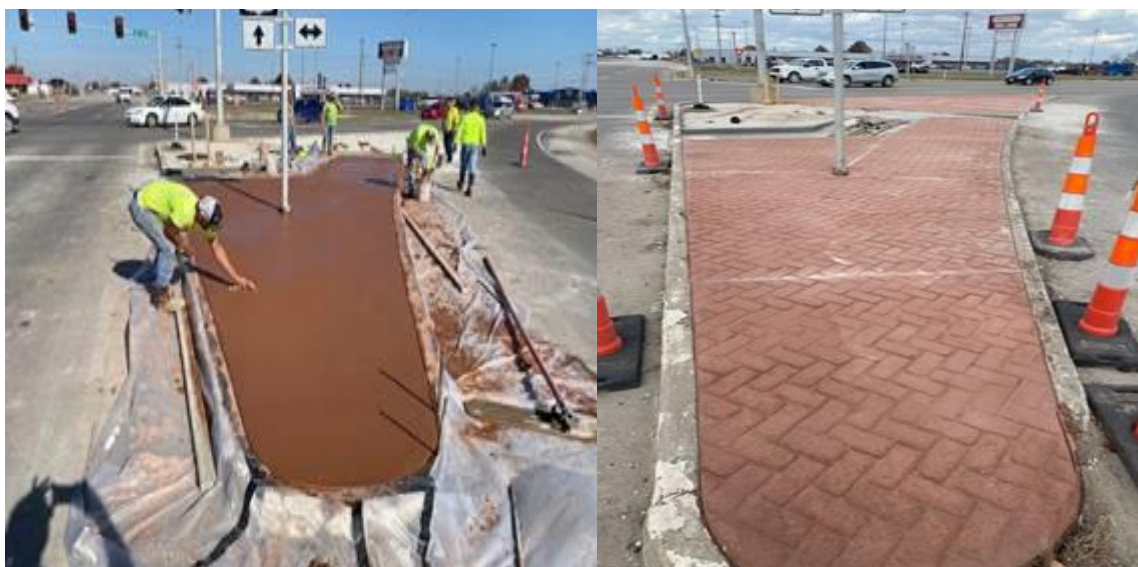
**Fox Park Detention** – We completed final walk through of this in Late October. The only concerns were some slight erosion from water entering from the street. Willis used some netted straw mat to protect the area while it gets vegetation established. I am anxious to see how this performs in some of the upcoming rain events. The picture below shows it during an approximate 1/2 rain, and you can see the water didn't even get to the top of the 24" outlet pipe.



**Kiwanis Detention** – This project has been dressed and seeded. Vegetation is not taking up as well as we had hoped for, however the drainage ways that are the most vulnerable are either armored with riprap or the vegetation has done well in these areas. As it has been dry and colder, we didn't expect much. With the wet weather coming up, I am hopeful we will see it produce a little. Like the other detention areas, I am anxious to see how this one performs. It is also a fairly large retention basin, so it will take a fair amount of rain to fill it up before it starts by-passing. Hope to have some pictures of it filled up and flowing soon.

**Morley/24 sidewalk project** – The water crews have nearly finished all the connection and the concrete crew is getting these openings filled in along with the remainder of the project. The good weather makes the November 20<sup>th</sup> deadline for substantial completion seem possible.

The DBE contractor has been working on the islands at 24 & Morley, as you can see in the picture below. The brick stamped concrete will be a welcome change to the broken-up asphalt that had weeds growing up in it.



**Airport** – We held the pre-construction meeting October 28<sup>th</sup> via a TEAMS video conference. We agreed to a Nov. 9<sup>th</sup> start date to move 11,000 cu. yds of fill dirt to the South end of runway 13 as you can see has started in the picture below. The contract originally called for extensive painting, signage to create a temporary displaced threshold for this work. In looking at the cost and timing we determined that it would be better to close runway 13-31 for the approximately 10 days for this work to be completed and save nearly \$60,000 that could be used for other improvements to the airport. We were able to leave the crosswind runway (5-23) open during this process, which could take as little as 4 days, weather permitting. The short-term closure of the main runway is more than worth the nearly \$60K saving that we hope to use toward adding some additional lighting and reflectors to the currently unlighted taxiway, and potentially replace some cracked panels on the taxiway. Following this initial work, the job will shut down and let this fill material settle over the winter and resume work in the spring, hopefully around the end of March. The project is a 230-day construction period, however given ES&S's track record, I feel like it will come in better than that.



## **PR/Communications/Grant Specialist – Emily Goyea-Furlong – Oct Monthly Report**

- Manage all City of Moberly social media accounts, City's website
- Created press releases and dispersed them to media outlets
- Continued discussion regarding mural/banner project
- Virtually attended bi-weekly City Council meetings BCBH Coalition Meeting at Randolph Co. Health Dept. and participating in coalition
- Wrapping up the glass recycling grant.
- Correspondence with Omar Bradley EAA Chapter, continued creation of EAA chapter duties.
- Worked with Carla on continuing to administer demo grant.
- Created promo videos for public utilities and public works
- Began promotion of Moberly Mess Busters.
- Continued creating historical walking tour app.
- Discussion, planning and execution of plans for COVID-19 response.

### **Cemetery Department**

There were zero (0) grave lots sold; two (2) graves opened; and twelve (12) monument permits sold during the month of October.

**Cemetery** – Volunteers have got the flags up for Veteran's Day. They had to do a significant amount of work on the PVC base tubes as mowers and vehicles tend to smash them down in the ground or break them off. They are working on new types of inserts that would keep material out of the tubes, sit flush with the ground, and be easy to remove. We may be working with them to install these new covers once they perfect the style.

We have had surveyors from Trekk in to clean up some old areas and to add individual lots to some of the old mausoleum lots that have been sold or are for sale that could be split up into individual lots. Once completed, they will update our plat and upload it on our GIS, and it will increase the lots we have for sale.

### **B. Planning & Zoning Commission**

The Planning and Zoning Commission for the City of Moberly had no meeting for the month of October.

### **C. Code Enforcement**



## Month of October: Rick

#14.

- Completed 24 building inspections.
- Weekly inspections on Plumrose facility.
- Violation letters sent to 419, 427 S Morley, 511 Fulton nuisance violations.
- Met with owners of 705 Garfield for signing of Quit Claim Deed.
- Inspections on interior rooms continue at Moberly Inn.
- Notice of vegetation and abatement on Dollar Store.
- Have been working on nuisance and building violations in the Garfield and Harrison areas.
- Inspecting the progress at Depot Park.
- Remainder of month was issuing permits, answering phones, code violations, commercial occupancy permits and zoning matters.

## Month of October: Karen

- 50 occupancy inspections and 31 re-inspections.
- Returned phone calls
- Attended safety meeting as they were scheduled
- October's annual health fair was canceled due to COVID 19; however, we were able to go get our flu shots.

## Month of October: Aaron

- October was an exciting month. We were given the green light to proceed with Demolition and Talt Holman Construction. We have monitored the sites, confirmed disconnect of utilities, and reviewed one last time prior to starting. We also began demolition reports and finished collecting signups from homeowners for round 2 of the demolition project. The second round will have 30 houses participating, bringing the total at this time to 53. Another large amount of time was spent commercially inspecting the Medical Marijuana Dispensaries and the Moberly Inn. We made several stops at the Plumrose project to maintain progress notes and monitor as that project started enclosing the structure.
- Commercial and Residential inspections along with planning and zoning activity. (plan reviews: 2 zoning reviews: 2 permits issued: 20 Commercial Inspections: 15 Residential Inspections: 50 Historic Preservation Inquiries: 0 Business License Reviews: 5
- We have issued several nuisance letters to the community (5-6 that were likely to need further attention). However, the letters were met with intent and the homeowners cleaned up their properties. We continue to monitor and pursue complaints as they come in. We received 4-5 complaints in which 2-3 of them were valid and warranted a letter.

### City of Moberly - Street Department

#### Man-Hours Allocated by Task, Materials Used & Purchased - Month & Year

##### *MAINTENANCE FACILITY*

	Hours	O/T	Loads	Tons	Cost
Compost Mixing	0	0	0	0	\$0.00
Load Compost, Millings, & Mulch	14	0	86	0	\$0.00
Sand, Salt, & Geomelt Mixing	0	0	0	0	\$0.00
Tub Grinder Operation	11	0	0	0	\$0.00
Winter Weather Equipment Preparations	67	0	0	0	\$0.00



ROADS & ALLEYWAYS					
	Hours	O/T	Loads	Tons	Cost
Alleys, Grade & Rock	52	0	0	0	\$0.00
Catch Basin Maintenance	94	0	1	0	\$0.00
Crack Sealing	5	0	4	0	\$0.00
Culvert Flushing	0	0	0	0	\$0.00
Culvert Installation	16	0	0	0	\$0.00
Curb Repair	0	0	0	0	\$0.00
Ditch Maintenance	46	0	0	0	\$0.00
Ice & Snow Removal	0	0	0	0	\$0.00
Milling	56	0	0	0	\$0.00
Mowing, Right-Of-Ways	14	0	0	0	\$0.00
Rock Loaded/Hauled	21	0	0	13	\$0.00
Street Repair & Maintenance	329	0	6	9	\$0.00
Street Sign Maintenance	48	0	0	0	\$0.00
Street Sweeper Operation	64	0	19	0	\$0.00
Street Sweepings Hauled To Disposal	0	0	0	0	\$0.00
Weedeating & Brush Removal, Alleys	72	0	22	0	\$0.00
Weedeating & Brush Removal, Streets	8	0	0	0	\$0.00
Weedkiller Application, Alleys	0	0	0	0	\$0.00
Weedkiller Application, Streets	0	0	0	0	\$0.00
MISCELLANEOUS					
	Hours	O/T	Loads	Tons	Cost
Inmate Labor	0	0	0	0	\$0.00
Mowing, City Lots	13	0	0	0	\$0.00
Outer Road Fill Dump Site Grading	29.5	0	0	0	\$0.00
Sidewalk Maintenance	45	0	0	0	\$0.00
Trash Removal & Clean-Up, Downtown	18	0	72	0	\$0.00
Trash Removal & Clean-Up, All Wards	0	0	0	0	\$0.00
FACILITIES & EQUIPMENT MAINTENANCE					
	Hours	O/T	Loads	Tons	Cost
Airport Maintenance	18	0	0	0	\$0.00
Building Maintenance	113	0	0	0	\$0.00
Cemetery Maintenance	325	0	0	0	\$0.00
Grounds Maintenance	6	0	0	0	\$0.00
Landfill Maintenance	16	0	0	0	\$0.00
Maintenance Facility Maintenance	0	0	0	0	\$0.00
Wash Trucks & Equipment	0	0		0	\$0.00

**MATERIALS PURCHASED**

	Loads	Tons	Cubic Yards	Gallons	Cost
Asphalt	0	0	0	0	\$0.00
Road Marking Paint, White	0	0	0	0	\$0.00
Road Marking Paint, Yellow	0	0	0	0	\$0.00
Salt	0	0	0	0	\$0.00
Sand	0	0	0	0	\$0.00

**MECHANIC WORK PERFORMED**

	Units	Hours
Routine Service	13	32.5
Maintenance And Repair	7	21

City of *Moberly!*

**To:** Moberly City Council; Brian Crane, City Manager

**From:** Greg Hodge, Director of Finance *Greg Hodge*

**Subject:** Monthly Report – October 2020

### General Information

- Sales and use tax revenues continue to surpass last YTD, more people shopping local and online.
- In June 2019 we contracted with Azavar Government Services to perform audits of various entities that remit franchise fees and miscellaneous taxes. The audit of Ameren Missouri has been ongoing for well over a year and we finally got some resolution. Azavar found 30-40 accounts that were not coded correctly for payment of the City's 8% franchise fee. Ameren paid 3 years of back franchise fees plus interest, totaling approximately \$40,000. The fee due to Azavar and their legal team is 40% of the back amount plus 40% of 2 years of future payments, which have been paid. That leaves us \$24,000 to the good plus we will be collecting the franchise fees going forward, so I believe it is a win for us in the long run.
- Clean-up efforts on the address databases in SimpleCity began in preparation for the kickoff of the initial phase of the Caselle software migration. Years of inconsistency have left them in a mess. I worked with several staff members to develop data entry standards so that we can avoid making a mess in Caselle. I just hope that everyone adheres to the new standards.

### Sales Tax Revenues

Charts for each sales and use tax fund are included for your review. Below are the comparisons of current YTD to prior YTD.

General Fund	+10.69%	Parks	+11.10%	Capital Improvement	+11.10%
Transportation	+11.09%	Use Tax	+25.75%	Downtown CID	-3.19%

### Employee Health Insurance

Health claims	\$87,358.04	Pharmaceutical claims	\$19,331.94
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### Health Insurance Budgeted Line Items (\*\*\*.\*\*\*.5103)

<u>Contribution This Month</u>	<u>Contributions YTD</u>	<u>Budget</u>	<u>Remaining</u>
\$117,004.78	\$460,560.33	\$1,571,565.88	\$1,111,005.55

### Health Trust Fund Cash Balance

	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
July	\$868,756.32	\$953,912.59	\$959,446.10	\$789,647.32	\$600,499.65	\$452,115.58	\$350,783.18
August	\$874,161.89	\$950,828.33	\$978,085.80	\$800,479.76	\$558,026.39	\$289,833.52	\$353,291.19
September	\$974,093.54	\$1,000,905.00	\$974,427.10	\$684,692.43	\$519,407.60	\$239,111.95	\$358,230.40
October	\$946,611.09	\$1,008,278.61	\$990,003.69	\$665,224.98	\$533,065.43	\$161,101.66	\$361,082.82
November	\$983,197.01	\$1,000,000.00	\$1,000,000.00	\$689,931.75	\$521,176.81	\$161,006.25	
December	\$999,278.76	\$1,002,488.15	\$867,421.94	\$524,297.94	\$521,228.06	\$244,153.89	
January	\$1,000,000.00	\$997,205.10	\$888,519.67	\$590,612.39	\$549,457.98	\$309,105.79	
February	\$996,307.51	\$1,001,764.14	\$815,725.20	\$712,106.49	\$559,700.67	\$297,198.27	
March	\$1,000,000.00	\$980,176.79	\$762,230.98	\$587,567.48	\$578,509.63	\$273,648.37	
April	\$880,223.00	\$968,681.17	\$710,720.45	\$640,541.51	\$599,662.04	\$278,933.28	
May	\$899,497.24	\$1,000,000.00	\$762,796.66	\$608,960.67	\$543,627.95	\$309,247.58	
June	\$911,402.69	\$1,000,000.00	\$807,724.83	\$560,163.71	\$512,223.04	\$360,812.59	

TO THE HONORABLE MAYOR  
and  
CITY COUNCIL  
of the  
CITY OF MOBERLY, MISSOURI



Per RSMo 78.620 I have hereby filed an itemized statement of receipts and expenditures with the City Clerk for your review upon request.

I submit herein a summary of the business transactions for the month of

October 2020

A handwritten signature in black ink, appearing to read "Gregory L. Hodge", is written over a horizontal line.

Gregory L. Hodge, City Treasurer



# City of Moberly Cash Balance Report - October 2020

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
100	General	866,399.05	687,342.92	-	739,080.14	20,833.33	793,828.50
102	Non-Resident Lodging Tax	151,046.07	9,029.01	-	938.55	-	159,136.53
105	Payroll	535,053.02	35.26	-	(18,260.05)	-	553,348.33
110	Solid Waste	606,852.71	90,681.89	-	81,756.53	-	615,778.07
114	Heritage Hills Golf Course	-	3,555.01	-	2,610.02	944.99	-
115	Parks and Recreation	15,205.50	35,162.29	91,339.37	126,801.66	-	14,905.50
116	Park Sales Tax	436,363.02	115,923.48	-	-	90,394.38	461,892.12
120	Airport	(53,810.66)	32,959.05	-	44,655.86	-	(65,507.47)
125	Perpetual Care Cemetery Sales	16,786.23	700.00	-	-	-	17,486.23
126	Perpetual Care Cemetery Investment	474,090.31	32.34	-	-	-	474,122.65
137	Use Tax Trust	248,690.35	16.38	-	-	-	248,706.73
140	Veterans Memorial Flag Project	41,325.64	2.72	-	-	-	41,328.36
141	Community Betterment	4,862.59	-	-	-	-	4,862.59
300	Utilities Collection	-	518,135.37		22,776.79	495,358.58	-
301	Utilities Operation and Maintenance	59,859.68	-	330,600.99	330,600.99	-	59,859.68
302	Utilities Replacement	668,792.58	-	4,125.00	-	-	672,917.58
303	Utilities Operating Reserve	1,463,383.63	7,880.91	48,780.01	51,265.26	-	1,468,779.29
306	Utilities Consumer Security	206,200.71	-	-	2,372.07	-	203,828.64
307	Sugar Creek Lake Fund	58,110.40	183.83	-	-	-	58,294.23
377	2004B SRF Bonds Debt Service	1,089,490.60	71.79	43,150.05	37,900.15	-	1,094,812.29
378	2006A SRF Bonds Debt Service	1,568,840.70	103.38	36,862.81	27,495.96	-	1,578,310.93
379	2004C Bond Debt Service	81,368.67	5.37	29,710.00	26,187.97	-	84,896.07
380	2008A Bonds Debt Service	57,996.63	3.82	15,133.02	-	-	73,133.47
381	ESP Projects Debt Service	98,935.45	-	31,839.72	19,465.43	-	111,309.74
Escrow		1,016,643.73	-	-	-	-	1,016,643.73
Total CWWSS (funds 300-381 + escrow)		6,369,622.78	526,384.47	540,201.60	518,064.62	495,358.58	6,422,785.65
304	Capital Improvement Trust	1,180,296.50	105,480.83	-	40,528.45	58,287.46	1,186,961.42

# City of Moberly Cash Balance Report - October 2020

Fund #	Fund Name	Beginning Cash Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Cash Balance
400	911 Emergency Telephone	61,636.71	58,932.54	20,833.33	70,228.46	-	71,174.12
406	Inmate Security Fund	13,538.17	36.89	-	-	-	13,575.06
408	Police Forfeiture Fund	4,320.59	-	-	-	-	4,320.59
600	Transportation Trust	355,947.61	336,139.20	-	461,604.02	-	230,482.79
601	Street Improvement	534,862.27	36,739.31	-	20,697.36	-	550,904.22
900	MODAG Grant/Loan	21,787.26	1.44	-	-	-	21,788.70
901	Misc. Project Residuals	150,029.56	9.89	-	-	-	150,039.45
903	Ameren MO Solar Rebates	362,670.00	-	-	-	-	362,670.00
904	Hometown Strong Fund	-	290,000.00	-	-	-	290,000.00
905	ICSC/Buxton Scholarship	11,624.13	0.76	-	-	-	11,624.89
908	Railcar Preservation Fund	587.30	0.04	-	-	-	587.34
909	Lucille Manor CDBG Reimbursement	213,150.97	1,916.14	-	-	-	215,067.11
911	Downtown CID Sales Tax	36,862.27	3,759.09	-	54.40	-	40,566.96
912	Downtown CID Property Tax	225,671.03	14.87	-	10,662.00	879.40	214,144.50
914	Downtown NID Cost of Issuance	-	46,000.00	-	-	-	46,000.00
915	Downtown NID Street Projects	-	137,005.59	-	-	-	137,005.59
916	Downtown NID Sewer Projects	-	1,516,994.41	-	-	-	1,516,994.41
918	Downtown NID Debt Service	-	-	14,323.84	-	-	14,323.84
995	Health Trust	358,230.40	149,173.88		146,321.46		361,082.82
995	Investments	-	-	-	-	-	-
Total Health Trust		358,230.40	149,173.88	-	146,321.46	-	361,082.82
Total Cash		13,243,701.38	4,184,029.70	666,698.14	2,245,743.48	666,698.14	15,181,987.60
Less Escrow Accounts		(1,016,643.73)					(1,016,643.73)
Less Investments		-					-
<b>Net Cash per Bank Cash Report</b>		<b>12,227,057.65</b>	<b>4,184,029.70</b>	<b>666,698.14</b>	<b>2,245,743.48</b>	<b>666,698.14</b>	<b>14,165,343.87</b>

# City of Moberly Budget Comparison Report - October 2020

#14.

		Percentage of Year Completed								33.33%
		Revenues				Expenditures				
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget	
100	General	687,342.92	2,541,758.38	7,971,000.94	31.89%	778,131.64	2,874,077.37	7,971,000.94	36.06%	
102	Non-Resident Lodging Tax	9,029.01	34,749.05	93,800.00	37.05%	938.55	30,911.73	93,800.00	32.95%	
105	Payroll	35.26	135.03	0.00	0.00%	-18,243.05	-13,730.82	0.00	0.00%	
110	Solid Waste	90,681.89	362,502.04	1,075,500.00	33.71%	81,690.47	343,867.49	1,053,050.25	32.65%	
114	Heritage Hills Golf Course	3,555.01	168,933.36	245,000.00	68.95%	3,555.01	168,933.36	245,000.00	68.95%	
115	Parks and Recreation	126,501.66	539,247.21	1,849,358.68	29.16%	126,501.66	539,247.21	1,849,358.68	29.16%	
116	Park Sales Tax	115,923.48	498,243.54	1,235,750.00	40.32%	90,394.38	545,899.44	1,232,058.68	44.31%	
120	Airport	32,959.05	224,313.09	6,718,363.61	3.34%	44,655.86	131,925.10	6,718,363.61	1.96%	
125	Perpetual Care Cemetery Sales	700.00	10,425.00	20,000.00	52.13%	0.00	0.00	20,000.00	0.00%	
126	Perpetual Care Cemetery Investment	32.34	122.65	24,750.00	0.50%	0.00	0.00	4,750.00	0.00%	
140	Veterans Memorial Flag Project	2.72	1,410.25	3,450.00	40.88%	0.00	98.50	2,500.00	3.94%	
300	Utilities Collection	518,135.37	2,136,211.40	5,901,662.80	36.20%	521,151.26	2,137,220.29	5,901,662.80	36.21%	
301	Utilities Operation and Maintenance	330,600.99	1,160,601.94	4,314,196.79	26.90%	330,600.99	1,160,601.94	4,314,196.79	26.90%	
302	Utilities Replacement	4,125.00	16,500.00	49,000.00	33.67%	0.00	0.00	0.00	0.00%	
303	Utilities Operating Reserve	56,660.92	453,557.08	269,817.91	168.10%	51,265.26	143,888.84	174,206.14	82.60%	
304	Capital Improvement Trust	105,480.83	457,268.78	1,140,750.00	40.08%	98,815.91	384,398.83	1,942,141.24	19.79%	
307	Sugar Creek Lake Fund	183.83	1,107.05	1,400.00	79.08%	0.00	0.00	0.00	0.00%	
377	2004B SRF Bonds Debt Service	43,221.84	172,872.65	528,800.60	32.69%	37,900.15	151,865.15	471,818.75	32.19%	
378	2006A SRF Bonds Debt Service	36,966.19	147,843.51	457,353.72	32.33%	27,495.96	121,503.06	403,412.50	30.12%	
379	2004C Bond Debt Service	29,715.37	118,859.23	357,070.00	33.29%	26,187.97	105,022.44	325,200.00	32.29%	
380	2008A Bonds Debt Service	15,136.84	60,545.91	182,146.24	33.24%	0.00	38,540.54	165,769.30	23.25%	
381	ESP Projects Debt Service	31,839.72	146,011.53	0.00	0.00%	19,465.43	31,044.98	0.00	0.00%	
400	911 Emergency Telephone	79,765.87	229,536.96	582,050.00	39.44%	70,228.46	178,706.74	566,908.93	31.52%	
406	Inmate Security Fund	36.89	219.88	1,300.00	16.91%	0.00	0.00	0.00	0.00%	
600	Transportation Trust	336,139.20	861,906.58	2,462,350.00	35.00%	461,604.02	2,164,911.25	2,969,600.00	72.90%	
601	Street Improvement	36,739.31	133,848.15	390,000.00	34.32%	20,697.36	217,707.83	605,850.00	35.93%	
903	Ameren MO Solar Rebates	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	
904	Hometown Strong Fund	290,000.00	290,000.00	0.00	0.00%	0.00	0.00	0.00	0.00%	

# City of Moberly Budget Comparison Report - October 2020

#14.

		Percentage of Year Completed							33.33%
		Revenues				Expenditures			
Fund #	Fund Name	Month	Year to Date	Total Budget	% of Budget	Month	Year to Date	Total Budget	% of Budget
905	ICSC/Buxton Scholarship	0.76	5,002.32	0.00	0.00%	0.00	0.00	0.00	0.00%
908	Railcar Preservation Fund	0.04	0.15	0.00	0.00%	0.00	0.00	0.00	0.00%
909	Lucille Manor CDBG Reimbursement	1,916.14	7,661.38	24,825.20	30.86%	0.00	0.00	0.00	0.00%
911	Downtown CID Sales Tax	3,759.09	18,742.04	56,500.00	33.17%	54.40	6,361.80	56,000.00	11.36%
912	Downtown CID Property Tax	14.87	21,223.10	271,000.00	7.83%	11,541.40	21,453.90	269,500.00	7.96%
914	Downtown NID Cost of Issuance	46,000.00	46,000.00	0.00	0.00%	0.00	0.00	0.00	0.00%
915	Downtown NID Street Projects	137,005.59	137,005.59	0.00	0.00%	0.00	0.00	0.00	0.00%
916	Downtown NID Sewer Projects	1,516,994.41	1,516,994.41	0.00	0.00%	0.00	0.00	0.00	0.00%
918	Downtown NID Debt Service	14,323.84	14,323.84	0.00	0.00%	0.00	0.00	0.00	0.00%
995	Health Trust	149,173.88	550,623.99	0.00	0.00%	146,321.46	550,353.76	0.00	0.00%
TOTALS		4,850,700.13	13,086,307.07	36,227,196.49	36.12%	2,930,954.55	12,034,810.73	37,356,148.61	32.22%

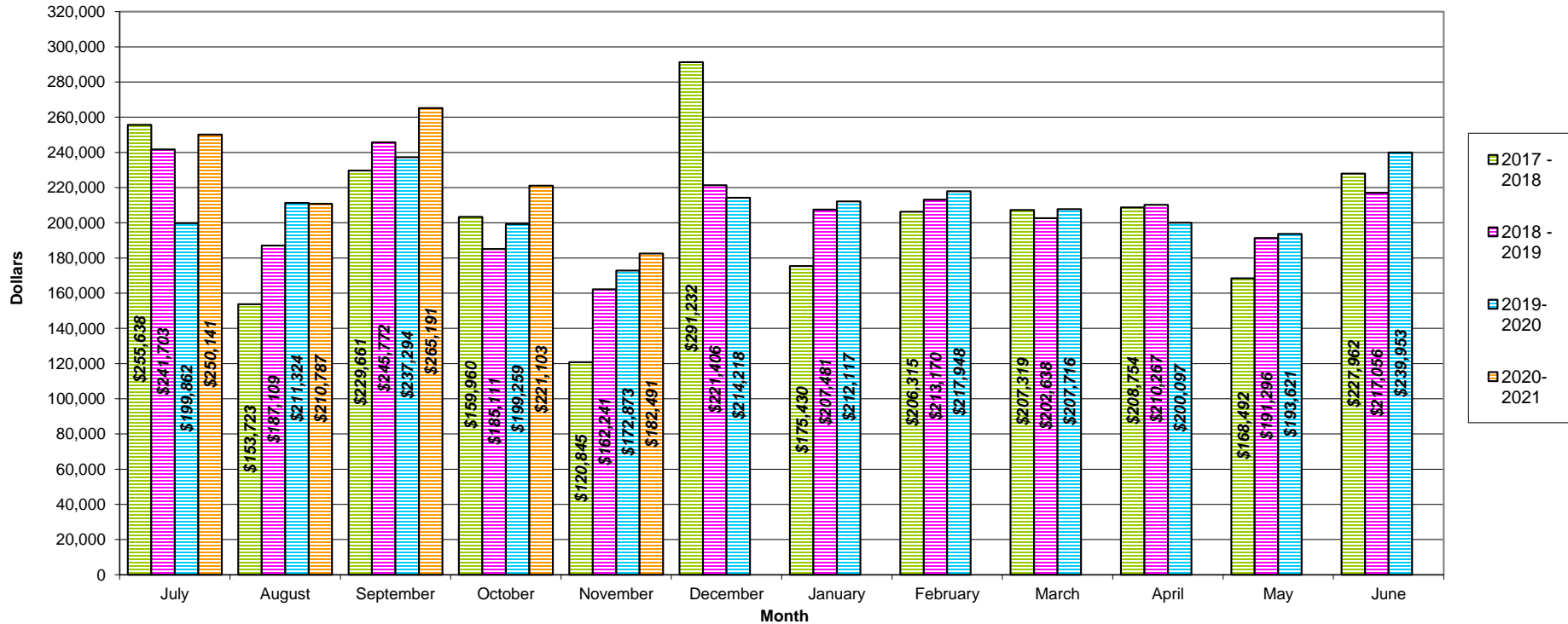


**City of Moberly**  
**One Percent (1%) General Fund Sales Tax Analysis**

#14.

	2017 - 2018				2018 - 2019				2019-2020				2020-2021			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	10.44%	\$255,638	22.82%	22.82%	9.73%	\$241,703	-5.45%	-5.45%	7.97%	\$199,862	-17.31%	-17.31%	22.14%	\$250,141	25.16%	25.16%
August	6.28%	\$153,723	-3.98%	11.17%	7.53%	\$187,109	21.72%	4.75%	8.43%	\$211,324	12.94%	-4.11%	18.66%	\$210,787	-0.25%	12.10%
September	9.38%	\$229,661	-6.04%	4.31%	9.89%	\$245,772	7.02%	5.57%	9.47%	\$237,294	-3.45%	-3.87%	23.47%	\$265,191	11.76%	11.97%
October	8.30%	\$203,337	4.47%	4.35%	7.45%	\$185,111	-8.96%	2.06%	7.95%	\$199,259	7.64%	-1.39%	19.57%	\$221,103	10.96%	11.73%
November	4.94%	\$120,845	-16.62%	1.15%	6.53%	\$162,241	34.26%	6.10%	6.90%	\$172,873	6.55%	-0.13%	16.15%	\$182,491	5.56%	10.69%
December	11.89%	\$291,232	49.86%	9.41%	8.91%	\$221,406	-23.98%	-0.88%	8.55%	\$214,218	-3.25%	-0.68%	0.00%			
January	7.16%	\$175,430	-27.94%	2.87%	8.35%	\$207,481	18.27%	1.47%	8.46%	\$212,117	2.23%	-0.27%	0.00%			
February	8.43%	\$206,315	17.51%	4.51%	8.58%	\$213,170	3.32%	1.70%	8.70%	\$217,948	2.24%	0.05%	0.00%			
March	8.47%	\$207,319	2.25%	4.25%	8.15%	\$202,638	-2.26%	1.25%	8.29%	\$207,716	2.51%	0.32%	0.00%			
April	8.53%	\$208,754	10.15%	4.82%	8.46%	\$210,267	0.72%	1.20%	7.98%	\$200,097	-4.84%	-0.20%	0.00%			
May	6.88%	\$168,492	-4.09%	4.09%	7.70%	\$191,296	13.53%	2.14%	7.73%	\$193,621	1.22%	-0.08%	0.00%			
June	9.31%	\$227,962	20.91%	5.45%	8.73%	\$217,056	-4.78%	1.49%	9.57%	\$239,953	10.55%	0.85%	0.00%			
<b>Total</b>	<b>100.00%</b>	<b>\$2,448,705</b>			<b>100.00%</b>	<b>\$2,485,248</b>			<b>100.00%</b>	<b>\$2,506,282</b>			<b>100.00%</b>	<b>\$1,129,713</b>		

**Annual Comparison by Month**

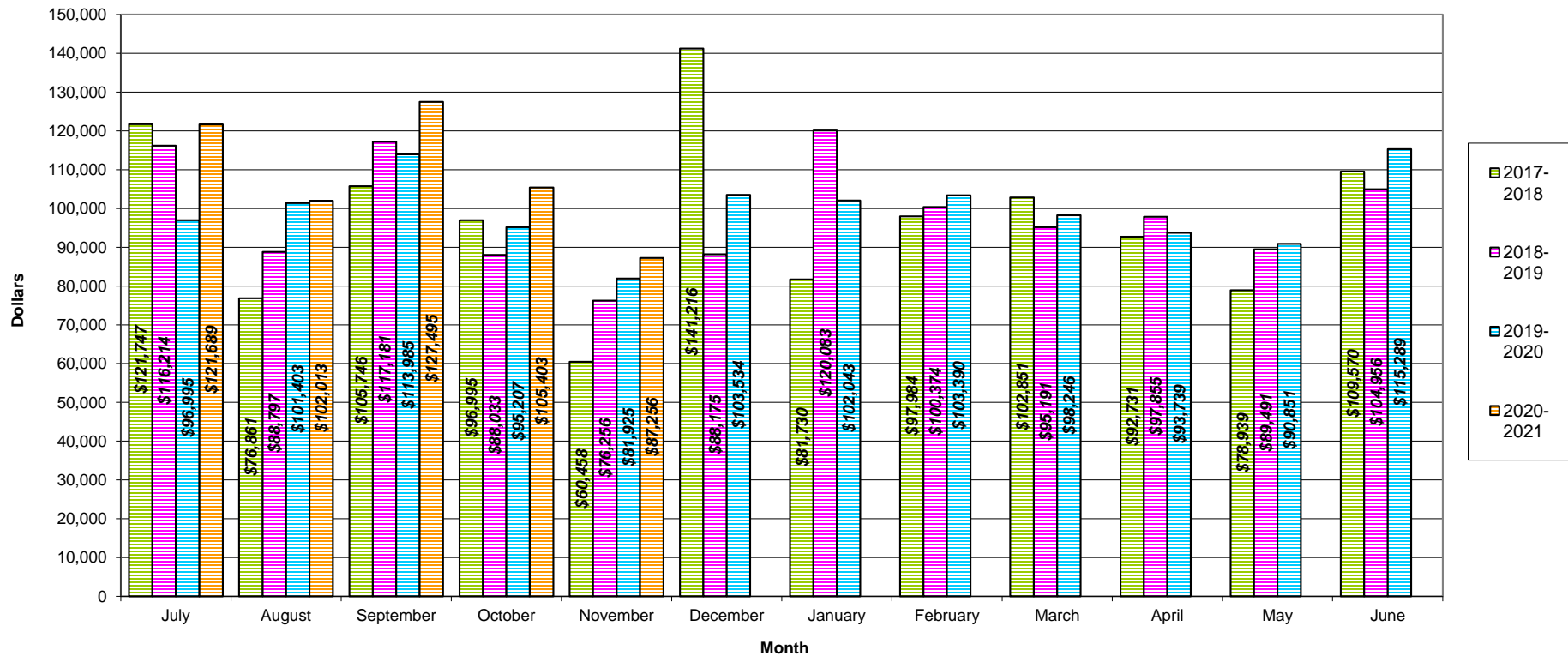


**City of Moberly**  
**One-Half Percent (1/2%) Parks Fund Sales Tax Analysis**

#14.

	2017-2018				2018-2019				2019-2020				2020-2021			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	10.43%	\$121,747	20.22%	20.22%	9.83%	\$116,214	-4.54%	-4.54%	8.11%	\$96,995	-16.54%	-16.54%	22.38%	\$121,689	25.46%	25.46%
August	6.59%	\$76,861	-3.17%	9.94%	7.51%	\$88,797	15.53%	3.22%	8.47%	\$101,403	14.20%	-3.23%	18.76%	\$102,013	0.60%	12.75%
September	9.06%	\$105,746	-7.21%	3.31%	9.91%	\$117,181	10.81%	5.86%	9.53%	\$113,985	-2.73%	-3.04%	23.44%	\$127,495	11.85%	12.42%
October	8.31%	\$96,995	5.23%	3.77%	7.44%	\$88,033	-9.24%	2.21%	7.96%	\$95,207	8.15%	-0.64%	19.38%	\$105,403	10.71%	12.02%
November	5.18%	\$60,458	-15.09%	0.83%	6.45%	\$76,256	26.13%	5.34%	6.85%	\$81,925	7.43%	0.62%	16.04%	\$87,256	6.51%	11.10%
December	12.10%	\$141,216	52.62%	9.54%	7.46%	\$88,175	-37.56%	-4.70%	8.65%	\$103,534	17.42%	3.20%	0.00%			
January	7.00%	\$81,730	-29.92%	2.64%	10.15%	\$120,083	46.93%	1.46%	8.53%	\$102,043	-15.02%	0.05%	0.00%			
February	8.40%	\$97,984	12.39%	3.77%	8.49%	\$100,374	2.44%	1.58%	8.64%	\$103,390	3.00%	0.42%	0.00%			
March	8.81%	\$102,851	12.50%	4.71%	8.05%	\$95,191	-7.45%	0.53%	8.21%	\$98,246	3.21%	0.72%	0.00%			
April	7.95%	\$92,731	2.14%	4.46%	8.27%	\$97,855	5.53%	1.01%	7.83%	\$93,739	-4.21%	0.23%	0.00%			
May	6.77%	\$78,939	-8.27%	3.39%	7.57%	\$89,491	13.37%	1.93%	7.59%	\$90,851	1.52%	0.34%	0.00%			
June	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,956	-4.21%	1.35%	9.63%	\$115,289	9.85%	1.18%	0.00%			
<b>Total</b>	<b>100.00%</b>	<b>\$1,166,827</b>			<b>100.00%</b>	<b>\$1,182,605</b>			<b>100.00%</b>	<b>\$1,196,607</b>			<b>100.00%</b>	<b>\$543,856</b>		

**Annual Comparison by Month**

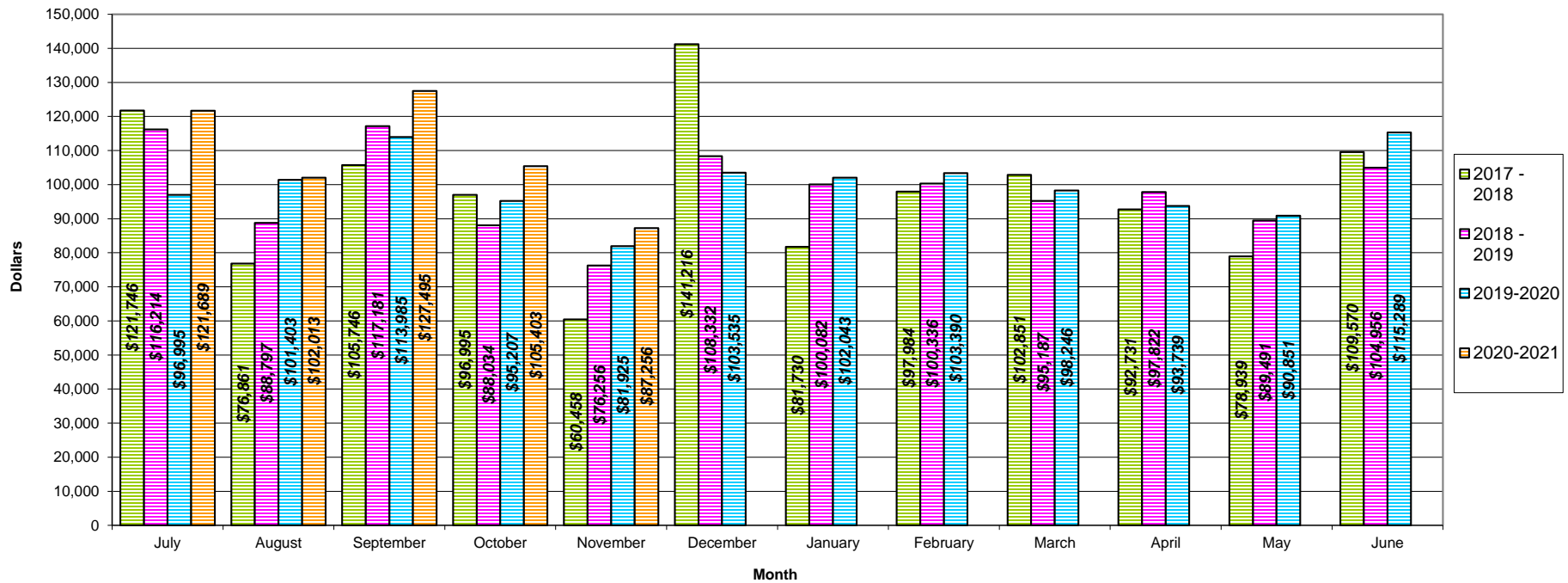


**City of Moberly**  
**One-Half Percent (1/2%) Capital Improvement Fund Sales Tax Analysis**

#14.

	2017 - 2018				2018 - 2019				2019-2020				2020-2021			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	10.43%	\$121,746	20.22%	20.22%	9.83%	\$116,214	-4.54%	-4.54%	8.11%	\$96,995	-16.54%	-16.54%	22.38%	\$121,689	25.46%	25.46%
August	6.59%	\$76,861	-3.17%	9.94%	7.51%	\$88,797	15.53%	3.22%	8.47%	\$101,403	14.20%	-3.23%	18.76%	\$102,013	0.60%	12.75%
September	9.06%	\$105,746	-7.21%	3.31%	9.91%	\$117,181	10.81%	5.86%	9.53%	\$113,985	-2.73%	-3.04%	23.44%	\$127,495	11.85%	12.42%
October	8.31%	\$96,995	5.23%	3.77%	7.44%	\$88,034	-9.24%	2.21%	7.96%	\$95,207	8.15%	-0.64%	19.38%	\$105,403	10.71%	12.02%
November	5.18%	\$60,458	-15.09%	0.83%	6.45%	\$76,256	26.13%	5.34%	6.85%	\$81,925	7.43%	0.62%	16.04%	\$87,256	6.51%	11.10%
December	12.10%	\$141,216	52.62%	9.54%	9.16%	\$108,332	-23.29%	-1.36%	8.65%	\$103,535	-4.43%	-0.30%	0.00%			
January	7.00%	\$81,730	-29.92%	2.64%	8.46%	\$100,082	22.45%	1.48%	8.53%	\$102,043	1.96%	0.03%	0.00%			
February	8.40%	\$97,984	12.39%	3.77%	8.48%	\$100,336	2.40%	1.60%	8.64%	\$103,390	3.04%	0.41%	0.00%			
March	8.81%	\$102,851	12.50%	4.71%	8.05%	\$95,187	-7.45%	0.55%	8.21%	\$98,246	3.21%	0.71%	0.00%			
April	7.95%	\$92,731	-2.14%	4.46%	8.27%	\$97,822	5.49%	1.01%	7.83%	\$93,739	-4.17%	0.23%	0.00%			
May	6.77%	\$78,939	-8.27%	3.39%	7.57%	\$89,491	13.37%	1.94%	7.59%	\$90,851	1.52%	0.33%	0.00%			
June	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,956	-4.21%	1.36%	9.63%	\$115,289	9.85%	1.18%	0.00%			
<b>Total</b>	<b>100.00%</b>	<b>\$1,166,827</b>			<b>100.00%</b>	<b>\$1,182,688</b>			<b>100.00%</b>	<b>\$1,196,609</b>			<b>100.00%</b>	<b>\$543,856</b>		

**Annual Comparison by Month**

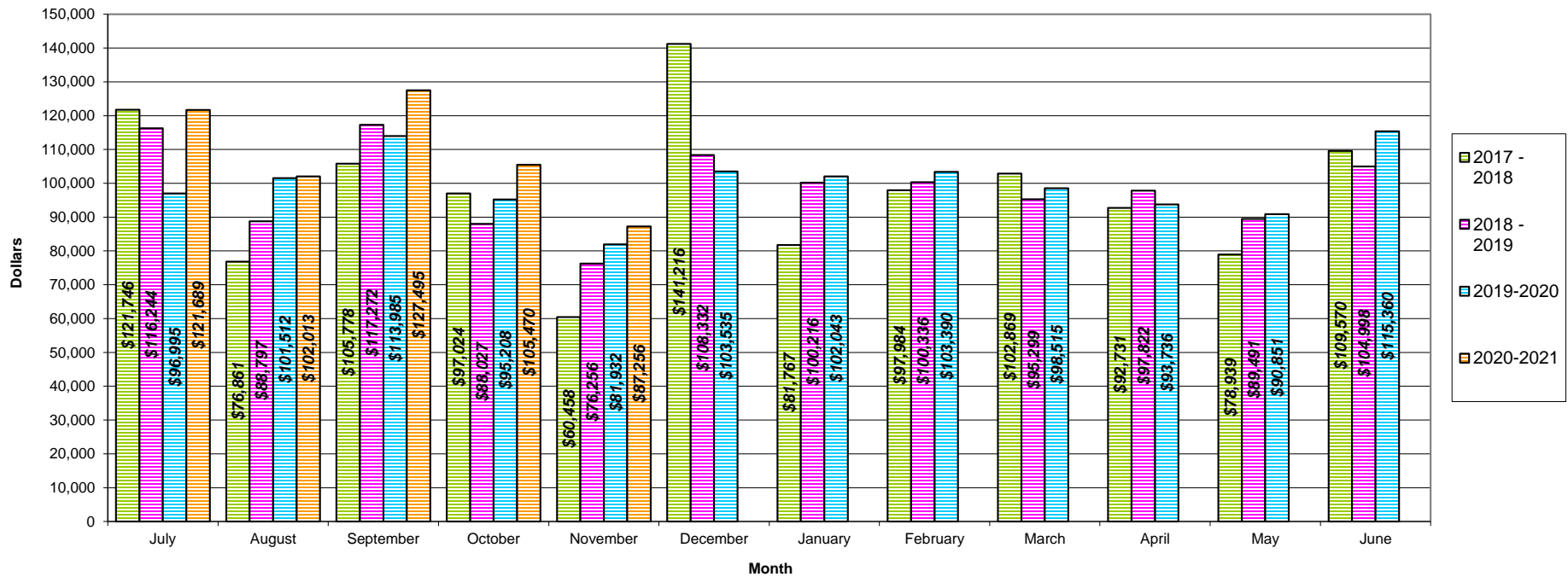


**City of Moberly**  
**One-Half Percent (1/2%) Transportation Trust Fund Sales Tax Analysis**

#14.

	2017 - 2018				2018 - 2019				2019-2020				2020-2021			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	10.43%	\$121,746	20.22%	20.22%	9.83%	\$116,244	-4.52%	-4.52%	8.10%	\$96,995	-16.56%	-16.56%	22.37%	\$121,689	25.46%	25.46%
August	6.59%	\$76,861	-3.21%	9.92%	7.51%	\$88,797	15.53%	3.24%	8.48%	\$101,512	14.32%	-3.19%	18.76%	\$102,013	0.49%	12.69%
September	9.06%	\$105,778	-7.18%	3.31%	9.91%	\$117,272	10.87%	5.89%	9.52%	\$113,985	-2.80%	-3.05%	23.44%	\$127,495	11.85%	12.39%
October	8.31%	\$97,024	5.26%	3.77%	7.44%	\$88,027	-9.27%	2.22%	7.95%	\$95,208	8.16%	-0.64%	19.39%	\$105,470	10.78%	12.01%
November	5.18%	\$60,458	-15.16%	0.83%	6.45%	\$76,256	26.13%	5.35%	6.84%	\$81,932	7.44%	0.62%	16.04%	\$87,256	6.50%	11.09%
December	12.10%	\$141,216	52.62%	9.53%	9.16%	\$108,332	-23.29%	-1.35%	8.65%	\$103,535	-4.43%	-0.30%	0.00%			
January	7.01%	\$81,767	-29.89%	2.64%	8.47%	\$100,216	22.56%	1.50%	8.52%	\$102,043	1.82%	0.01%	0.00%			
February	8.40%	\$97,984	12.36%	3.76%	8.48%	\$100,336	2.40%	1.62%	8.64%	\$103,390	3.04%	0.39%	0.00%			
March	8.82%	\$102,869	12.52%	4.71%	8.06%	\$95,299	-7.36%	0.57%	8.23%	\$98,515	3.37%	0.71%	0.00%			
April	7.95%	\$92,731	-2.14%	4.46%	8.27%	\$97,822	5.49%	1.04%	7.83%	\$93,736	-4.18%	0.23%	0.00%			
May	6.76%	\$78,939	-8.28%	3.39%	7.56%	\$89,491	13.37%	1.96%	7.59%	\$90,851	1.52%	0.33%	0.00%			
June	9.39%	\$109,570	21.54%	4.86%	8.87%	\$104,998	-4.17%	1.38%	9.64%	\$115,360	9.87%	1.18%	0.00%			
<b>Total</b>	<b>100.00%</b>	<b>\$1,166,944</b>			<b>100.00%</b>	<b>\$1,183,089</b>			<b>100.00%</b>	<b>\$1,197,062</b>			<b>100.00%</b>	<b>\$543,923</b>		

**Annual Comparison by Month**



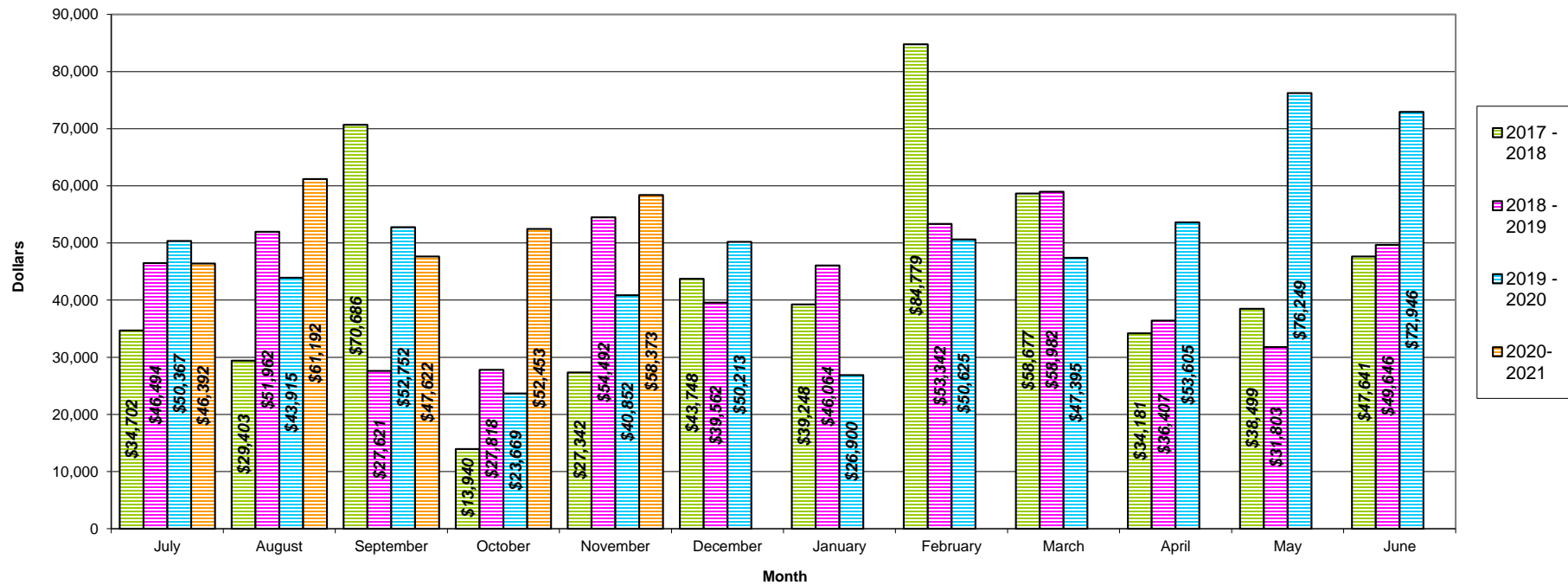


**City of Moberly**  
**Two & One-Half Percent (2-1/2%) Use Tax Analysis**

#14.

	2017 - 2018				2018 - 2019				2019 - 2020				2020-2021			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	6.64%	\$34,702	-23.47%	-23.47%	8.87%	\$46,494	33.98%	33.98%	8.54%	\$50,367	8.33%	8.33%	17.44%	\$46,392	-7.89%	-7.89%
August	5.62%	\$29,403	-32.61%	-27.95%	9.91%	\$51,962	76.73%	53.59%	7.45%	\$43,915	-15.49%	-4.24%	23.00%	\$61,192	39.34%	14.11%
September	13.52%	\$70,686	78.65%	4.86%	5.27%	\$27,621	-60.92%	-6.46%	8.95%	\$52,752	90.99%	16.62%	17.90%	\$47,622	-9.73%	5.56%
October	2.67%	\$13,940	-55.83%	-7.10%	5.31%	\$27,818	99.55%	3.47%	4.02%	\$23,669	-14.91%	10.92%	19.72%	\$52,453	121.61%	21.65%
November	5.23%	\$27,342	-24.85%	-10.39%	10.40%	\$54,492	99.30%	18.35%	6.93%	\$40,852	-25.03%	1.52%	21.94%	\$58,373	42.89%	25.75%
December	8.37%	\$43,748	21.34%	-5.47%	7.55%	\$39,562	-9.57%	12.80%	8.52%	\$50,213	26.92%	5.57%	0.00%			
January	7.51%	\$39,248	-11.40%	-6.42%	8.79%	\$46,064	17.37%	13.49%	4.56%	\$26,900	-41.60%	-1.82%	0.00%			
February	16.21%	\$84,779	19.54%	-1.12%	10.18%	\$53,342	-37.08%	1.02%	8.59%	\$50,625	-5.09%	-2.32%	0.00%			
March	11.22%	\$58,677	26.62%	2.14%	11.25%	\$58,982	0.52%	0.95%	8.04%	\$47,395	-19.65%	-4.84%	0.00%			
April	6.54%	\$34,181	10.17%	2.72%	6.95%	\$36,407	6.51%	1.38%	9.09%	\$53,605	47.24%	-0.55%	0.00%			
May	7.36%	\$38,499	-13.29%	1.21%	6.07%	\$31,803	-17.39%	-0.14%	12.93%	\$76,249	139.75%	8.85%	0.00%			
June	9.11%	\$47,641	28.48%	3.21%	9.47%	\$49,646	4.21%	0.26%	12.37%	\$72,946	46.93%	12.46%	0.00%			
<b>Total</b>	<b>100.00%</b>	<b>\$522,845</b>			<b>100.00%</b>	<b>\$524,193</b>			<b>100.00%</b>	<b>\$589,488</b>			<b>100.00%</b>	<b>\$266,032</b>		

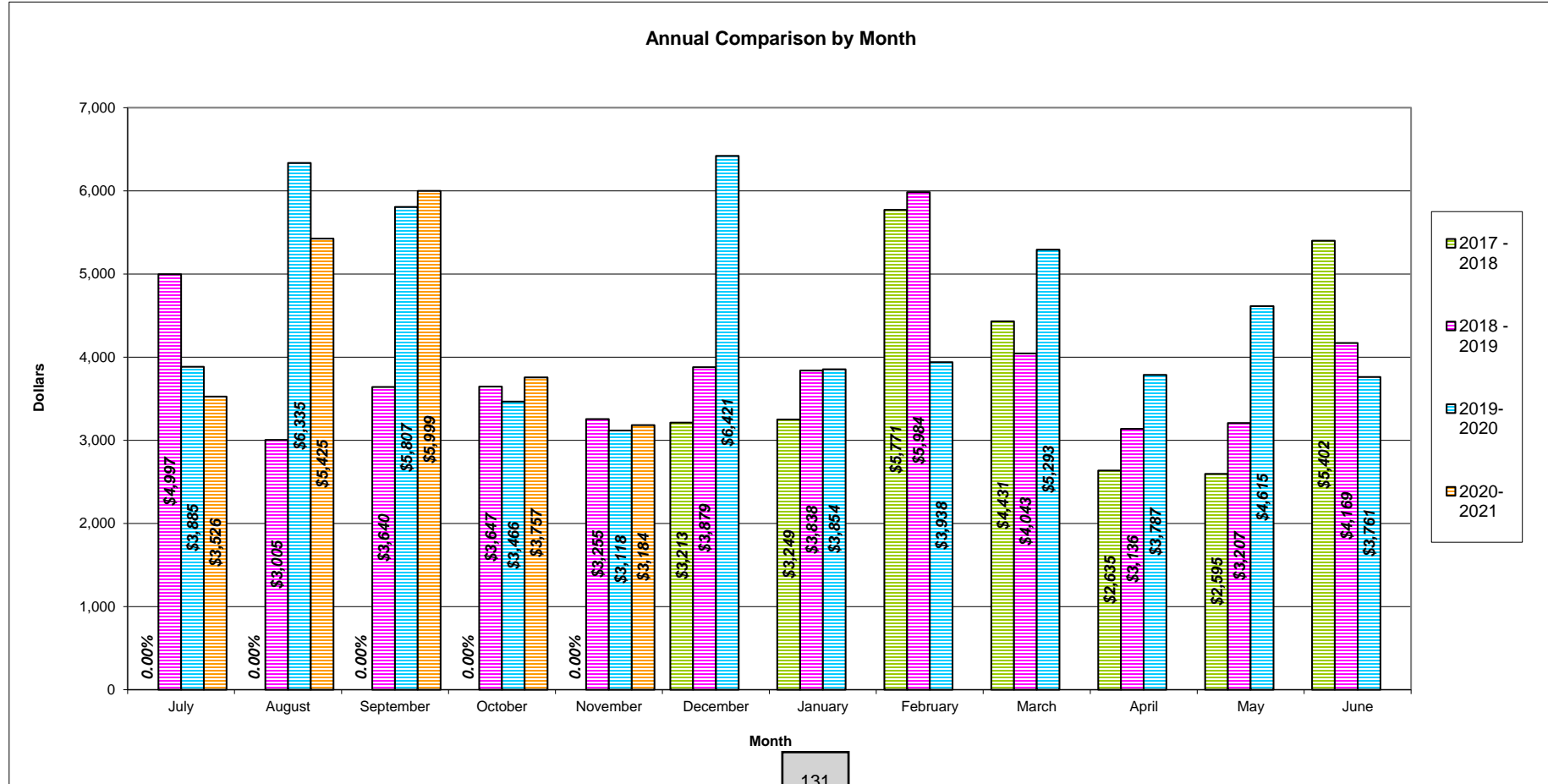
**Annual Comparison by Month**



**City of Moberly**  
**One Percent (1%) Downtown Community Improvement District Sales & Use Tax Analysis**

#14.

	2017 - 2018				2018 - 2019				2019-2020				2020-2021			
			Prior year comparison				Prior year comparison				Prior year comparison				Prior year comparison	
	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change	% of total	Amount	Monthly Change	YTD Change
July	NA	NA	NA	NA	10.68%	\$4,997	NA	NA	7.16%	\$3,885	-22.25%	-22.25%	16.11%	\$3,526	-9.24%	-9.24%
August	NA	NA	NA	NA	6.42%	\$3,005	NA	NA	11.67%	\$6,335	110.82%	27.72%	24.78%	\$5,425	-14.37%	-12.42%
September	NA	NA	NA	NA	7.78%	\$3,640	NA	NA	10.70%	\$5,807	59.53%	37.67%	27.41%	\$5,999	3.32%	-6.72%
October	NA	NA	NA	NA	7.79%	\$3,647	NA	NA	6.39%	\$3,466	-4.97%	27.50%	17.16%	\$3,757	8.39%	-4.03%
November	NA	NA	NA	NA	6.96%	\$3,255	NA	NA	5.75%	\$3,118	-4.21%	21.93%	14.54%	\$3,184	2.09%	-3.19%
December	11.77%	\$3,213	NA	NA	8.29%	\$3,879	20.72%	20.72%	11.83%	\$6,421	65.55%	29.48%	0.00%			
January	11.90%	\$3,249	NA	NA	8.20%	\$3,838	18.14%	19.42%	7.10%	\$3,854	0.40%	25.23%	0.00%			
February	21.14%	\$5,771	NA	NA	12.79%	\$5,984	3.69%	12.00%	7.26%	\$3,938	-34.19%	14.20%	0.00%			
March	16.23%	\$4,431	NA	NA	8.64%	\$4,043	-8.74%	6.48%	9.75%	\$5,293	30.90%	16.06%	0.00%			
April	9.65%	\$2,635	NA	NA	6.70%	\$3,136	19.03%	8.20%	6.98%	\$3,787	20.74%	16.44%	0.00%			
May	9.51%	\$2,595	NA	NA	6.85%	\$3,207	23.58%	10.02%	8.50%	\$4,615	43.88%	18.50%	0.00%			
June	19.79%	\$5,402	NA	NA	8.91%	\$4,169	-22.83%	3.52%	6.93%	\$3,761	-9.77%	15.98%	0.00%			
Total	100.00%	\$27,296			100.00%	\$46,801			100.00%	\$54,280			100.00%	\$21,891		



**City of Moberly Health Plan Trust**  
**Comparative Profit & Loss Statement**  
**October 2020**

<u>Income</u>	<u>July-October 2020</u>	<u>July-October 2019</u>	<u>\$ Change</u>	<u>% Change</u>
4900 Miscellaneous	3,060.00	4,802.52	(1,742.52)	-36.28%
4901 Interest Income	120.57	11,837.77	(11,717.20)	-98.98%
4950 Employer Contributions	460,560.33	387,532.95	73,027.38	18.84%
4951 Employee Contributions	63,967.80	76,118.61	(12,150.81)	-15.96%
4952 Employee Cobra Payments	4,369.29	988.97	3,380.32	341.80%
4953 Reinsurance Refunds	<u>18,546.00</u>	<u>668.01</u>	<u>17,877.99</u>	<u>2676.31%</u>
Total Income	550,623.99	481,948.83	68,675.16	14.25%
 <u>Expenditures</u>				
5406 Contracted Services	0.00	0.00	0.00	100.00%
5806 Miscellaneous	0.00	0.00	0.00	100.00%
5817 Bank Fees	261.39	286.88	(25.49)	-8.89%
5850 Health Claims Paid	278,165.51	572,914.85	(294,749.34)	-51.45%
5851 Pharmaceuticals	113,299.08	112,301.61	997.47	0.89%
5852 Reinsurance Premiums	114,767.35	102,345.21	12,422.14	12.14%
5853 Life Insurance Premiums	8,284.75	11,011.87	(2,727.12)	-24.77%
5854 Medical Claims Admin Fees	6,841.80	6,360.94	480.86	7.56%
5855 Dental Claims Admin Fees	1,751.75	1,807.00	(55.25)	-3.06%
5857 Dental Claims Paid	<u>26,982.13</u>	<u>24,531.44</u>	<u>2,450.69</u>	<u>9.99%</u>
Total Expenditures	<u>550,353.76</u>	<u>831,559.80</u>	<u>(281,206.04)</u>	<u>-33.82%</u>
 <b>Net Income (Loss)</b>	 <b><u>270.23</u></b>	 <b><u>(349,610.97)</u></b>	 <b><u>349,881.20</u></b>	 <b><u>-100.08%</u></b>

**City of Moberly Health Plan Trust**  
**Comparative Balance Sheet**  
**October 31, 2020**

<u>ASSETS</u>	<u>Oct. 31, 2020</u>	<u>Oct. 31, 2019</u>	<u>\$ Change</u>	<u>% Change</u>
Current Assets				
1000 Cash	<u>361,082.82</u>	<u>162,612.07</u>	<u>198,470.75</u>	<u>122.05%</u>
Total Current Assets	<u>361,082.82</u>	<u>162,612.07</u>	<u>198,470.75</u>	<u>122.05%</u>
Other Assets				
1300 Investments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00%</u>
Total Other Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00%</u>
<b>TOTAL ASSETS</b>	<b><u>361,082.82</u></b>	<b><u>162,612.07</u></b>	<b><u>198,470.75</u></b>	<b><u>122.05%</u></b>
<u>LIABILITIES &amp; EQUITY</u>				
Equity				
3000 Unreserved Fund Balance	<u>360,812.59</u>	<u>512,223.04</u>	<u>(151,410.45)</u>	<u>-29.56%</u>
Net Income (Loss)	<u>270.23</u>	<u>(349,610.97)</u>	<u>349,881.20</u>	<u>-100.08%</u>
Total Equity	<u>361,082.82</u>	<u>162,612.07</u>	<u>198,470.75</u>	<u>122.05%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>361,082.82</u></b>	<b><u>162,612.07</u></b>	<b><u>198,470.75</u></b>	<b><u>122.05%</u></b>





**City of**

**Police Department**

Troy Link  
Chief of Police  
264<sup>th</sup> Session FBI Academy

300 N Clark Street  
Moberly, MO 65270  
Phone: 660-263-0346  
Fax: 660-263-8540

**Division of Criminal Investigation  
Monthly Report  
October 2020**

1. Arrest on Warrant (FTA): Suspect; JT, W/M, 36 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
2. Arrest on Warrant (FTA): Suspect; JT, W/M, 36 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
3. Arrest on Warrant (FTA): Suspect; JT, W/M, 36 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
4. P and P Warrant: Suspect; JT, W/M, 36 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
5. Arrest on Warrant: Suspect; JB, W/M, 29 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
6. Resisting Arrest by Fleeing: Suspect; JB, W/M, 29 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
7. Possession of a Controlled Substance: Suspect; JB, W/M, 29 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
8. DWS/R 2<sup>nd</sup>: Suspect: JR, W/M, 39 yoa, Victim : State of Missouri, Disposition: Reports sent to RCPA
9. Possession of a Controlled Substance: Suspect; DW, W/M, 17 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
10. Delivery of a Controlled Substance: Suspect; DW, W/M, 17 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
11. Arrest on Warrant: Suspect; CB, W/M, 44 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
12. Arrest on Warrant: Suspect; CB, W/M, 44 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
13. Arrest on Warrant: Suspect; RS, W/M, 49 yoa, Victim; State of Missouri, Disposition: Reports sent to RCPA
14. Robbery 1<sup>st</sup>: Suspect: KS, W/M, 18 yoa, Victim; JS, W/M, 22 yoa, Disposition: Reports sent to RCPA

15. Armed Criminal Action: Suspect: KS, W/M, 18 yoa, Victim; JS, W/M, 22 yoa, Disposition: Reports sent to RCPA
16. Resisting or Interfering with a Felony Arrest: Suspect: KS, W/M, 18 yoa, Victim; State of Missouri, Disposition: Reports sent to RCPA
17. Robbery 1<sup>st</sup>: Suspect: GS, W/M, 21 yoa, Victim; JS, W/M, 22 yoa, Disposition: Reports sent to RCPA
18. Armed Criminal Action: Suspect: GS, W/M, 21 yoa, Victim; JS, W/M, 22 yoa, Disposition: Reports sent to RCPA
19. Robbery 1<sup>st</sup>: Suspect: Suspect: TW, W/F, 21 yoa, Victim; JS, W/M, 22 yoa, Disposition: Reports sent to RCPA
20. Armed Criminal Action: Suspect: Suspect: TW, W/F, 21 yoa, Victim; JS, W/M, 22 yoa, Disposition: Reports sent to RCPA
21. Delivery of a Controlled Substance: Suspect: RS, W/M, 37 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
22. Unlawful Possession of a Firearm: Suspect: RS, W/M, 37 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
23. Unlawful Possession of a Firearm: Suspect: RS, W/M, 37 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
24. Unlawful Possession of a Firearm: Suspect: RS, W/M, 37 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
25. Possession of a Controlled Substance: Suspect: RS, W/M, 37 yoa, Victim: State of Missouri, Disposition: Report sent to RCPA
26. Keep or Maintain a Public Nuisance: Suspect: RS, W/M, 37 yoa, Victim: State of Missouri, Disposition: Reports sent to RCPA
27. Tampering w/ Motor Vehicle- 1<sup>st</sup> Deg: Suspect: LO, W/M, 32 yoa; Victim: LR, W/M, unk yoa. Reports sent to RCPA.
28. Stealing: Suspect: LO, W/M, 32 yoa; Victim: LR, W/M, unk yoa. Reports sent to RCPA
29. Possession of C/S (Meth): Suspect: LO, W/M, 32 yoa; Victim: State of MO. Reports sent to RCPA
30. Sexual Misconduct: Suspect: MH, W/M, 44 yoa; Victim: RH, W/M, 13 yoa. (Unfounded)
31. Sexual Misconduct: Suspect: MH, W/M, 44 yoa; Victim: HH, W/F, 11 yoa. (Unfounded)
32. Possession of C/S (Meth): Suspect: NS, W/M, 35 yoa; Victim: State of MO. Reports sent to RCPA
33. Unlawful Possession of Explosive Weapon: Suspect: NS, W/M, 35 yoa; Victim: State of MO. Reports sent to RCPA
34. Burglary - 2<sup>nd</sup> degree, Suspect: MW, W/F, 26 yoa; Victim: FB, W/M, 55yoa Reports sent to RCPA
35. Burglary - 2<sup>nd</sup> degree, Suspect: KS, W/F, 30yoa, Victim: FB, W/M, 55 yoa. Reports sent to RCPA.
36. Conspiracy to distribute controlled substance, Suspect: BB, W/F, 39 yoa, Victim: United States. Reports sent to RCPA.



## City of

### Police Department

Troy Link  
Chief of Police  
264<sup>th</sup> Session FBI Academy

300 N Clark Street  
Moberly, MO 65270  
Phone: 660-263-0346  
Fax: 660-263-8540

**Cases Cleared.....36**  
**Interviews.....68**  
**Interrogations.....5**  
**Reports Written.....81**

### Special Assignments

Monthly Report  
Typed Reports  
Initiated field contact with subject I knew to have active arrest warrants  
Assisted RCSO/NOMO/MPD Patrol in pursuit with known subject with warrants  
Typed Reports  
Covered 2 patrol shifts due to manpower  
Conducted traffic stop with drug arrest  
Field contact with warrant arrest  
Took initial report for alleged child molestation  
Attended forensic interview for alleged child molestation  
Attempted field contact with subject on bicycle fleeing  
Took new recruit to LEONs  
Assisted DHS HSI with arrest of federal fugitive  
Attended forensic interview at Rainbow House  
Typed reports  
Spoke with RCJO in reference to interviewing juvenile  
Located wanted person for Fail to Register as sex offender, person arrested on warrant  
Spoke with juvenile witness in alleged child molestation  
Called in for armed robbery investigation  
Typed and executed search warrant for distribution of drugs, felon in possession and armed robber investigation  
Conducted interviews for distribution of drugs, distribution of drugs, felon in possession and armed robbery investigation  
Located subject wanted for armed robbery  
Completed property forfeiture report

Typed reports and tagged evidence  
Contacted LE Coordinator for US Attorney's Office to prosecute felon in possession of firearms federally  
Arrested subject in connection for armed robbery  
Developed 4<sup>th</sup> involved person in armed robber, typed pc statement and requested warrant  
Interviewed subject in relation to armed robbery to locate stolen firearm  
Interviewed subject for criminal intelligence  
Assisted Columbia PD in execution of drug related search warrant  
Field contact with warrant arrest  
Conducted traffic stop with known drug distributor. Search led to nothing located. Cited for DWR  
Conducted traffic stop with known drug distributor. Consent/PC search led to felony drug charges  
Conducted traffic stop. Consent search led to felony drug arrest  
Interviewed subject for criminal intelligence  
Advised NOMO of drug information collected and provided potential CI  
Assisted Columbia PD with drug trafficking investigation  
Returned search warrant to Randolph County Clerks  
Completed Paycom for detective unit.  
Approved numerous reports for Detective Unit.  
Attempted to contact subject with warrant for arrest for Burglary.  
MIRMA Online Training: Litigation Procedures.  
MIRMA Online Training: Active Shooter 2.  
Assisted with investigation of an Improvised Explosive Device.  
Interview suspect in reference to IED.  
Communicated with Rainbow House to schedule a forensic interview in reference to Child Abuse case.  
Spoke with the Dept of Homeland Security in reference to a Federal Organized Crime investigation.  
Spoke with Orscheln Farm & Home Loss Prevention about a Stealing investigation.  
Conducted Rape investigation.  
Conducted Sexual Assault of a child investigation.  
Assisted Federal Probation and Parole with a home visit.  
Completed and sent referral for forensic interview to Rainbow House.  
Attended forensic interview at the Rainbow House in reference to Sexual Abuse investigation.  
Assisted patrol with arrest/ investigation for Tampering with a Motor Vehicle.  
Interviewed witness in reference to Sexual Abuse investigation.  
Qualification with Handgun, Rifle, and Shotgun.  
Submitted Equipment Defect form for radio in Unit 208.  
Made contact with Dollar General manager and viewed video in reference to Sexual Abuse investigation.  
Assisted with warrant arrest for Fail to Register as a Sex Offender.  
Interviewed witness in reference to Sexual Abuse investigation.  
Assisted with Armed Robbery Investigation.  
Assisted with Search Warrant in reference to Armed Robbery Investigation.



**City of**

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Attended Supervisors Meeting.  
Assisted with applicant interview.  
Traffic Stop no head lights  
Contact with Orschlen AP in reference to associate stealing  
Interview with an Orschlen associate as a witness  
Rainbow house interview in reference to statutory rape  
Phone contact with Columbia PD in reference to our burglary suspect they arrested  
Interview with burglary suspect  
Email contact with Det. Sgt. Wilson Boone Co in reference to identifying burglary suspects  
Assisted Homeland Security with a warrant arrest  
Contact with victim of burglary for items serial numbers/descriptions  
Phone contact with reporting party of burglary in reference to play station serial number  
Firearm qualifications  
Reading rape victims diary/notes  
Assisted patrol on a follow up in reference to stealing case  
Assisted dispatch due to illnesses

Respectfully Submitted,

Tracey Hayes  
Commander



11/02/20  
11:10

Moberly Police Department  
Total CAD Calls Received, by Nature of Call

Page: 343  
1

Nature of Call	Total Calls Received	% of Total
Abandoned Vehicle	1	0.11
Accident/Motor Vehicle	8	0.92
Alarm Call	27	3.10
Animal Bite	23	2.64
Animal Complaint	3	0.34
Assault	46	5.28
Assist Other Agency	4	0.46
Assist Public/Employee	41	4.70
Booking Inmate/Lodger	61	7.00
Building Check	1	0.11
Burglary	137	15.71
Civil Matter	3	0.34
Damage Property	1	0.11
Death Investigation	5	0.57
Domestic Abuse	3	0.34
E911 Check	5	0.57
Extra Watch	2	0.23
Extra Watch Request	1	0.11
Family Offense	4	0.46
Field Contact	1	0.11
Found Property/Contraband	13	1.49
Fraud	6	0.69
Funeral Escort	2	0.23
Harassment	3	0.34
Health Safety	10	1.15
Intoxicated Person	6	0.69
Keeping the Peace	1	0.11
Lost Property	7	0.80
Medical Assist\RCAD	1	0.11
Motor Vehicle Theft	1	0.11
Parking Violation	3	0.34
Peace Disturbance	8	0.92
Robbery	57	6.54
Runaway Juv	1	0.11
Safety Hazard/Violation	3	0.34
Sex Offenses	1	0.11
Special Assignment	1	0.11
Stealing	6	0.69
Suicide/Suicide Attempt	40	4.59
Suspicious Activity	3	0.34
Suspicious Person	64	7.34
Suspicious Vehicle	21	2.41
Traffic Complaint	15	1.72
Trespass/Refusing to Leave	150	17.20
Warrant Arrest	16	1.83
Try to Contact/Well-Being	18	2.06
	38	4.36
Total Calls:		872

Report Includes:

All dates between `00:00:01 10/01/20` and `23:59:59 10/31/20`  
 All nature of incidents  
 All cities matching `MOB`  
 All types

# Moberly Fire Department October Monthly Report 2020

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## *City of Moberly Fire Department*

### *Emergency Dial 911*

*Station #1 660-269-8705 EXT 2032*

*Fax# 660-263-0596*

*E-mail jwasham@moberlyfd.com*

*Station #2 660-263-4121*

*310 N. Clark*

*Moberly, MO 65270-1520*

*Interim Fire Chief*

*Jerry Washam*

To: Mayor and City Council  
 From: Jerry Washam, Interim Fire Chief  
 Date: August 31, 2020  
 Re: August Monthly Council Report:

- Last month the fire department responded to 69 incidents, our incidents are down from the previous month, we are 64 incidents for October. We will watch for any patters or trends if this continues.
- We had Fire prevention Week in October. We did deviate from what we had done in the past due to Covid-19. We passed out the booklets to the grade schools and preschools and we only did outside fire safety talks to three groups.
- The Department continues doing annual hydrant testing, CFO inspections and gas appliance inspections.
- The Department continues training on fire related subjects and Health and Wellness. We continue to work towards the 240 hrs of training per person per year. This is what ISO requires.
- We have had the four new hires for a month. They have been involved in training and they seem to be working out fine.
- Emergency Management: Attended several conference calls dealing with the COVID.
- Still waiting on Sutphen look at a minor issue with a cable that came up during last year' and this year's inspection.
- We took applications for new hires in the month of October.
- We had promotions in the last part of October due to Captain Hardy's retirement. Lt. Wade Davidson promoted to Capt., Engineer Ross Dutton promoted to Lt. and Firefighter Ben Wolverton promoted to Engineer.

### Notice for November 2020

- Physical Agility Testing for applicants.
- Planning a Firefighter I&II course for new hires, start date should be December.
- Gathering information and pricing for remodeling the exterior of Station #2
- Engine #305 will be going to STLF Diesel Repair in Renick, MO. for oil leaks and wiring repair.



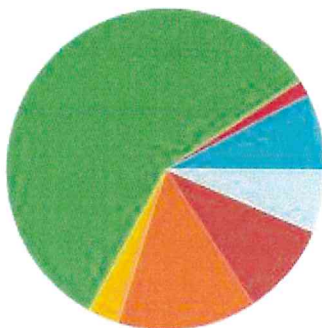


Emergency: Dial 911  
 Station #1: 660-269-8705 Ext: 2035  
 Fax: 600-263-0596  
 Station #2: 660-263-4121

## City of Moberly Fire Department

310 N. Clark  
 Moberly, MO 65270-1520

### Incident Reports By Incident Type, Summary



- 1 - Fire: 7.81 %
- 2 - Overpressure Rupture, Explosion, Overheat(no fire): 1.56 %
- 3 - Rescue & Emergency Medical Service Incident: 57.81 %
- 4 - Hazardous Condition (No Fire): 3.13 %
- 5 - Service Call: 14.06 %
- 6 - Good Intent Call: 9.38 %
- 7 - False Alarm & False Call: 6.25 %

Incident Type	Total Incidents	Percent
111 - Building fire	3	4.69%
131 - Passenger vehicle fire	1	1.56%
1511 - Household Refuse Fire	1	1.56%
221 - Overpressure rupture of air or gas pipe/pipeline	1	1.56%
311 - Medical assist, assist EMS crew	2	3.13%
3112 - Lift Assistance	7	10.94%
3113 - Standby, No care provided	1	1.56%
320 - Emergency medical service incident, other	2	3.13%
321 - EMS call, excluding vehicle accident with injury	20	31.25%
322 - Motor vehicle accident with injuries	2	3.13%
324 - Motor vehicle accident with no injuries.	1	1.56%
381 - Rescue or EMS standby	2	3.13%

Incident Type	Total Incidents	Percent
444 - Power line down	1	1.56%
463 - Vehicle accident, general cleanup	1	1.56%
5001 - Gas Appliance Inspection	6	9.38%
5311 - Report of odor with nothing found	3	4.69%
611 - Dispatched & canceled en route	4	6.25%
631 - Authorized controlled burning	1	1.56%
650 - Steam, other gas mistaken for smoke, other	1	1.56%
733 - Smoke detector activation due to malfunction	1	1.56%
735 - Alarm system sounded due to malfunction	2	3.13%
743 - Smoke detector activation, no fire - unintentional	1	1.56%

**Total Number of Incidents: 64**

**Total Number of Incident Types: 22**



Incident Type	Total Incidents	Percent
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<b>Report Filter Settings</b>
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**Report File Name:** Incidents by Incident Type, Summary with Major Type Graph

**Filter Name:** Last Calendar Month

**Filter Expression:** [AlarmDateTime] is between '10/1/2020 12:00:00 AM' and '10/31/2020 11:59:59 PM'

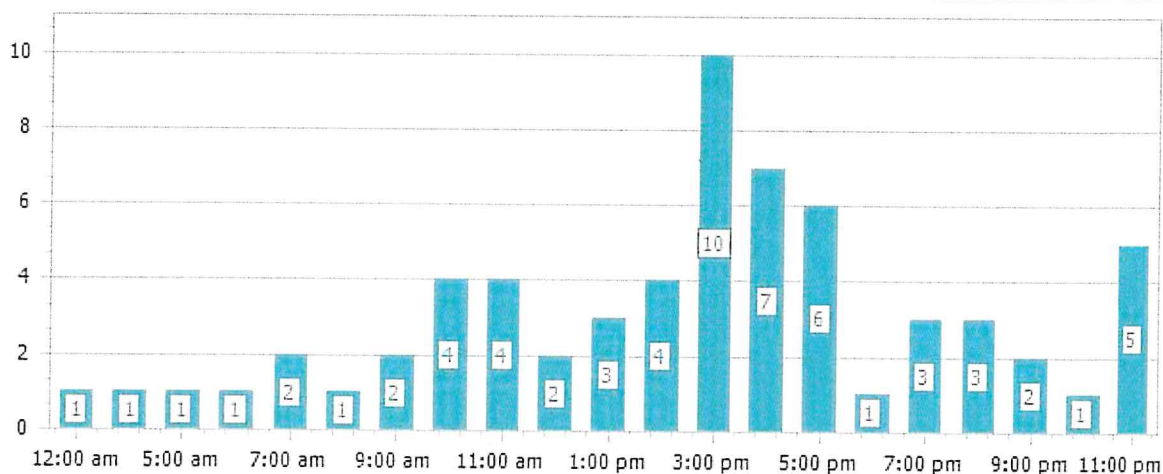


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## City of Moberly Fire Department

310 N. Clark  
 Moberly, MO 65270-1520

### Incident Reports by Time of Day, Detailed



#### 12:00 am

Incident #	Exp #	Alarm Date	Incident Type
2000617	0	10/8/2020	321 - EMS call, excluding vehicle accident with injury

Total Number of Incidents: 1

#### 1:00 am

Incident #	Exp #	Alarm Date	Incident Type
2000624	0	10/12/2020	321 - EMS call, excluding vehicle accident with injury

Total Number of Incidents: 1

#### 5:00 am

Incident #	Exp #	Alarm Date	Incident Type
2000651	0	10/25/2020	111 - Building fire

Total Number of Incidents: 1

#### 6:00 am

Incident #	Exp #	Alarm Date	Incident Type
2000649	0	10/24/2020	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 1

**7:00 am**

Incident #	Exp #	Alarm Date	Incident Type
2000625	0	10/12/2020	1511 - Household Refuse Fire
2000646	0	10/23/2020	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 2

**8:00 am**

Incident #	Exp #	Alarm Date	Incident Type
2000652	0	10/26/2020	611 - Dispatched & canceled en route

**Total Number of Incidents:** 1

**9:00 am**

Incident #	Exp #	Alarm Date	Incident Type
2000613	0	10/7/2020	320 - Emergency medical service incident, other
2000639	0	10/19/2020	735 - Alarm system sounded due to malfunction

**Total Number of Incidents:** 2

**10:00 am**

Incident #	Exp #	Alarm Date	Incident Type
2000607	0	10/5/2020	5001 - Gas Appliance Inspection
2000614	0	10/7/2020	320 - Emergency medical service incident, other
2000615	0	10/7/2020	321 - EMS call, excluding vehicle accident with injury
2000626	0	10/12/2020	5001 - Gas Appliance Inspection

**Total Number of Incidents:** 4

**11:00 am**

Incident #	Exp #	Alarm Date	Incident Type
------------	-------	------------	---------------

2000608	0	10/5/2020	321 - EMS call, excluding vehicle accident with injury
2000622	0	10/9/2020	5001 - Gas Appliance Inspection
2000636	0	10/17/2020	321 - EMS call, excluding vehicle accident with injury
2000642	0	10/20/2020	5311 - Report of odor with nothing found

**Total Number of Incidents:** 4

**12:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2000618	0	10/8/2020	5001 - Gas Appliance Inspection
2000628	0	10/13/2020	3112 - Lift Assistance

**Total Number of Incidents:** 2

**1:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2000619	0	10/8/2020	311 - Medical assist, assist EMS crew
2000647	0	10/23/2020	321 - EMS call, excluding vehicle accident with injury
2000655	0	10/27/2020	3112 - Lift Assistance

**Total Number of Incidents:** 3

**2:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2000609	0	10/5/2020	221 - Overpressure rupture of air or gas pipe/pipeline
2000616	0	10/7/2020	321 - EMS call, excluding vehicle accident with injury
2000645	0	10/22/2020	321 - EMS call, excluding vehicle accident with injury
2000650	0	10/24/2020	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 4

**3:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2000610	0	10/5/2020	5311 - Report of odor with nothing found
2000627	0	10/12/2020	111 - Building fire

2000629	0	10/13/2020	3112 - Lift Assistance
2000637	0	10/17/2020	5001 - Gas Appliance Inspection
2000643	0	10/20/2020	5001 - Gas Appliance Inspection
2000656	0	10/27/2020	3112 - Lift Assistance
2000661	0	10/29/2020	321 - EMS call, excluding vehicle accident with injury
2000662	0	10/30/2020	321 - EMS call, excluding vehicle accident with injury
2000663	0	10/30/2020	131 - Passenger vehicle fire
2000664	0	10/31/2020	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 10

**4:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2000612	0	10/6/2020	5311 - Report of odor with nothing found
2000630	0	10/13/2020	324 - Motor vehicle accident with no injuries.
2000634	0	10/14/2020	463 - Vehicle accident, general cleanup
2000638	0	10/18/2020	3112 - Lift Assistance
2000648	0	10/23/2020	3112 - Lift Assistance
2000658	0	10/28/2020	321 - EMS call, excluding vehicle accident with injury
2000659	0	10/28/2020	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 7

**5:00 pm**

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date</b>	<b>Incident Type</b>
2000603	0	10/1/2020	3112 - Lift Assistance
2000604	0	10/2/2020	322 - Motor vehicle accident with injuries
2000620	0	10/8/2020	444 - Power line down
2000623	0	10/10/2020	650 - Steam, other gas mistaken for smoke, other
2000635	0	10/15/2020	321 - EMS call, excluding vehicle accident with injury
2000653	0	10/26/2020	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 6

**6:00 pm**



Incident #	Exp #	Alarm Date	Incident Type
2000611	0	10/5/2020	321 - EMS call, excluding vehicle accident with injury

**Total Number of Incidents:** 1

**7:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2000640	0	10/19/2020	321 - EMS call, excluding vehicle accident with injury
2000654	0	10/26/2020	611 - Dispatched & canceled en route
2000660	0	10/28/2020	111 - Building fire

**Total Number of Incidents:** 3

**8:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2000605	0	10/4/2020	381 - Rescue or EMS standby
2000641	0	10/19/2020	3113 - Standby, No care provided
2000665	0	10/31/2020	611 - Dispatched & canceled en route

**Total Number of Incidents:** 3

**9:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2000631	0	10/13/2020	381 - Rescue or EMS standby
2000632	0	10/13/2020	322 - Motor vehicle accident with injuries

**Total Number of Incidents:** 2

**10:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
2000606	0	10/4/2020	733 - Smoke detector activation due to malfunction

**Total Number of Incidents:** 1

**11:00 pm**

Incident #	Exp #	Alarm Date	Incident Type
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2000621	0	10/8/2020	611 - Dispatched & canceled en route
2000633	0	10/13/2020	743 - Smoke detector activation, no fire - unintentional
2000644	0	10/20/2020	631 - Authorized controlled burning
2000657	0	10/27/2020	735 - Alarm system sounded due to malfunction
2000666	0	10/31/2020	311 - Medical assist, assist EMS crew

**Total Number of Incidents:** 5

**Report Filter Settings**

**Report Name:** Incident Reports by Time of Day, Detailed

**Filter Name:** last month

**Filter Expression:** [AlarmDateTime] is between '10/1/2020 12:00:00 AM' and '10/31/2020 11:59:59 PM'

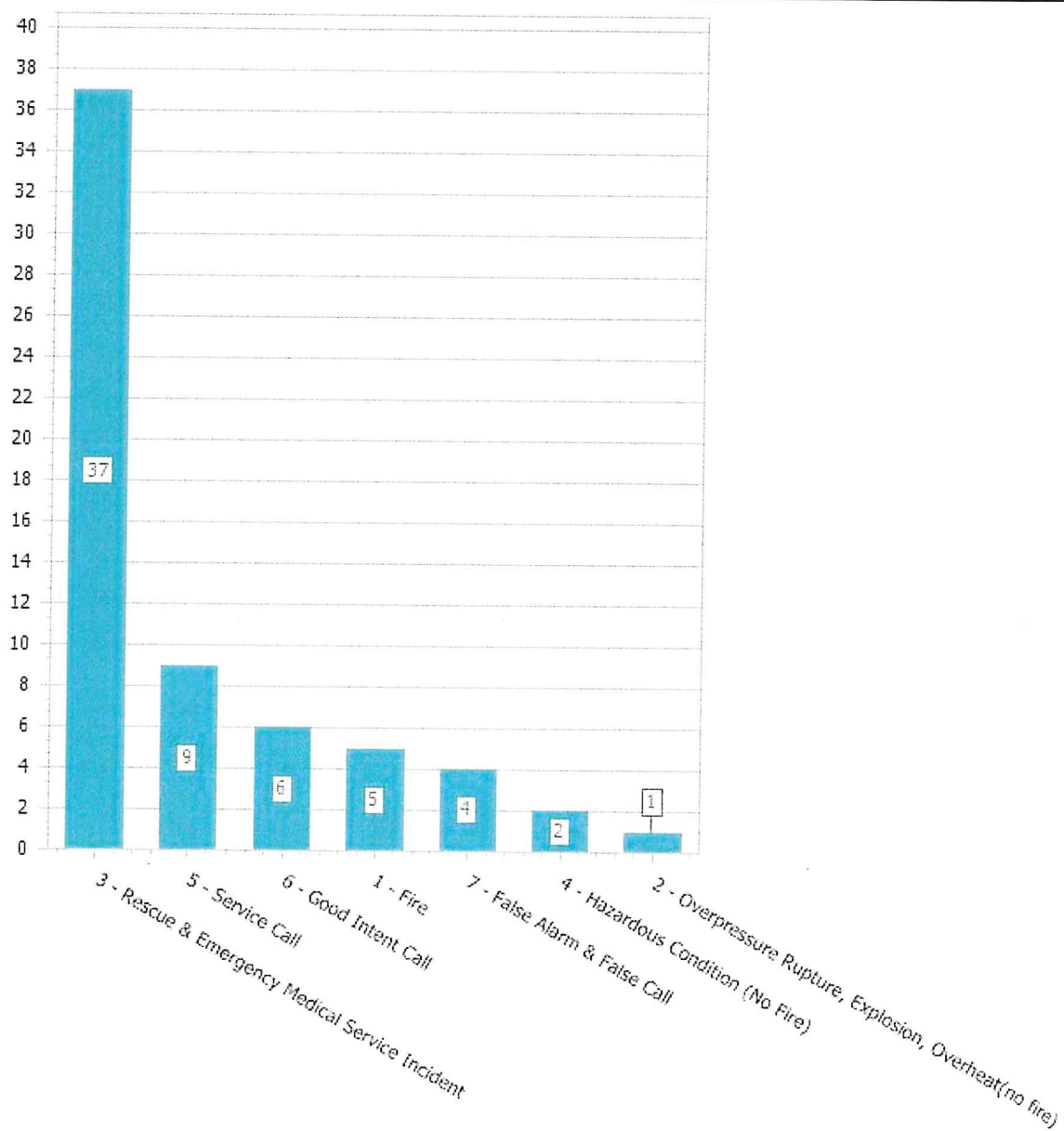


Emergency: Dial 911  
 Station #1: 660-269-8705 Ext: 2035  
 Fax: 600-263-0596  
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## City of Moberly Fire Department

310 N. Clark  
 Moberly, MO 65270-1520

### Incident Reports by Incident Type Series, Detailed



**Incident Type:** 1 - Fire

Incident #	Exp #	Alarm Date/Time	Address
2000625	0	10/12/2020 7:48:02 AM	215 S Morley ST, Moberly, MO 65270
2000627	0	10/12/2020 3:28:42 PM	620 E Logan ST, Moberly, MO 65270
2000651	0	10/25/2020 5:24:28 AM	22 KENNEDY, Moberly, MO 65270
2000660	0	10/28/2020 7:25:00 PM	209 N Buchcannan ST N, Moberly, MO 65270
2000663	0	10/30/2020 3:48:49 PM	520 FULTON, Moberly, MO 65270

**Total Incidents: 5****Incident Type:** 2 - Overpressure Rupture, Explosion, Overheat(no fire)

Incident #	Exp #	Alarm Date/Time	Address
2000609	0	10/5/2020 2:32:25 PM	E Rollins ST, Moberly, MO 65270

**Total Incidents: 1****Incident Type:** 3 - Rescue & Emergency Medical Service Incident

Incident #	Exp #	Alarm Date/Time	Address
2000603	0	10/1/2020 5:36:30 PM	518 AULT, Moberly, MO 65270
2000604	0	10/2/2020 5:28:30 PM	HWY 24 AT WEST OUTER, Moberly, MO 65270
2000605	0	10/4/2020 8:35:17 PM	629 Franklin AVE, Moberly, MO 65270
2000608	0	10/5/2020 11:25:33 AM	533 ROLLINS, Moberly, MO 65270
2000611	0	10/5/2020 6:29:40 PM	1625 GRATZ BROWN, Moberly, MO 65270
2000613	0	10/7/2020 9:38:31 AM	504 FULTON, Moberly, MO 65270
2000614	0	10/7/2020 10:11:32 AM	709 TERRILL, Moberly, MO 65270
2000615	0	10/7/2020 10:27:19 AM	205 FARROR ST #1005, Moberly, MO 65270
2000616	0	10/7/2020 2:32:24 PM	819 MERRILL LN, Moberly, MO 65270



2000617	0	10/8/2020 12:29:33	522 HAGOOD, Moberly, MO 65270 AM
2000619	0	10/8/2020 1:41:00	205 Farror ST #1005, Moberly, MO 65270 PM
2000624	0	10/12/2020 1:39:03	205 Farror ST #306, Moberly, MO 65270 AM
2000628	0	10/13/2020 12:42:50 PM	1145 MORLEY, Moberly, MO 65270
2000629	0	10/13/2020 3:45:59	205 FARROR, Moberly, MO 65270 PM
2000630	0	10/13/2020 4:37:09	MORLEY, Moberly, MO 65270 PM
2000631	0	10/13/2020 9:01:46	1302 HERITAGE, Moberly, MO 65270 PM
2000632	0	10/13/2020 9:34:55	blk of US 63 HWY, Moberly, MO 65270 PM
2000635	0	10/15/2020 5:44:26	454 WOODLAND, Moberly, MO 65270 PM
2000636	0	10/17/2020 11:25:49 AM	1816 RHONDA, Moberly, MO 65270
2000638	0	10/18/2020 4:36:46	422 FARROR, Moberly, MO 65270 PM
2000640	0	10/19/2020 7:49:26	1320 HIGHWAY 24, Moberly, MO 65270 PM
2000641	0	10/19/2020 8:51:24	1327 BUCHANAN, Moberly, MO 65270 PM
2000645	0	10/22/2020 2:43:14	507 W Reed ST, Moberly, MO 65270 PM
2000646	0	10/23/2020 7:01:56	205 FARROR, Moberly, MO 65270 AM
2000647	0	10/23/2020 1:25:54	706 S Clark ST, Moberly, MO 65270 PM
2000648	0	10/23/2020 4:34:49	1128 GLENWOOD ST, Moberly, MO 65270 PM
2000649	0	10/24/2020 6:16:31	516 Jefferson AVE, Moberly, MO 65270 AM
2000650	0	10/24/2020 2:17:16	233 BEDFORD, Moberly, MO 65270 PM
2000653	0	10/26/2020 5:15:58	423 N MORLEY ST, Moberly, MO 65270 PM
2000655	0	10/27/2020 1:00:03	1302 Heritage PL, Moberly, MO 65270 PM
2000656	0	10/27/2020 3:55:18	1302 Heritage PL, Moberly, MO 65270 PM
2000658	0	10/28/2020 4:12:30	1002 BOND, Moberly, MO 65270 PM

2000659	0	10/28/2020 4:55:05	101 COLLEGE, Moberly, MO 65270 PM
2000661	0	10/29/2020 3:43:04	205 Farror ST #203, Moberly, MO 65270 PM
2000662	0	10/30/2020 3:07:32	129 KIRBY, Moberly, MO 65270 PM
2000664	0	10/31/2020 3:32:53	828 MYRA, Moberly, MO 65270 PM
2000666	0	10/31/2020 11:39:29	24 at Buchanan, Moberly, MO 65270 PM

**Total Incidents: 37**

**Incident Type:** 4 - Hazardous Condition (No Fire)

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date/Time</b>	<b>Address</b>
2000620	0	10/8/2020 5:27:57 PM	204 Wisdom ST, Moberly, MO 65270
2000634	0	10/14/2020 4:30:21 PM	S WILLIAMS ST & W McKinsey ST, Moberly, MO

**Total Incidents: 2**

**Incident Type:** 5 - Service Call

<b>Incident #</b>	<b>Exp #</b>	<b>Alarm Date/Time</b>	<b>Address</b>
2000607	0	10/5/2020 10:37:29 AM	1014 Quinn ST, Moberly, MO 65270
2000610	0	10/5/2020 3:52:21 PM	506 Franklin ST, Moberly, MO 65270
2000612	0	10/6/2020 4:05:14 PM	1633 MORLEY, Moberly, MO 65270
2000618	0	10/8/2020 12:22:47 PM	733 MEADOWBROOK CIR, Moberly, MO 65270
2000622	0	10/9/2020 11:00:00 AM	701 Weintz ST, Moberly, MO 65270
2000626	0	10/12/2020 10:36:26 AM	732 VINCIL, Moberly, MO 65270
2000637	0	10/17/2020 3:16:00 PM	421 McKinley AVE, Moberly, MO 65270
2000642	0	10/20/2020 11:03:32 AM	811 E URBANDALE DR, Moberly, MO 65270
2000643	0	10/20/2020 3:49:59 PM	106 N CLARK ST, Moberly, MO 65270

**Total Incidents: 9**

**Incident Type:** 6 - Good Intent Call

Incident #	Exp #	Alarm Date/Time	Address
2000621	0	10/8/2020 11:36:02 PM	COATES, Moberly, MO 65270
2000623	0	10/10/2020 5:23:10 PM	415 GARFIELD, Moberly, MO 65270
2000644	0	10/20/2020 11:27:48 PM	300 Wisdom ST, Moberly, MO 65270
2000652	0	10/26/2020 8:11:40 AM	MORLEY, Moberly, MO 65270
2000654	0	10/26/2020 7:23:29 PM	63 HIGHWAY, Moberly, MO 65270
2000665	0	10/31/2020 8:54:05 PM	1309 HIGHWAY 24, Moberly, MO 65270

**Total Incidents: 6****Incident Type:** 7 - False Alarm & False Call

Incident #	Exp #	Alarm Date/Time	Address
2000606	0	10/4/2020 10:36:29 PM	730 Westcott ST, Moberly, MO 65270
2000633	0	10/13/2020 11:38:09 PM	16 WESTWOOD, Moberly, MO 65270
2000639	0	10/19/2020 9:22:59 AM	1600 ROLLINS, Moberly, MO 65270
2000657	0	10/27/2020 11:28:03 PM	314 HIGHWAY 24, Moberly, MO 65270

**Total Incidents: 4****Total Number of Distict Incidents: 64****Total Number of Distict Incident Types: 22**

**Report Filter Settings**

**Report File Name:** Incident Reports by Incident Major Type, Detailed

**Filter Name:** Last Month

**Filter Expression:** [AlarmDateTime] is between '10/1/2020 12:00:00 AM' and '10/31/2020 11:59:59 PM'



Emergency: Dial 911  
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## *City of Moberly Fire Department*

310 N. Clark  
Moberly, MO 65270-1520

### Incident Reports by Apparatus, Summary

Apparatus:	Total Number of Incidents Responded to:
218	1
300 Pickup	19
2007 Chevy	
302 Saber	28
305 Contender	31
Total Number of Incidents: 63	

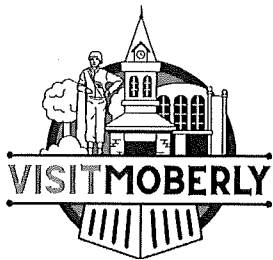


**Report Filter Settings**

**Report Name:** Incident Reports by Apparatus, Summary

**Filter Name:** Last Month

**Filter Expression:** [AlarmDateTime] is between '10/1/2020 12:00:00 AM' and '10/31/2020 11:59:59 PM'



**Moberly Area Chamber of Commerce**  
 211 West Reed | Moberly, MO 65270  
 p. 660.263.6070 | f. 660.263.9443  
[www.moberlychamber.com](http://www.moberlychamber.com)  
[www.moberly.com](http://www.moberly.com)

November 10, 2020

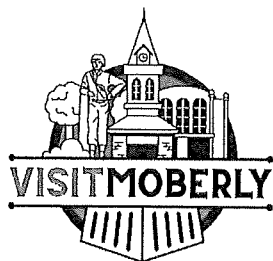
**Report on:** Tourism Promotion Services Agreement

**Services Completed:**

- Distributed visitors guides to Missouri visitors' centers
- Continued spending final Show Me Strong Funding (grant ends Nov 20<sup>th</sup>)
  - Two radio promotions
  - Three digital ad promotions
  - Magazine ad with Show Me Missouri
  - Outside kiosk
- Worked with committee that is interested in assisting with Depot District beautification projects
- Submitted Show Me Strong October Reimbursement for Round 1 & Round 2 requests
- Assisted Chamber Intern Karlye with various Tourism/ event tasks
- Continued working on Christmas Festival with committee and getting this event planned
- Coordinated and executed a Live video on the Depot District's Facebook page about tourism asset, A Stroke of Magic
- Gave masks to all tourism partners and continued to assist them with other needs during this time
- Pushed out November newsletter & wrote blog over holiday shopping
- I have been reaching out to travel writers through a Facebook group to see if they would come to Moberly. I have received some very promising leads and affordable writers that I will be looking to put into our budget for 2021. I will resume this after Christmas Festival is over.
  - Sent pitch to travel writer of an anonymous outlet about fall in Moberly
- Attended the planning meetings for Missouri 2021 Bicentennial Passport
- Continued revisions to Tourism website ([www.moberly.com](http://www.moberly.com)) to optimize performance and information being distributed. Updated content to reflect new events, activities and submissions.
- Generated graphics, content calendar and shared social media posts for all Randolph County events/tourism attractions to promote regional activity
- Promoted all upcoming events
- Answered all calls and emails regarding events and assets in Randolph County
- Restocked the hotels with the new visitors guide & other information
- Worked on Annual Tourism Report

**Services Planned:**

- Develop Cooperative Marketing Efforts with Tourism Consultant
- Develop Performance Measures with Tourism Consultant
- Continued working with committee for Christmas Festival, gathered vendors, marketed parade



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[www.moberly.com](http://www.moberly.com)

Social Media Reporting Likes/Follows						Ad Reporting	
	July	August	September	October	November		
Facebook-Chamber Page	4,419	4,453	4,579	4,735	4,841		
Facebook-Depot District	685	872	978	1,043	1155		
Facebook-Com Betterment	550	559	565	565	569		
Twitter	480	481	483	485	482		
Instagram	830	853	875	888	907		
Instagram # of posts	732	760	787	814	836		
Name of Ad	Medium	Date	Post Reached	Likes	Comments	Shares	Cost
Golf Ad Fall 2020	FB/IG	Oct 5, 2020 - Oct 19, 2020	57,472	92	5	8	\$500.00
Shopping Ad Fall 2020	FB/IG	Oct 5, 2020 - Oct 21, 2020	42,696	280	15	38	\$500.00
Rothwell Park Fall Ad	FB/IG	Oct 5, 2020 - Oct 23, 2020	51,218	186	10	45	\$500.00
Rest Ad Oct	FB/IG	Oct 20, 2020 - Oct 31, 2020	26,351	235	14	36	\$500.00
Shepherd Farms - Oct 20	FB/IG	Oct 20, 2020 - Oct 31, 2020	22,364	282	27	79	\$500.00

These ads were paid for by the Show Me Strong Grant and are 100% percent reimbursable. One ad is still in progress.



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[www.moberlychamber.com](http://www.moberlychamber.com)

## Tourism Promotion Services Agreement

### Moberly Area Chamber of Commerce 2019 Service Agreement Billing

Item Number	Description	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL BILLED
102.000.5212	Advertising	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		\$ 14,500.00
102.000.5406	Contract Labor	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		\$ 55,000.00
102.000.5411	Administrative Fees	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00	\$ 583.00		\$ 6,413.00
102.000.5506	Consultant Contract	\$ -	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00	\$ 417.00		\$ 4,170.00
		\$ 7,083.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 80,083.00

Moberly, MO - Combined SEM - Monthly Summary

549 Total Clicks

Month	Client	Platform	Clicks	Impressions	CTR	Avg CPC	Matched Media Cost	Management Fee	Invoice Total
October	Moberly	google	549	10,223	5.37%	\$0.78	214.07	42.81	\$256.88



## MAEDC Economic Development Report

October 18, 2020 – November 14, 2020

### MAEDC Activity Highlights

- Participated in NMDP discussions about regional branding and marketing.
- Toured the former Moberly Monitor Index building with Bell Cornerstone Realty.
- Attended Downtown CID meeting
- Requested title commitment from Town and Country Abstract for property on Urbandale
- Connected with Dan Shepherd to organize a release of deed for Moberly Holding Company
- Attended NMDP meeting
- Received update wage survey from a local employer
- Received an inquiry about gap financing from a local restaurant.
- Reviewed an analysis prepared by a consultant of the City of Moberly's about downtown hotel concept.
- Forwarded information to CVR to prepare Rent Buy Down materials for Downtown CID.
- Worked on specifications for updated hotel feasibility study.
- Phone interview with appraiser for commercial property in Moberly
- Received an update from Map N Tour about new features on the site
- Held a BRE visit with Moberly Regional Medical Center
- Organized an introductory meeting with the new Board Member nominees.
- Sent information to the Moberly Junior High apartment developer for his application.
- Communicated with and sent follow up information to Jack Maher from Maher Real Estate
- Reached out to a hotel developer that formerly had interest in the area to reestablish contact. They were interested in follow up conversations on the market.
- Forwarded a job opportunity at MRMC to a qualified candidate
- Prepared a letter of support for a local business owner's application for a franchise business
- Held a conference call with NMDP to discuss updating bylaws and reorganizing the group.
- Conference call with hotel developer, discussed site visit in early December
- Follow up conversation with Map N Tour to discuss new functionality of the website
- Sent referral for Retail Strategies to local building owner
- Discussed bylaw revisions for NMDP via email
- Received word that Project Silver has eliminated our region from consideration
- Received a follow up question from Missouri Partnership on Project Noel
- Communicated with Randolph County Assessor about taxation for Project Emerald
- Met with housing developers in Columbia about opportunities in Howard County.
- Met with Notionfront to discuss new marketing initiatives for 2021 and miscellaneous projects to finish 2020.
- Facilitated team goals meeting for 2021
- Received appraisal report for property on Urbandale
- Had a phone conference with Hotel developer interested in Moberly market and forwarded him the appraisal report.

- Updated Notionfront on final marketing budget for 2020
- Finalized radio messages with KWIX/KRES for 2020 holiday greetings
- Communicated with Fusion about upgrading performance of Tina's computer
- Sent final Roundtable Discussion Notes regarding professional recruitment to participants
- Exchanged emails with Amber Overfelt and JB Waggoner regarding a meeting with the Glasgow City Council
- Sent an email to Doug Burnett and Lisa Hollingsworth with questions to ponder regarding identifying specific Paris community needs which could become business opportunities
- Took a call from Bell Cornerstone Realty regarding the sale of a Moberly commercial building
- Contacted Village of Cairo, City of Huntsville, & City of Higbee to request a place on an upcoming council agenda
- Began SBDC coursework on Understanding Financial Statements
- Scheduled an update with the Village of Cairo Council for November 16
- Spoke with Higbee City Clerk regarding a council update. Date TBD
- Exchanged emails with Amber Overfelt & JB Waggoner regarding a potential New Franklin housing project and scheduling our standing monthly meeting
- Received and replied to an email response from Bill Orendorff, New Franklin
- Continued review of How to Understand Financial Statements
- Continued efforts on recertification of the Howard County and Moberly Area Industrial Parks
- Contacted developer to identify potential developers for potential Howard County residential and senior housing projects
- Began draft pitch deck for the Howard County Residential & Senior Housing Development project
- Returned call to Julie Sells regarding her interest in a property for a wedding venue
- Created a first draft of the Howard County Residential Development pitch deck
- Continued work on the recertification of the Howard County and Moberly Area industrial sites
- Met with the regional ag education project group
- Exchanged emails with Shannon Sehnert regarding identifying a new rental location for her fitness business
- Scheduled an upcoming November 5 meeting for the regional ag education group
- Completed the recertification packets for the Howard County and Moberly Area Industrial Parks
- Meetings in Fayette with Mike Dimond, Main Street Director, to discuss the CID; J.B. Waggoner, Inovatia Labs, for a development site tour; and Kyle Elliott and Gina Sanders, Commercial Trust Bank to meet Gina as the new Co-Chair of the bank
- Sent thank you emails to Mike Dimond, J.B. Waggoner, & Kyle Elliott and Gina Sanders
- Exchanged emails with J.B. Waggoner regarding housing development issues
- Exchanged emails with Shannon Sehnert regarding identifying a fitness property and the CID rent buy down program
- Sent an email to Allan Sharrock and Dr. Dan Ess regarding Missouri Ag Tech Initiative conversations
- Sent an email to Anastasia Tiedemann regarding a question about services available for an established fitness center
- Exchanged emails with Anastasia and J.B. Waggoner regarding the potential value of commercial property in Fayette
- Printed PPI guidelines for handout to area businesses

- Left a voicemail for Jennifer Kingsbury regarding the format MO DED wanted for recertification packets presented to them
- Submitted recertification applications for the Missouri Certified Site Program to the Missouri Department of Economic Development for the Howard County and Moberly Area Industrial Parks
- Connected Shannon Sehnert with Anastasia Tiedemann for SBDC business counseling
- Delivered econ:initiative brochures and PPI guidance to downtown businesses
- Completed online search for potential franchises for this area
- Emailed and texted Kelsey Jeffries, Vintage 424, regarding a PPI question
- Emailed and texted Amanda Devenport, A Stroke of Magic, regarding a signage grant question
- Responded to Jennifer Kingsbury, MO DED, regarding the submission of the recertification applications submitted for the Missouri Certified Site Program
- Responded to Mike Dimond's request for USDA Guaranteed Loan information
- Picked up PPI contract for Patti Law building project from Shirley Olney
- Left a voicemail and sent a text to Patti Law to arrange for her signature
- Emailed Shirley Olney the signed Patti Law PPI amendment
- Provided City of Fayette contact list to J.B. Waggoner and Amber Overfelt
- Met with the Howard County Commission in Fayette
- Met with Amber Overfelt & J.B. Waggoner in Fayette
- Spoke with Linda Schnell, Angels Landing/Lantern's Pointe, to schedule a meeting
- Resent two emails to Jerry Swartz regarding PPI projects to confirm receipt of earlier email information distribution
- Left a voicemail for Dr. Jeff Lashley regarding connecting him with Lloyd Gittemeier
- Emailed J.W. Ballinger a waiver of lien form
- Spoke with Lloyd Gittemeier regarding Dr. Jeff Lashley trying to connect for a meeting
- Provided Donna Bell, Chariton Valley Communications, the names of the area's 10 largest employers
- Responded to an email from Mike Dimond, Fayette Main Street Director, regarding Miknan's Restaurant
- Emailed Anastasis Tiedemann, SBDC, regarding connecting with Leremie Shaffer, Miknan's
- Texted Lloyd Gittemeier contact information for Dr. Jeff Lashley so he could schedule a meeting with Dr. Lashley regarding the Missouri Ag Initiative
- Met with Mr. Eldon Smith regarding PPI grant projects
- Provided Shirley Olney and Emily Goyea follow-up information regarding my visit with Mr. Smith
- Emailed Mike Dimond requesting contact information for Leremie Shaffer
- Emailed Leremie Shaffer and Anastasia Tiedemann to connect them for business counseling services
- Revised the Howard County residential housing development slide deck
- Spoke with Leremie Shaffer, Miknan's, regarding his business needs
- Emailed Missouri Ag Initiative participants a scheduling doodle to reschedule a cancelled meeting
- Followed up with Jeff Lashley about scheduling a meeting with Jeff and Lloyd Gittemeier regarding the Missouri Ag Initiative
- Spoke with J.B. Waggoner regarding Howard County housing development issues
- Spoke with Amber Overfelt regarding the Howard County Revolving Loan Fund

- Spoke with and provided information to Leremie Shaffer, Miknan's, regarding the Howard County Revolving Loan Fund
- Created draft card inserts for thank you/encouragement cards
- Reviewed the draft card inserts for the thank you/encourage cards
- Sent an email to Jason Chrisman, MPMC, to thank him for his service to this area
- Began breaking down the contact spreadsheet to determine the distribution of the cards
- Sent an email to JB Waggoner to gain his insight on his preference to describe the HEDC relationship with MAEDC
- Began the process of identifying area church contact information for mail purposes
- Finalized Moberly area church list
- Completed the Moberly area church information dissemination
- Emailed Randal Weidenaar the electronic file for the thank you/encouragement cards
- Emailed Tyler Griffith, Fayette City Administrator, about residential development progress for Fayette
- Walked downtown Moberly with Michael seeking to identify some potential commercial sites for a fitness expansion
- Emailed Shannon Sehnert some additional building possibilities for her expansion interests
- Drafted HEDC/MAEDC relationship statement for thank you/encouragement cards



# Monthly Report

## October 2020

#14.

### Parks

	2020	2019
Thompson Campground	129	Campground Daily(114) Campground Monthly(15) 192
Miscellaneous Park Fees	\$753.52	Vendor fee, Lost and found, Archery Donations Dump Station(2) \$474.80
Overnight Fishing Passes	1	1
Paddleboat Rental	-	-
Canoe Storage	-	-
Archery Range	-	-
Overlook & Plaza	-	-
Midway	-	-
Agricultural Barns	0	1
Equestrian Area/ Rodeo Ground	-	-
James Youth Center	10	Fair Board(1) Family Reunion/Event(2) GSMeeting(3) Boy Scout Meeting(1) 4-H Meeting(2) Birthday Party(1) Rotary Meeting(4) Life Line Screening(1) Christmas Sale Craft Show(1) Wedding(1 res. For 2 days)(2) Event(1) <b>Internal:</b> Department Fall Festival(1 res. For 3 days) 7
Lodge	10	9
Lion's Beuth Park	-	-
Fox Park (entire)	-	-
Fox Park Pickleball/ Tennis Courts	0	1
Shelter 1 Tennis Courts	-	-
Tannehill Park	0	4
Wilhite Tennis Courts	-	-
Depot Park	-	-
Rothwell Park 5K	3	Renick School 5K(1) JROTC 5K(1) <b>Internal:</b> Hold for Central MO Athletic Circuit Cross Country Meeting(1) 0 MHS Cross Country Invitational(1)
Athletic Complex 5K	2	<b>Internal:</b> Hold for Central MO Athletic Circuit Cross Country Meeting(1) 0



## Fields

	2020	2019
Red 1	1	MHS Cross Country Invitational(1) 2
Red 2	1	MHS Cross Country Invitational(1) 2
Blue 1	7	MHS Cross Country Invitational(1) Little Spartan Football Practices(6) 7
Blue 2	1	MHS Cross Country Invitational(1) 3
Blue 3	7	MHS Cross Country Invitational(1) Little Spartan Football Practices(6) 7
Green 1	1	MHS Cross Country Invitational(1) 2
Green 2	1	MHS Cross Country Invitational(1) 2
Green 3	8	MHS Cross Country Invitational(1) Lewis & Clark Tournament(1)COED Adult Softball Games(6) 16
Green 4	2	MHS Cross Country Invitational(1) Lewis & Clark Tournament(1) 3
Green 5	6	MHS Cross Country Invitational(1) Lewis and Clark Tournament(1) COED Adult Softball(4) 3
Green 6	1	MHS Cross Country Invitational(1) 2
Groeber	1	<b>Internal:</b> Field Renovations(1 res. 16 days) 0
Meinert	1	<b>Internal:</b> Field Renovations(1 res. 16 days) 1
Patrick	1	<b>Internal:</b> Field Renovations(1 res. 16 days) 1
Fox Field	1	<b>Internal:</b> Field Renovations(1 res. 16 days) 0
Batting Cages	2	MHS Cross Country Invitational(2) 4

## Shelters

	2020	2019
Shelter 1	1	Birthday Party(1) 1
Shelter 3	-	-
Shelter 5	1	Birthday Party(1) 0
Fox Park Shelter	1	Birthday Party(1) 2
Klein Shelter	2	Baby Shower(1) Birthday Party(1) 2
Lake Pavilion	1	Birthday Party(1) Wedding(1) 5k/Trunk or Treat 2
Riley Pavilion	3	Event JROTC(1) <b>Internal:</b> Department Fall Festival(1) 2
Meditation Garden and Legacy Overlook	-	-

		2020	2019
Auditorium	Entire Facility	4	MPS School Pictures(1) PD/FD Blood Drive(1) Gender Reveal Party(1) <b>Internal:</b> Blocked for parking lot purposes(1)5

		2020	2019
Aquatic Center	Entire Facility	-	-
	Party Area	-	-

		2020	2019
Recreation	Fall Festival	800	1200-1500
	Trick or Treat Trail	2500-3000 35	Attendance (total includes adults) 1200-1500 Participating businesses 40-50



# Monthly Report

## October 2020

Parks

2020		2019	
Thompson Campground	129	Campground Daily(114) Campground Monthly(15)	192
Miscellaneous Park Fees	\$753.52	Vendor fee, Lost and found, Archery Donations Dump Station(2)	\$474.80
Overnight Fishing Passes	1		1
Paddleboat Rental	-		-
Canoe Storage	-		-
Archery Range	-		-
Overlook & Plaza	-		-
Midway	-		-
Agricultural Barns	0		1
Equestrian Area/ Rodeo Ground	-		-
James Youth Center	10	Fair Board(1) Family Reunion/Event(2) GSMeeting(3) Boy Scout Meeting(1) 4-H Meeting(2) Birthday Party(1)	7
Lodge	10	Rotary Meeting(4) Life Line Screening(1) Christmas Sale Craft Show(1) Wedding(1 res. For 2 days)(2) Event(1) <b>Internal:</b> Department Fall Festival(1 res. For 3 days)	9
Lion's Beuth Park	-		-
Fox Park (entire)	-		-
Fox Park Pickleball/ Tennis Courts	0		1
Shelter 1 Tennis Courts	-		-
Tannehill Park	0		4
Wilhite Tennis Courts	-		-
Depot Park	-		-
Rothwell Park 5K	3	Renick School 5K(1) JROTC 5K(1) <b>Internal:</b> Hold for Central MO Athletic Circuit Cross Country Meeting(1)	0
Athletic Complex 5K	2	MHS Cross Country Invitational(1) <b>Internal:</b> Hold for Central MO Athletic Circuit Cross Country Meeting(1)	0

## Fields

	2020	2019
Red 1	1	MHS Cross Country Invitational(1) 2
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Riley Pavilion	3	Event JROTC(1) <b>Internal:</b> Department Fall Festival(1) 2
Meditation Garden and Legacy Overlook	-	-

	2020	2019
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Auditorium

Entire Facility	4	MPS School Pictures(1) PD/FD Blood Drive(1) Gender Reveal Party(1) <b>Internal:</b> Blocked for parking lot purposes(1)	5
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	2020	2019
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Aquatic Center

Entire Facility	-		-
Party Area	-		-

	2020	2019
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Recreation

Fall Festival	800		1200-1500
Trick or Treat Trail	2500-3000	Attendance (total includes adults)	1200-1500
	35	Participating businesses	40-50